

Position Description:

Mental Health Resource Center is seeking a **Care Coordinator- Suicide Prevention Team** in Jacksonville.

As a member of the Suicide Prevention team, the care coordinator will work with individuals who have been hospitalized for suicidal attempts or suicidal ideation and assess individual's needs, coordinate a plan for rapid follow-up after discharge from emergency departments and inpatient psychiatric facilities. Establish follow-up and care transition protocols to help ensure patient safety, especially among high risk adults in health or behavioral health care settings who have attempted suicide or experienced a suicidal crisis, including those with serious mental illnesses and/or substance use disorder(s).

The essential functions of the Care Coordinator- Suicide Prevention Team include, but are not limited to:

- Completes initial assessments and provides ongoing assessments to include suicide assessments, substance abuse, living situation, support system, mental status, history, strengths and barriers, needs and resources, medical status, and medications.
- Outreaches to crisis stabilization units, inpatient psychiatric facilities, domestic violence shelters, and emergency departments to identify, engage, and enroll eligible recipients.
- Develops in conjunction with the individual served, family members, service providers and significant others, a care plan and/or treatment plan that utilizes individual strengths and addresses identified needs.
- Conducts suicide risks screenings on referred individuals.
- Provides comprehensive risk assessments and biopsychosocial assessments on eligible participants day of screenings.
- In partnership with individuals enrolled, creates a safety plan.
- Provides lethal means counseling to enrolled participants.
- Provides assertive contacts with enrolled participants based on suicide risks.
- Provide face to face contacts with recipients within 24 hours of missed appointments.
- Coordinate a transition of care plan including a process for a warm hand off for individuals who are ready to exit program.
- Ensure engagement in follow-up care.
- Facilitates stabilization of mental health symptoms through care coordination, assessment, and outreach.
- Monitors and documents progress or lack of progress for the individual. In collaboration with the individual, completes formal treatment plan reviews and/or care plan reviews as indicated.
- Advocates for acquisition of the services and resources necessary to implement the care plan and/or treatment plan. Completes referrals to community services and resources as needed. Coordinates the delivery of services as specified in the care plan and/or treatment plan. Monitors and evaluates effectiveness and satisfaction with services.
- Provides regular contact once service connection with treatment providers has been made, during psychiatric medical service appointments, and as needed to coordinate needed services.
- Provides community-based outreach to service providers at crisis points in the system to provide information on services provided by the program.
- Serves as an advocate, assuring rights as delineated in the State and Federal Regulations.
- Assesses and monitors for risk, symptoms of trauma, and indications of abuse, neglect

and/or abandonment. Uses appropriate reporting mechanisms.

Position Requirements:

In order to be considered, a candidate must have a Bachelor's Degree in Social Work or a related Human Services field from an accredited university or college (a related Human Services field is defined as one in which 30 hours of course work includes the study of human behavior and development) required.

Two years of experience working in human services or a mental health related field required.

Proficiency in the RBHS/MHRC Electronic Health Records (EHR) and Patient Information System demonstrated within three months of employment.

Proficiency in Microsoft Office, Outlook and use of the Internet required.

Must meet Frequent Drivers requirements, including a valid Florida driver's license, and insurance coverage equal to or exceeding 50,000/100,000/50,000 split limits.

Strong communication skills are essential and this individual must be able to interact appropriately with internal and external customers, including patients, families, caregivers, community service providers, supervisory staff and other department professionals.

Position Details:

Full Time: Monday through Friday, 8:00am to 4:30pm (may work occasional evenings)

These full time positions offer a comprehensive benefits package.