

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST  
www.lyonstto.net

BOARD OF SCHOOL TRUSTEES  
Michael S. Thiessen, President  
Michael Dickman, Trustee  
Caroline P. Golden, Trustee

22 Calendar Ave. STE D  
LaGrange, IL 60525  
Phone 708-352-4480  
Fax 708-352-4417

## *Minutes of the Special Meeting of the Lyons Township Trustees of Schools October 15, 2018 – 5:30 P.M.*

### Board of School Trustees

Mr. Michael Thiessen  
Mr. Michael Dickman

### PRESENT

X  
X

### ABSENT

—  
—

### Staff Present

Mr. Ken Getty, Treasurer

Mrs. Lauralee Kane

Mrs. Patty Favela

### Others Present

Ms. Kimberly Jannotta, Attorney  
Ms. Emily Tulloch, Attorney  
Ms. Lisa Pallock

Ms. Caroline P. Golden  
Mr. Dean Dibias  
Ms. Betsy Allen

Mr. Brian Hextell  
Mr. Bruce Klein

### Call to Order & Roll Call

President Thiessen called the meeting to order at 5:38 P.M.

### Pledge of Allegiance

### Closed Session

**Motion by Trustee Dickman** at 5:39pm to suspend the Special Meeting for the purpose of entering closed session under: *Illinois Open Meeting Act, (5 ILCS 120/2 (c)(3)*, “The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.” **Seconded by President Thiessen.**

Roll Call:   Ayes:           Dickman, Thiessen  
                  Nays:           None  
                  Absent:         None

*Motion carried*

**Reconvene the Special Meeting**

**Motion by Trustee Dickman** at 5:48pm to reconvene the Special Meeting at of the Board of Trustees. **Seconded by President Thiessen.**

Roll Call: Ayes: Dickman, Thiessen  
Nays: None  
Absent: None

*Motion carried*

**Motion to Appoint a Trustee Member of Schools to fill the Trustee vacancy until the next April 2, 2019 Consolidated Election**

**Motion by Trustee Dickman** to appoint Caroline P. Golden as a Trustee Member of Schools to fill the Trustee vacancy until the next April 2, 2019 Consolidated Election. **Seconded by President Thiessen.**

Roll Call: Ayes: Dickman, Thiessen  
Nays: None  
Absent: None

*Motion carried*

**Oath of Office for Appointed Trustee of the Board of Trustees**

The Oath of Office for Appointed Trustee was postponed to October 16, 2018.

**Public Comments**

None

**FY18 Audit Presentation**

Ms. Betsy Allan presented the audited financial statements of Lyons Township School Treasurer as of and for the year ended June 30, 2018.

**Accept the FY18 Lyons Township School Treasurer's Final Audit**

**Motion by Trustee Dickman** to accept the Lyons Township School Treasurer's audit for the year ended June 30, 2018. **Seconded by President Thiessen.**

Roll Call: Ayes: Dickman, Thiessen  
Nays: None  
Absent: None

*Motion carried*

**PMA Investment Update**

Ms. Pallock, Mr. Hextell and Mr. Dibias presented the Lyons Township School Treasurer PMA Portfolio dated June 30, 2018 and September 30, 2018.

**CIBC Investment Update**

Mr. Klein presented the Lyons Township School Treasurer's CIBC Private Wealth Management Portfolio dated June 30, 2018 and September 30, 2018.

### **September 17, 2018 – TTO Open Minutes**

Board of School Trustees reviewed the minutes of:

September 17, 2018 – TTO Open Meeting

**Motion by Trustee Dickman** to approve the September 17, 2018 open meeting minutes as presented. **Seconded by President Thiessen.**

Roll Call:     Ayes:             Dickman, Thiessen  
                  Nays:             None  
                  Absent:            None

*Motion carried*

### **Lyons Township Treasurer’s Financial Reports**

Board of School Trustees reviewed the Lyons Township School Treasurer’s financial statements for the following months as presented:

- August 2018
- September 2018

Treasurer Getty reviewed the August and September 2018 expenses with the Board of Trustees.

### **October 15, 2018 Payables**

**Motion by Trustee Dickman** to approve the October 15, 2018 payables in the amount of \$ 71,502.67. **Seconded by President Thiessen.**

Roll Call:     Ayes:             Dickman, Thiessen  
                  Nays:             None  
                  Absent:            None

*Motion carried*

### **Review School Districts Official Records**

Board of School Trustees reviewed the Lyons Township Schools and Coop’s financial records for:

- August 2018

District 102 August financials are pending district level review.

### **NEW BUSINESS:**

#### **Investment Policy**

**Motion by Trustee Dickman** to approve the suggested changes to the Investment Policy as presented. **Seconded by President Thiessen.**

Roll Call:     Ayes:             Dickman, Thiessen  
                  Nays:             None  
                  Absent:            None

*Motion carried*

#### **FY19 Board of School Trustees Future Meeting Dates**

**Motion by Trustee Dickman** to approve the below FY19 Board of School Trustees Future Meeting Dates. **Seconded by President Thiessen.**

- December 10, 2018
- January 7, 2019

- February 4, 2019
- March 11, 2019
- April 8, 2019
- May 20, 2019
- June 17, 2019

**OLD BUSINESS**

**West 40**

Treasurer Getty discussed the fund balance history of West 40 Educational Services with the Board of Trustees. West 40 Educational Services current August 2018 ending fund balance is \$967,733.61. West 40 Educational Service will be making a quarterly \$50,000 principal payment in October and forecasted to increase its June 2019 quarterly payment to \$1.2MM.

**Adjournment**

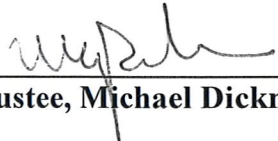
**Motion by Trustee Dickman** to adjourn the Special Meeting at 9:30pm **Seconded by President Thiessen.**

Roll Call:      Ayes:              Dickman, Thiessen  
                     Nays:              None  
                     Absent:            None

*Motion carried.*

**Minutes approved by:**

  
\_\_\_\_\_  
President, Michael Thiessen

  
\_\_\_\_\_  
Trustee, Michael Dickman

\_\_\_\_\_  
Trustee, Caroline Golden

Date:           JAN 07 2019

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## *MINUTES OF THE CLOSED MEETING OF THE LYONS TOWNSHIP TRUSTEES OF SCHOOLS October 15, 2018*

### **1. Call to Order.**

The Closed Session of the Lyons Township Trustees of Schools was called to order by President Thiessen at the Township School Treasurer's Office, 22 Calendar Court, LaGrange, Illinois at 5:41 p.m.

### **2. Roll Call.**

Taken by President Thiessen. Present were President Thiessen, Trustee Dickman, and attorneys Kimberly Jannotta and Emily Tulloch.

### **3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. 5 ILCS 120/2 (c)(3).**

President Thiessen gave an overview of applicants to fill board member vacancy for the Lyons TTO. Trustee Dickman and President Thiessen discussed qualifications of all applicants for the position and which candidates would best serve the TTO.

### **4. Adjournment.**

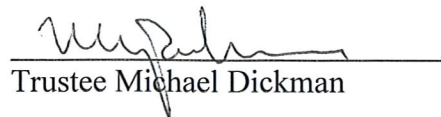
President Thiessen moved to adjourn the Closed Session, seconded by Trustee Dickman. Closed session was adjourned at 5:44 p.m.

Minutes Approved by:



\_\_\_\_\_  
President, Michael Thiessen

\_\_\_\_\_  
Trustee Caroline Golden



\_\_\_\_\_  
Trustee Michael Dickman

\_\_\_\_\_  
JAN 07 2019  
Date