

**DHLW Early Childhood Area**  
*Des Moines, Henry, Louisa, Washington*  
August 15<sup>th</sup> 2017  
Washington Public Library  
115 W Washington St, Washington IA.

**Minutes**

**Members Present:** Stan Stoops, Dina Saunders, Mike Steele, Tricia Lipski, Melody Raub, Brad Quigley, Sheila Temple, Matt Latcham

**Members Absent:** Jim Cary and Chad Reckling

**Advisory members and guests present:** Tasha Beghtol, Sandra Busta, Jeanie Wade-Nagel, RenElla Crawford, Marcia Munford, and Meghan Schrag

Meeting called to order at 5:05pm by Melody Raub

**Motion** to approve the agenda

**Moved:** Stan Stoops     **Seconded:** Sheila Temple

**Motion carried unanimously**

**Minutes**

**Motion** to approve the minutes from June 20th, 2017 meeting as submitted

**Moved:** Brad Quigley     **Seconded:** Mike Steele

**Motion carried unanimously**

**Financial Report**

Stan Stoops reviewed the financial summary and the monthly postings report from Central Iowa Juvenile Detention Center. The summary reflects year end totals for FY17. Several programs had more carryover than expected with 3 programs spending less than 80%. Tasha Beghtol noted that the overall carry over for the board is under the 20% maximum allowed.

**Motion** to approve the financial report and postings as submitted

**Moved:** Tricia Lipski     **Seconded:** Dina Saunders

**Motion carried unanimously**

**FY17 Financial Statements**

Tasha Beghtol reviewed the financial statements to be submitted to the ECI office and included in the annual report. Early Childhood (EC) total expenditure is \$192,765.07. EC total carry over funding is \$20,063.83 (10%). School Ready (SR) total expenditure is \$762,632.90. SR total carry over is \$106,061.13 (14%).

**Motion** to approve the FY17 Early Childhood and School Ready financials for submission in the annual report.

**Moved:** Brad Quigley    **Seconded:** Matt Latcham

**Motion carried unanimously**

### **Program Presentation**

#### HACAP, Washington County Head Start Transportation

RenElla Crawford shared information, and answered questions about the transportation program in Washington Co. Head Start recently expanded the part day program to offer 5 days/wk, 4 hours/day. At this time, Head Start has enrolled 15 children. Approximately 21 slots are still open, but it is expected that the program will fill up in the next few weeks. The program asked for and received the same amount of ECI funding (\$10,070) for FY18. The funds support one way rides and a bus monitor.

#### Community Action of SE Iowa, Des Moines and Henry County Head Start Transportation

Marcia Munford reviewed the revised budget for Head Start transportation assistance to families in Henry and Des Moines counties. The staffing plan remains the same as the original request with a bus driver in each county and multiple monitors. The program is partnering with the Burlington CSD to help with some transportation needs. Henry County has low enrollment at this time. The transportation assistance in Henry Co is limited to families living within the city, but a few rural exceptions are made when the route works to offer it.

#### CART

Sandra Busta shared information and answered questions about the CART program and recent program adjustments. Sandra's work area has shifted. She will now split her time between Washington Co (20%) and Johnson Co (80%). Cedar/Jones still supports the CART program, but has new staff. Sandra is wrapping up her work with the Mid Prairie cohort and has made connections with Kids Country Club in Kalona to be the first childcare center to work with CART. The center has several classrooms and staff that will work with Sandra throughout the year.

### **FY17 Annual Report**

Tasha Beghtol handed out and reviewed annual report information for FY2017. Tasha noted that the annual report is completed online and a print out of the actual document was passed around. Members reviewed the assurances page and a summary yearend report for all 22 contracts. Highlights of various activities and performance measures were presented in a power point. The majority of the budget is used for family support, funding 6 home visitation programs and 2 group/incentive based programs.

Discussion was held regarding the number of children served by home visitation programs. Des Moines County has the largest population of children, but fewer children were served in Des Moines County, by comparison to the other counties. The 2 programs with the highest average cost per child had the highest average visit per child. Tasha noted that cost may not be a good determinant of the quality of services being provided. The least expensive program averaged less than 6 visits per child per year.

Other highlights discussed

- Child Care Nurse Consultant – *Zero Health & Safety Assessments* were completed in Louisa County
- Dental – Low outcomes for children who were referred and actually received treatment in Des Moines and Louisa counties.
- Consultation – Providers who are non-registered or unregistered are key audiences for consultation programs, but they naturally reduce the outcome for the percentage of programs participating in a quality initiative. Additional language was added to the FY18 contract to enhance the strength of the goals set by participants.
- WAGE\$ - The DHLW area rate for recipients earning college credit is 67% compared to 32% state-wide.

**Motion** to approve the FY17 annual report content and to be submitted online by September 15<sup>th</sup> 2017.

**Moved:** Tricia Lipski     **Seconded:** Stan Stoops

**Motion carried unanimously**

**Administrative update** – Written update was provided in the board packet.

Motion to adjourn by Stan Stoops, seconded by Mike Steele. Meeting adjourned 7:00pm.

Minutes submitted by Tasha Beghtol, Director

Approved on \_\_\_\_\_ Secretary \_\_\_\_\_