**50th Lovelock Frontier Days**

PO Box 896 Lovelock NV 89419

lovelockfrontierdays@gmail.com

775 442-1336

**Vendor Space Application**

**July 27, 28 and 29, 2018**

Name of Person in Charge of Booth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bus / Org: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mail Add: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Former Vendor? If yes, when? \_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Recruit **new** vendor for a $20 deduction (they must sign up and show up) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List of Products / Menu: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­

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| --- | --- | --- | --- |
| **Booth Size** | **Non-Profit\*\*** | **Local Lovelock** **For Profit Rates\*\*** | **All Other** **For Profit Rates** |
| 10’ x 10’ | Free | $80.00 | $100.00 |
| 10’ x 20’ | $25.00 | $120.00 | $150.00 |
| 10’ x 30’ | $50.00 | $150.00 | $200.00 |
| 10’ x 40’  | $100.00 | $200.00 | $250.00 |

**\*\*Proof of Non-Profit Status and/or Local Residency MUST accompany this application.**

Booth Choice #1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ #2\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ #3\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Electrical Needed? Yes\_\_\_\_\_ No\_\_\_\_\_ (Please refer to “Electrical” section on the following page)

Nevada Sale-Use Permit #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Federal Tax ID #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permits and Insurance: **All Vendors need a certificate of insurance for their protection.**

**All food vendors must have a Health Permit in two week (2) before event (July 11th). (Please refer to “Permit / Insurance” on the following page)**

Applicants Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Frontier Days Representative Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_

50th Anniversary Pre Registration

For Official Use Only

|  |  |
| --- | --- |
| Date Received: | Insurance Cert: |
| FD Rep. Initial: | Health Permit: |
| Booth # Assigned: |  |
| Payment Type/Amount: |  |
|  |  |

**PAYMENTS & TERMS**

No Exhibitor will be allowed to move into their booth without full payment of exhibit space fees and any additional fees, licenses or permits if required. No personal checks will be accepted after **JULY 1, 2018.** Fees thereafter must be paid by cash, money order or cashier’s check.

**NOTE:** It is possible that your items may be duplicated by other Vendors. Every effort will be made to accommodate your booth choice(s); however, Frontier Days Committee (FD) reserves the right to adjust booth locations as needed for the smooth running of the event.

**REFUND AND CANCELLATION POLICY**

Exhibitors canceling a space once a deposit has been made will be entitled to a refund of all money paid for the exhibit or concession space fee up to 5:00 pm **JUNE 1, 2018**. Exhibitors wishing to cancel a space must submit a written request for refund. All refund requests outside these terms will be considered on a case by case basis and are subject to approval by the entire FD Committee.

**GENERAL RULES**

**A.** Sound devices, including but not limited to, loud speakers, organs, pianos, radios, are subject to approval of FD and if allowed, must be controlled so as not to interfere with others. The privilege for use of such sound devices may be revoked at any time.

**B.** Exhibitors must have at least one person on attendance at their exhibit at all times their exhibit is open to sale to the public, and must care for and keep in good order the space occupied by them, taking every precaution against possible injury to visitors, guests or employees. Exhibitors may shut down and open their exhibit during the event any time they deem necessary during the event sales hours.

**C.** Placing of advertising material on or in automobiles at the event is specifically prohibited.

**D.** No solicitation except by the exhibiting firms will be allowed. Demonstrations, taking orders of and the sales of products must be confined to the Exhibitor’s assigned space and in no case may extend to other areas of the grounds.

**E.** Advertising of candidates for public office may be displayed only in a booth rented for that purpose. All literature that is to be distributed or displayed must be approved in advance by the FD Committee.

**F.** Advising material and sale of tobacco, e-cigarettes, marijuana, alcohol, etc. are prohibited anywhere at this event location.

**G.** FD reserves the right to refuse exhibits which would in any way detract from the dignity of the event.

**H.** FD reserves the right to stop or remove from the event or relocate any Exhibitor or his representative and/or exhibit, performing any act or practice which, in the opinion of FD, is objectionable, interferes with the performance of Exhibitors, or creates a health, safety, or fire hazard. **No Refunds.**

**I.** Exhibitors shall comply with those laws, rules and regulations, codes and guidelines of the State of Nevada, Pershing County, and Frontier Days that may include, but not limited to, worker’s compensations insurance, health and safety, taxes, fire, construction, and utilities.

**J.** It is mutually understood and agreed that no alteration or variation of the terms of this agreement shall be valid unless made in writing and signed by the parties hereto.

**K.** The decision of FD, on all matters not covered in these conditions, must be accepted as final.

**L.** Alcoholic beverages may only be sold by FD Committee. Under no circumstances will this rule be deviated from.

**M.** All knives, swords, etc. must be in a locked case and out of the reach of customers. Children under the age of 18 years are **NOT** allowed to handle or purchase knives, swords etc.

**N.** This agreement is not binding upon the Frontier Days event until it has been duly accepted and signed by an authorized FD representative.

**RULES OF CONDUCT**

All Exhibitors are expected to conduct themselves in a professional manner, according to the rules of this agreement. Any unruly conduct, refusal to follow rules, or use of foul language to event patrons or personnel will be considered grounds for expulsion. **No Refunds.**

Vehicles will be permitted on paved grounds but not grass during set-up of booths for unloading only. All Exhibitors must report at Headquarters to verify space assignments prior to set-up.

**EXHIBIT MOVE-IN**

Exhibitor spaces will be assigned on a first come, first serve basis. FD will make every effort to accommodate your booth choice(s); however, FD reserves the right to adjust booth locations as needed for the smooth running of the event. **Exhibitors must check in at FD Headquarters prior to setting up. Do not drive any vehicles on grass area.**  Exhibitors may set up their exhibits/booths during the following times:

 **Thursday, July 26, 2018 3:00 pm – 7:00 pm**

 **Friday, July 27, 2018 After 8:00 am**

**Event Sales Hours**

 **Friday, July 27, 2018 After 10:00 am**

 **Saturday, July 28, 2018 Open Times**

 **Sunday, July 29, 2018 Open until 4:00 pm**

Exhibitors may close/open any time you chose under the above listed times.

**ELECTRICAL Initial:\_\_\_\_\_\_\_\_\_\_**

Electrical spaces are limited and located in designated spaces indicated by the letter (E) or by a light on the park map. These spaces can provide one – 110 volt 15 amp circuit only. If your Electrical needs are greater than that, or if all the available electrical spaces are taken, Generator spots are available on the outlying areas of the ground and indicated by the letter (G) on the park map. Exhibitors may **NOT** run extension cords across the walkways or lawns. In the event that you are located in a generator spot, it will be your own responsibility to provide the generator needed for your electrical requirements.

**EXHIBIT CLEAN-UP**

At the end of each day during the event, each Exhibitor is responsible for the clean-up of their exhibit area.

**HOLD HARMLESS Initial:\_\_\_\_\_\_\_\_\_\_**

The Exhibitor agrees to indemnify and hold harmless Pershing County, Frontier Days Committee, their officers, agents and employees from any and all claims, causes of action and suits occurring or resulting from any damage, injury, or loss to any person or persons including, but not limited to, persons to whom the Exhibitor may be liable under any Worker’s Compensation Law and the Exhibitor himself and from any loss, damage cause of action, claims or suits for damages, including, but not limited to loss of property, goods, wares, or merchandise, caused by, arising out of, or in any way connected with the exercise by the Exhibitor of the privileges granted herein.

In the event the Exhibitor fails to comply in any respect with the terms of this agreement, all payments for the exhibit space shall be deemed earned and non-refundable by FD Committee and FD shall have the right to occupy the space in any manner in the best interest of the event without further notice to the Exhibitor.

FD Committee will not be responsible for the safety of exhibits against theft, fire, robbery, accident, or any other destructive cause, or for any injury that may arise to the public in the leased area, or to the exhibitors or their employees while on the event grounds.

**PROHIBITED ITEMS Initial:\_\_\_\_\_\_\_\_\_\_**

Vendors/Exhibitors are prohibited from selling items deemed hazardous or contrary to the spirit of the event. The following lists some prohibited items but shall not constitute all prohibited items:

**Silly string or any brand of canned projectile, fake or toy cigarettes, stink bombs, bag bombs, disappearing ink, offensive odor spray, colored hair spray, any item which is designed to explode or smoke, projectiles of any type, all air soft toys, and any item described as a weapon and illegal to manufacture in NRS 202.350 or any scale facsimile thereof, any item described as drug paraphernalia in NRS 453.556 or any facsimile thereof.**

Please check with FD Headquarters if you wish to sell any questionable items.

**PERMITS/INSURANCE REQUIREMENTS Initial:\_\_\_\_\_\_\_\_\_\_**

A certificate of insurance for general liability, including product liability for food sales, is **mandatory**. The insurance certificate should be submitted to Lovelock Frontier Days. Only originals without corrections will be accepted. Food vendors **must have** a Health Permit turned in no later than **July 11, 2018.** **For permit information, please contact the Department of Human Resources at (775) 623-6588.**

Mail this application along with the appropriate fees to PO Box 896 Lovelock NV 89419. By signing this form, you have agreed to the rules and guidelines established by the Lovelock Frontier Days Committee concerning Vendor/Exhibitor set up in the Pershing County Courthouse Park during the Frontier Days celebration. Failure to comply with the following rules and guidelines may subject Vendor/Exhibitor to being shut down and removed from the remaining even. **No Refunds.**

Applicants Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_