



BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY MAY 18, 2019

1. **CALL TO ORDER** – Meeting was called to order at 11:04 AM by Chairman Shannon Scott.
2. **PLEDGE OF ALLEGIANCE** – Chairman Scott led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** –Board Members present were Shannon Scott, Cindy Perelli and Jack Beale by phone. Judy Varns was absent.
4. **REVIEW AND ADOPTION OF AGENDA** – Chairman Scott asked for a motion to adopt the Agenda. Mr. Beale made a motion to adopt the Agenda and Ms. Perelli seconded the motion. There was no discussion. Chairman Scott asked for a vote. Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the Motion. The Motion passed.
5. **ANNOUNCEMENTS**
The next Board Meeting will be held Saturday June 15, 2019 at 11AM.
6. **REPORTS AND CORRESPONDENCE**

Chairman's Report

Chairman Scott gave an update on the progress of the 3 & 7 Annexation. He stated that he had heard back from the County Attorney who furnished BRFD with a copy of a Petition Form that would meet all the A.R.S. requirements, and that this form had been passed on to the 3&7 Annexation coordinator.

Chief's Report – Chief Paine gave his report for April 2019.

- Personnel: 39 total; 16 volunteers, 17 part-time reserves, 5 full time reserves, 1 part-time admin.
- Apparatus: All vehicles were in service.
- Incident Report: call volume - 7 total; 5 EMS, 1 fire, 1 Motor vehicle crash.
- Training: There was 217 hours accumulative training hours during the month of April. Department training was held on April 13th was Narcan and Albuterol administration along with supraglottic airway techniques and insertion. Other training topics throughout the month were SCBA and turnout drills, car fire tactics, water supply, hip fractures, facial trauma, bloodborne pathogens, and capnography.

Chief's Updates to the Board:

Braun Northwest has offered BRFD a further reduced price of \$143,876.00 on the new ambulance build. For this price, they will build the new ambulance to our specification on a brand new 2019 Dodge 3500 chassis and deliver the completed ambulance to Arizona and in exchange for this discount, BRFD will allow Braun Northwest to DEMO the new ambulance as it makes its way south from Washington State.

State Farm insurance has issued a \$1,237.25 check to BRFD for the October 2018 out of district fire response to the Lohman Fire (a side by side ATV that caught fire in the forest just south of the district) which brings us current on ALL of our out of district fire billings (until exactly 2 days ago)

Starlight Pines HOA has requested our presence at their annual meeting on June 8th. I am asking an available BRFD Board Members to attend in lieu of my absence.

Clear Creek Pines Units 8&9 will be hosting a fire wise presentation by the Forest Service representative Cody Becker the same day (June 8th) at 1449 Green Top Drive. Jim Parks is expected to speak at that event.

The Joe Hammer Memorial Horseshoe Tournament is scheduled to start May 26th at 0900.

The BRFD Auxiliary Sales are scheduled for July 6th and August 31st.

The BRFD Annual Awards banquet is scheduled for August 3rd.

Other Reports

None

7. CALL TO THE PUBLIC

There were no members of the public who wished to speak.

8. OLD BUSINESS

a. None.

9. NEW BUSINESS

- a. New Board Member Larry Lambert took the Oath of Office and was seated on the BRFD Governing Board. Thank you to Trish Birtwistle, Starlight Pines HOA Community Manager for providing Notary Service for the Board.
- b. APPROVAL OF MINUTES – Discussion and possible action to approve minutes from the Board Meeting held April 19th, 2019 and the Executive Session Board Meeting held the same day. Chairman Scott asked for a motion. Ms. Perelli made a motion to approve the minutes of both meetings with one vote. Mr. Lambert seconded the motion. There we no discussion and Chairman Scott asked for the vote. Mr. Lambert, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.
- c. Discussion and possible action to approve the Financial Report for April 2019. Chairman Scott asked for a motion on this item. Ms. Perelli made a motion to approve the Financial Report for March 2019 as presented. Mr. Lambert seconded the motion. Chairman Scott asked that Mrs. Wise read the Financial Summary Report to those present. There was no discussion and Chairman Scott asked for a vote. Mr. Lambert, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.

- d. Discussion and possible action to approve renewal of the Intergovernmental Agreement for Radio Site Use Between Coconino County Sheriff's Office and the Blue Ridge Fire District for the Moqui Ridge Communications site.

Chairman Scott asked for a motion to approve the Agreement Renewal. Ms. Perelli made a motion to Approve the Agreement Renewal, and Mr. Lambert seconded the motion Chief Paine gave a brief explanation of this agreement to those present. There was no further discussion and Chairman Scott asked for a vote. Mr. Lambert, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.

- e. Discussion and possible action to vote to go into Executive Session for the purpose of interviewing an applicant for the current Board Member vacancy.

Since we did not have all Board Members present, Chairman Scott tabled this item for a future meeting.

10. AGENDA ITEMS OR NEXT BOARD MEETING

- Approve moving 1/3 annual budgeted amount form County Reserve Account.
- Approve a Tentative Budget for 2019/2020 Fiscal Year.
- Executive Session Meeting, Chief Paine's Employment Contract (if not held prior the June meeting at a Special Board Meeting).

11. ADJOURNMENT

The Public Meeting of the Blue Ridge Fire District Board was adjourned at 11:29 AM.

Respectfully submitted: May 21, 2019

Cynthia A Perelli
Cynthia Perelli, Clerk of the BRFD Board

Minutes Approved: June 15, 2019

Cynthia A Perelli
Cynthia Perelli, Clerk of the BRFD Board