



## Coastside Emergency Corps Board Meeting Minutes August 21, 2019, 6:00 p.m. CEOC

**Presiding:** Jeneen Sommers, President

**In Attendance:**

Mike Akana – CEC Treasurer

Heather Peters, CEC Secretary and Public Information Officer

Paul Feldman – CEC Board Member and Newsletter Editor

Kris Thoren – CEC Vice President

Rita Mancera – CEC Board Member

David Cosgrave – Coastside Fire Protection District Battalion Chief and CEC Advisory Committee member

**Via phone:** Ari Delay - – Coastside Fire Protection District Battalion Chief and CEC Advisory Committee member

**Absent:**

Brian Molver – OES Coastside Emergency Coordinator and CEC Advisory Committee member

**July board and general meeting minutes approved**

- Corrected date for CERT Rodeo to 9/14

**National Night Out update**

- 250 packets of emergency preparedness materials were distributed
- Over 1,000 people attended parties in HMB and the MidCoast
- Fire engines visited most, if not all of the parties
- 4 parties were held in the unincorporated portions of the MidCoast, they were organized with the support of MidCoast Community Council (“MCC”) and Coastside CERT
- \$100 gift certificates were provided by Supervisor Horsley
- Heather will present results to MCC at an upcoming meeting where an OES backpack will be raffled to one of the MCC party hosts

**Listos update**

- New Listos trainers: Deb Rosas & Fire Captain Santos
- Curriculum is now available to conduct classes, but each class needs at least 2 certified trainers, perhaps more depending on the size of the class
- Puente can provide an employee for 3 days of training the next time that it is offered

### **Any changes affecting our summit meeting request? Should we move forward?**

- Hold pending outcome of upcoming meetings
  1. Fire meeting with OES leadership next week to discuss topics including:
    - Delegation of DSW authority to all Fire Chiefs on Coast
    - 2015 San Mateo County Emergency Operations Plan that references nonexistent “Thrive Alliance”
    - 1984 Delegation of Authority in emergencies for entire Coast from Board of Supervisors to HMB City Manager that has since expired
  2. Disaster Service Council meeting 9/19 5:30 County Center – Heather to attend to make public comment to echo requests of Fire and to request SMC Alert and other outreach in Spanish
- Mike to circulate whatever documentation that he can find Coastside Coordinator job description & contract

### **Branch 3 SET plans**

- 10/19 exercise with ARES, LAEG, CERT (as community volunteers)
- Scenario is communication and evacuation in Butano fire
- Will contact local fire to designate Temporary Refuge Area
- Fire resources will be dedicated to Pumpkin Festival
- Puente is unable to open shelter, but Chris Orman may be interested in doing tabletop shelter exercise

### **September newsletter update**

- Will feature Listos, Coastside CERT sponsorship, LAEG exercise
- Will continue event calendar & acronym list
- Paul will ask Victor Gaitan from HMB to print

### **Guest speaker for October 28<sup>th</sup> general meeting?**

- Jeneen will reach out to earthquake expert
- Heather will get PG&E flyers

### **Loma Mar emergency preparedness meeting, location TBD, September 17<sup>th</sup>**

- Will focus on evacuation and shelter in place
- Puente will help advertise

### **Outstanding issues**

#### **o Ongoing expenses: fundraiser?**

- Mike will review recurring expenses to budget and will explore opening bank account
- Puente can make a loan of initial balance pending fundraising if needed to open bank account

#### **o CEOC training – still no response from HMB or Brian**

#### **o 11/21 statewide CERT flood exercise? Need more info**

### **Roundtable**

- KHMB – Heather to connect Jim Henderson to the PIO for OES for general emergency announcements and protocols for on-air announcement prior to CEOC PIO communications in an emergency
- Board elections coming up again, Jeneen will ask Julie if she would be interested in forming committee again