

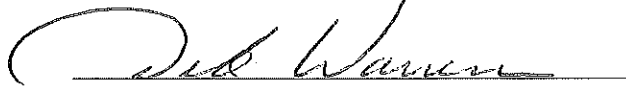
HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3

PURSUANT to A.R.S. 38-431.02, NOTICE HEREBY GIVEN TO THE MEMBERS OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3, GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THAT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD WILL HOLD A MEETING OPEN TO THE PUBLIC ON

**April 12, 2022
REGULAR MEETING
4:00 PM**

**BOARD MEETING MINUTES
AT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD ROOM
CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401**

THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION WHICH SHALL NOT BE OPEN TO THE PUBLIC PURSUANT TO A.R.S. 38-431 (A)(1) FOR DISCUSSION/CONSIDERATION OF PERSONNEL OR A.R.S. 38-431 (A)(3) FOR LEGAL ADVICE FROM THE DISTRICT'S ATTORNEY ON ANY MATTER ON THIS AGENDA.



Agent for the Governing Board, Deb Warren, Administrator

WORK SESSION held from 3:15-4:00 pm prior to the Regular Board meeting.

THE MINUTES FOR THE MEETING ARE AS FOLLOWS:

1. The meeting was called to order by: Leanne Donason @ 4:00pm
2. Roll Call: Leanne Donason, Lorie Cote, Tammy Herrera
3. Pledge of Allegiance:
4. Moment of Silence:
5. Approval of the Regular Board Meeting Minutes for March 9, 2022
 - a. Motion to approve by Lorie Cote.
 - b. Motion seconded by Leanne Donason
 - c. Motion passed in favor 3 - 0.

6. Community Communications (call to the Public)

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.01(H). The Board may refer to the administration or request to have it plead on a future agenda. *If members of the public wish to address the Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.*

Tammy Herrera speaking as a parent voiced her concern about bullying. Her two children from two different classrooms, has mentioned to her about bullying they have witnessed. Also in the past Tammy requested in the past to have this issue put on an agenda and it wasn't put on. she feels teachers need to be more aware of what is happening in their classrooms.

7. Reports

- A. Administrator: Perfect attendance for March
Mr. MacDonald was acknowledging that one day in March we had perfect attendance for first time this calendar year.
Tammy Herrera was questioning if a child gets sick, are they being punished by not being allowed to go on a field trip. Ms. Warren let her know that she has been encouraging the students to have perfect attendance this month because of state testing.
- B. School Board Report: No report
- C. Business Manager: Gave board members a report of finances. Have enough money for the remainder of school year and rollover amount for beginning of 2022.
Hackberry School District pays \$120,000.00 per year for students that are tuitioned out to KUSD.
School pays E-rate \$3,500.00 to get back \$30,000.00.

8. Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Hackberry Elementary S.D. #3 front office, 9501 Nellie Dr. Any Board member may request an item be pulled off the agenda for further discussion.

- A. Ratify Expense Vouchers: **2223, 2224, 2225**
 - 1. Motion to approve by Tammy Herrera
 - 2. Motion seconded Lorie Cote.
 - 3. Motion approved 3 - 0.

- B. Ratify Payroll Vouchers: **2125, 2126**
 - 1. Motion to approve by Lorie Cote.
 - 2. Motion seconded by Tammy Herrera.
 - 3. Motion passed in favor 3 - 0.

9. Approval of nonemployment for the following: Rescind contract Tim Sprenkle-Paraeducator

- a. Motion to approve by Leanne Donason
- b. Motion seconded by Tammy Herrera.
- c. Motion passed in favor 3 - 0.

10. Approval of Melissa MacDonald for Paraeducator position for the remainder of the 2021-22 school year.
 - a. Motion to approve by Lori Cote.
 - b. Motion seconded by Leanne Donason.
 - c. Motion passed in favor 3 - 0.

11. Approval of Culinary Arts stipend of \$1250.00 for Alyse Cherry (9weeks)
 - a. Motion to approve by Leanne Donason.
 - b. Motion seconded by Lorie Cote.
 - c. Motion passed in favor 3 - 0.

12. Approval of Alyse Cherry for Student Council sponsor for the remainder of the 2021-22 school year.
 - a. Motion to approve by Tammy Herrera.
 - b. Motion seconded by Lorie Cote
 - c. Motion passed in favor 3 - 0.

13. Approval of Student Council fundraisers for the 2021-22 SY
Candy and snack sales
Kiss the Pig
 - a. Motion to approve by Lorie Cote.
 - b. Motion seconded by Tammy Herrera.
 - c. Motion passed in favor 3 - 0.

14. Approval of the Calendar for the 2022-23 school year.
 - a. Motion to approve by Lorie Cote
 - b. Motion seconded by Leanne Donason.
 - c. Motion passed in favor 3 - 0.

15. Approval of Meriatin Insurance for employees during the 2022-23 SY.
 - a. Motion to approve by Lorie Cote.
 - b. Motion seconded by Tammy Herrera.
 - c. Motion passed in favor 3 - 0.

16. Disposal approval for the following items:
McCal Refrigeration
Computers/Laptops
Had several old, broken computers that ETC took to recycle.
Freezer in kitchen that was broken.
 - a. Motion to approve by Tammy Herrera.
 - b. Motion seconded by Lorie Cote.
 - c. Motion passed in favor 3 - 0.

17. Possible revision of cellphone usage by staff and students
Cell phone policy remains the same.

18. Bullying/Harassment policies
 Suggestion box placed in gym that students can place complaints or suggestions in.
 Box is locked and opened once a week by the principal.
 PBIS program has been implemented and an assembly is held every Monday to encourage positive behaviors.
19. 301 Monies/Classroom Site Fund distribution payments in May and June 2022
 Alyssa Prince an eligible FTE to receive 100% of Performance Pay Plan terms.
 Debbie Lund an eligible FTE to receive 50% of Performance Pay Plan terms.
 Samantha Raynor an eligible FTE to receive 50% of Performance Pay Plan terms.
 a. Motion to approve by Tammy Herrera.
 b. Motion seconded by Lorie Cote.
 c. Motion passed in favor 3 - 0.
20. Approval of Megan Watts resignation letter as a Board member
 a. Motion to approve by Tammy Herrera.
 b. Motion seconded by Lorie Cote
 c. Motion passed in favor 3 - 0.
21. Approval of the following certified contracts:
 Stephen Hawley Certified Teacher
 Christina Ramirez Certified Teacher
 Alyssa Prince Certified Teacher/SAL
 a. Motion to approve by Tammy Herrera.
 b. Motion seconded by Lorie Cote.
 c. Motion passed in favor 3 - 0.
22. Approval of the following classified contracts:
 Brian Brown Bus Driver/Maintenance
 Joni Bullock Business Manager
 Alyse Cherry Food Service Director
 Debbie Lund Paraeducator
 Samantha Raynor Paraeducator
 Tony Tungka Custodian
 Karen VanSteen Front Office Clerk/Health Attendant
 Ashley Woodward Paraeducator
 a. Motion to approve by Lorie Cote.
 b. Motion seconded by Tammy Herrera.
 c. Motion passed in favor 3 - 0.
23. Possible motion to go into Executive Session per A.R.S. 38-431.03(A)(1)
 Personnel- Contracts
 Certified
 Classified
 Did not go into Executive Session.

24. Adjournment:

- a. Motion to adjourn by Tammy Herrera.
- b. Motion seconded by Lorie Cote.
- c. Motion passed in favor 3 - 0.

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need accommodation for this meeting, please contact the Cedar Hills School office at (928) 692-0013.

Leanne Donason, Board President

Date