


## Board of Directors Meeting

 <p>Rochester Public School Foundation</p>	<b>Date:</b> April 10, 2013	<b>Location</b> John Marshall High School Rochester, MN Rocket Room
	<b>Members Present (BOLD indicates present)</b>	
<b>Jim Thompson</b>	Julie Workman	<b>Phillipa Hartley</b>
Regina Seabrook	<b>Mark Schleusner</b>	<b>Melissa Amundsen</b>
<b>Jenny Hegland</b>	Grace Vriezen (Century)	<b>Danielle Nikolai</b>
Tim Woessner	Samantha Francis (Mayo)	<b>Dan O'Neil</b>
<b>Scott Mahle</b>	<b>Roya Bashier (J. Marshall)</b>	<b>Mark Kuisle</b>
	<b>Patricia Defrang</b>	<b>Becky Montpetit</b>

### Call to Order

President Scott Mahle called the meeting to order at 7:03pm.

### Use of Google Docs for Communication

Patti discussed the use of the Google Drive/Google Chrome for distribution of minutes, agendas, etc. If any board member has a meeting agenda item to submit, please do so before Tuesday afternoon, the Wednesday before the board meeting. Agenda items will be added by priority.

### Review of March Meeting Minutes – Becky Montpetit

The March meeting minutes were reviewed.

Motion to accept the minutes as written; Mark Kuisle. Seconded; Jenny Hegland. Motion approved. Note that Minutes are posted on the website – password protected.

### Review and approval of March Financials – Scott Mahle

<http://www.rpsf.org> --> Site Map --> File Cabinet --> Financial Statements -->

- Reviewed March financials
- Received the \$3, 000 from IBM ear-marked for STEM funding.
- \$20 cash donation
- Discussion regarding restricted funds. Designated as Ladin, Chance, etc.
- Current checking account balance is \$
- Motion to accept March financials; Phil Hartley . Seconded; Patti DeFrang . Motion Approved.

### Rotary Club – Scott Mahle

- Some of the students receiving awards are students that have had history in and out of difficult situations.
- Mark will discuss with the Rotary Strive program about recognizing the Rochester Public School Foundation in a more appropriate way. Re: proper name use, etc.
- Scott will take pictures at the Strive banquet
- Motion to continue support of Strive banquet at \$1500: Mark Schleusner. Seconded; Mark Kuisle. Motion Approved.

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#### **Tix 4 Kids – Mark Schleusner**

- Discussion led by Mark Schleusner to continue Tix 4 Kids. Suggests continuing support as it helps our name in the community and helps us in our new mission to connect community to resources.
- Phil supports as it is a continuation of our current spending.
- Discussion regarding a synopsis of how many students benefitted from the tickets. Suggested that the Tix 4 Kids coordinator send an update when tickets are distributed.
- Most schools that use this program are those with underserved students such as Riverside, etc.
- Motion to continue our support of Tix 4 Kids at \$1500; Jenny Hegland. Seconded; Patti DeFrang. Motion Approved.
- Motion to amend our support of Tix 4 Kids at \$1000 cash and the equivalent of \$500 (70 tickets) Haunted Hallways; Phil Hartley. Seconded; Patti DeFrang. Motion Approved.

#### **FIRST Robotics – Mark Schleusner**

- Mark Schleusner brought forward a discussion regarding the FIRST Robotic event. Mark will be meeting with the Rochester Public Schools to see if they would consider hosting.
- Mark is asking the RPSF board to consider supporting the event. Last year, the event was approximately \$600.
- Last year, the cost of the event was covered by the Rochester Area Chamber of Commerce. The venue was donated by RCTC. This year he is hoping to have the venue costs donated by Rochester Public Schools.
- Asking the board to consider involvement.
- Mark will report on his meetings with the Rochester Public Schools.
- RPSF board will table discussion until next month.

#### **Learn.Do.Earn. – Mark Schleusner**

- Putting books out for all 3<sup>rd</sup> graders in private and public schools in the district.
- Rochester Area Chamber Foundation. Looking for a ‘materials sponsor.’
- The investment would be \$1500 for a ‘materials sponsor.’
- Discussion about what the RPSF board strategic focus is. Mark suggested that this program touches more students than Tix 4 Kids. Jenny suggests that the Chamber Foundation has a similar focus and vision as the RPSF board, however if we want to position ourselves to work with the Chamber that this might be a good way to bridge that relationship.
- Melissa asked if we know if the curriculum is truly helpful and educational. The issue is what is the RPSF board definition of educational.
- Jenny asked if we are in the business of determining what is educational and what is not.
- Mark K asked if this is part of the curriculum. It is not. A business community member comes into the classroom to present the materials. The materials goes home with the student.
- Motion made to go back and vote for Item B on Tix 4 Kids; Mark Kuisle. Seconded; Mark Schleusner.

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- Motion to fund Learn.Do.Earn at the \$500 level for direct marketing to parents and students; Becky Montpetit. Seconded; Mark Kuisle. Motion Approved. Nay Votes; Melissa Amundsen and Jenny Hegland.

### **Monthly “Connect” – Phillipa Hartley**

- Last month we decided that two board members would sign up for one ‘monthly connect’ with local businesses.
- Using the strategy pitch presented last month. Phil will adapt this document to a marketing presentation.
- Two board members are needed for May opportunities.

### **National Science Olympiad – Jenny Hegland**

- Motion to bring the discussion regarding the National Science Olympiad to the table; Mark Kuisle. Seconded; Scott Mahle.
- Looking to raise funds so students don’t have to pay the admission to the Science Olympiad at the state level.
- Jim suggested that the students invest after the Olympiad in volunteering, etc.
- One dozen kids are impacted by this funding.
- Mark K asked if we need to send kids to national competitions or are we a more local organization. If the student wins then the student comes back to school asking for more funds to compete at the next level.
- Mark S suggested mini-grants. If the coordinators submitted a MAD grant request it would be approved.
- Melissa suggested we fund material needs. Based on the website there is a new apparatus needed for the event.
- A MAD grant accesses funding that is already available.
- Decided that we are going to suggest that they access the MAD grant funds
- Motion to deny request for funding for the National Science Olympiad; Becky Montpetit. Seconded; Patti DeFrang.

### **Grant Committee update - Jenny Hegland / Becky Montpetit**

- MAD Grant Request from Amy Ward for port-able soccer goals.
- Discussion about the amending the application to ask how many students would be affected by this grant.
- The form will be edited by Patti on the website to add a question about the number of students included in the request.
- Motion to approve MAD grant request; Melissa Amundsen. Seconded; Mark Kuisle
- Jenny brought forward a discussion about previous years grant funding for grants that did not submit for their entire approved amount. Scott suggests that a check should be cut for funds that have not been used for 2010-2011 and 2011-2012 school years.

### **Athletics Update – Mark Kuisle**

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- Hoping to have a fundraising dinner for interested individuals.
- Talked at length with interested group about an Alumni Foundation—how to get that database started?
- Good starting point—no action yet, just good discussion.

#### **Annual Report Update – Patti DeFrang**

- Scott will add Welcome and Financials
  - High level summary
  - Added Haunted Hallways Fundraiser
  - Board members need to look at the annual report
  - Report needs to go out in April 2013
  - Add donors—Haunted Hallways and other misc. donors
  - End of year balance sheet with simple explanations/sentence of description about grants
  - Patti will send out the document and explain what she would like us to review

#### **Announcements/Open Disussion**

- Phil wants us to talk about the RPSF strategy not just Haunted Hallways. Our premise is to talk about Foundation as a whole. How can you help us, help you?
- Mark K had a conversation with Nessler—get RPSF link onto the district website.
- Mark K would like to research on our behalf nice table drapes for booths/formal presentations in order to look more professional. Mark will look into a few different options including a standing banner
- Phil—Nominations. Jess Ihrke? Phil will follow up with Mari Neuer and Samantha's Mayo rep replacement.
- Melissa—birthday of the foundation is this year, May 6<sup>th</sup>.

#### **Board Meeting Time – Scott Mahle**

- Scott—meeting times. Do we want to adjust the meeting times or keep the time as is?

**Motion to adjourn; 8:30 pm.**

**Submitted by Becky Montpetit.**