



WILEAG Governing Board Meeting Minutes

August 20th, 2018

The meeting, held at the CVMIC offices in Wauwatosa, was called to order at 1000 hours by President Greg Peterson.

Present: Peterson, Ruzinski, Christopherson, Bayer, Pederson, Jessup, Ferguson, Cole, Nasci, Wagner, Nimmer, and Dunn.

Excused: Stojkovic, Jungbluth, and Palmer.

Others: Bob Rosch, Rick Balistreri, and Lara Vendola-Messer.

The minutes from the June 25, 2018 meeting were provided in advance of the meeting. ***After review, the meeting minutes of the June 25, 2018 were approved on a unanimous voice vote following a motion by Ruzinski, seconded by Nimmer.***

Standing and Ad-hoc Committee Reports

- **Process Committee** – Nothing to report.
- **Outreach Committee** – Nothing to report.
- **Training Committee** – Bayer reports that CVMIC will start producing vignettes that profile training and other high risk activities for its members. Other than actor fees, the costs are minimal since CVMIC has its own recording studio. Bayer extended that next year, WILEAG could use CVMIC's facilities to do the same if the Board felt this was a worthwhile endeavor.
- **Outreach Committee** – Nothing to report.
- **Large Agency**- Nothing to report

OFFICER'S REPORTS

- **President's Report** – Nothing to report.
- **Vice President's Report** – Nothing to report.
- **Secretary's Report** – Nothing to report.

Financial Report- Rosch provided and reviewed the financial reports that he compiled with Board members. He reported a beginning balance on June 25, 2018 of \$61,079.95 and an ending balance of \$51,771.19 as of today's meeting. No concerns were expressed by the Executive Board who reviewed the detailed report in advance of today's meeting. Following discussion and review, ***a motion was made by Ruzinski, seconded by Nasci and passed on a unanimous voice vote to accept the Financial Reports.***

Executive Director Report – Rosch reports that Fox Crossing PD has signed on for full accreditation and that he recently completed their installation in July. Bayside PD has chosen to move from full accreditation to the Core Standards Verification Program while Oregon PD has opted to pursue full accreditation after achieving verification under the Core Standards Program. Despite sending final payment notices, Rosch still has not received responses from either Big Bend PD or Sparta PD regarding their delinquent annual dues. Their WILEAG participation status will be added to the October 1, 2018 agenda for formal Board discussion and action.

Old and Unfinished Business

There were no items of old and unfinished business.

New Business

Board Member Practices/Procedures Questions - No questions were raised by Board members in regards to organizational practices/procedures currently undertaken by WILEAG.

Pewaukee PD and Glendale PD Extension Requests- Rosch reports that he received on-site extension requests from both Pewaukee PD and Glendale PD. Pewaukee PD is scheduled for assessment in October 2018 and requests an extension following a lengthy absence by their accreditation manager. Glendale PD is scheduled for assessment in February 2019 and requests an extension as they are in the midst of a full renovation of their police department. Both agencies are in good standing with WILEAG. Following general discussion, it was decided that formal action would be taken by the Board at the October 1, 2018 meeting to allow the agencies the opportunity to propose new dates for their on-sites to occur.

CALEA Communication Center Accreditation as Proof of WILEAG Chapter 9 Compliance- Team Leader Chief Steve Kopp inquired if the Board would consider recognizing CALEA Communications Center Accreditation as proof of compliance for certain WILEAG Chapter 9

standards. He commented that several PSAPs service multiple accredited agencies and experience redundancy in having to supply separate proofs for every law enforcement agency that falls under their umbrella. Following general discussion, the Process Committee agreed to explore this further and will attempt to identify the parallel standards that exist between CALEA and WILEAG regarding communications standards. The committee will also explore a process wherein a PSAP that serves multiple accredited agencies could have an annual review to determine on-going compliance with WILEAG requirements. This item will be added back as an agenda item to the October 1, 2018 Board meeting for further discussion/action.

Pederson shared with the Board recent staffing changes that have occurred at Training and Standards and provided an overview of upcoming training being held by the Department of Justice. A full listing of training opportunities and podcast are available on WILENET.

The board took the opportunity to view the recently recorded webinar called “*What is Accreditation*”. This is the first installment of a series of webinars that CVMIC will publish on behalf of WILEAG. The second recorded webinar will cover the 5th Edition changes to Chapter 7.

Brown Deer PD Accreditation Presentation- Chief Michael Kass was present representing the department. Peterson recapped significant highlights from the agency on-site and informed them of the Board’s decision to grant reaccreditation status effective June 25, 2018. He was advised as to the timing of the formal award presentation at the WPLF Winter Conference in February and that a local presentation could be made if requested.

Next meeting – Confirmed at CVMIC, October 1, 2018.

The meeting was adjourned at 1117 hours on a unanimous voice vote following a motion by Ruzinski, seconded by Pederson.

Respectfully submitted,

Todd Christopherson, Secretary