## Welcome to Woodwind Lakes!



On behalf of the Board of Directors of the Association of Woodwind Lakes Homeowners, Inc. we welcome you to the neighborhood. We feel certain that you will enjoy the quality of life of our community. We are glad to have you as a neighbor and would like to take this opportunity to give you some information about the Association of Woodwind Lakes and explain how it works for you.

Association of Woodwind Lakes Homeowners, Inc. is made up of all the property owners in Woodwind Lakes. The Association is responsible for the maintenance and upkeep of the common areas of the community, including the entrance and certain other amenities. Some of the services provided include the mowing and upkeep of the common grounds, community special events, security service, paying utilities and vendors, upkeep of amenity areas (pools, tennis courts, playgrounds, dog park, walking lake trails and much more).

There are five (5) members on the Woodwind Lakes Board of Directors. Directors are elected by the Homeowners at each annual October meeting to serve for a term of 2 years.

The Board is charged with specific responsibilities and duties as outlined in the Association's Declaration, Articles of Incorporation and Bylaws. One of their duties is to adopt a budget and set the assessment rate on an annual basis. Each homeowner is obligated to pay this assessment, which is used to operate the Association. You will receive a statement for the yearly assessment in November with payment due January 1.

Should you wish to make any exterior changes to your home, an <u>Exterior Home Improvement Application</u> <u>MUST BE submitted for approval</u>. Failure to get prior approval before construction may result in fines. Please note that part of the beauty of our community is our wonderful established large trees. <u>You MUST have prior</u> <u>approval before removing any trees</u>.

If you did not receive a copy of the Declaration of Covenants, Conditions & Restrictions, you may obtain a copy or view them at <a href="http://grahammanagementhouston.com">http://grahammanagementhouston.com</a>.

Deed Restrictions, the Exterior Home Improvement Application and Community Information may be viewed at <u>http://www.woodwindlakeshoa.com</u>.