PLEASE SUBMIT ORIGINAL ITEMIZED BILLS WITH A COMPLETED AND SIGNED CLAIM FORM!

IMPORTANT: These forms are electronically scanned, please do not use HIGHLIGHTER or anything else that might distort the information on this form.

TYPE OR PRINT

IDA Insurance Design Administrators

Post Office Box 690, Oakland, NJ 07436
800/ 225-1345 or 210/ 337-0555

VISION CARE CLAIM 690

PATIENT INFORMATION (TO BE COMPLETED BY INSURED)

1. INSURED'S Employer

2. INSURED'S Soc. Sec. No.

3. INSURED'S Name, Address and Phone No.
☐ If this is a new address, you must notify your employer.

4. PATIENT'S Name (First name, middle initial, last name)

5. PATIENT'S Date of Birth

6. PATIENT'S Sex ☐ M ☐ F

7. PATIENT'S relation to INSURED ☐ self ☐ spouse ☐ child ☐ other

8. PATIENT'S Status: a. ☐ Single ☐ Married ☐ Other
b. Employed full-time Yes ☐ No ☐ c. Student full-time Yes ☐ No ☐

9. Is PATIENT'S condition related to:
a. ☐ Employment? (Current or Previous)
b. ☐ Auto accident? Place _____ (State)
c. ☐ Other accident?
d. If Injury:
→ Describe how and where →
→ Date _____
→ Will you sue? YES ☐ NO ☐

10. PATIENT'S Address (If different from INSURED'S) and Phone No.
☐ If this is a new address, you must notify your employer.

11. INSURED'S Date of Birth

12. INSURED'S Sex ☐ M ☐ F

13. Is INSURED now actively at work? ☐ YES ☐ NO or under ☐ COBRA

14. Date INSURED hired

15. OTHER VISION CARE INSURANCE COVERAGE - SECTIONS BELOW MUST BE ANSWERED FOR CLAIM TO BE APPROVED. ◀

A. INSURED'S SPOUSE'S employer (If unmarried or spouse is unemployed check none)

☐ None Employer Name _____ Phone _____

Street _____ City _____ State _____ Zip _____

B. Name and address of other insurance company or H.M.O. If none, check None

☐ None

C. Name of person covered - last & first | Date of Birth / / | Sex ☐M ☐F | Policy No. or Identification

D. Person covered named in item "C" above is applicant's: ☐Self ☐Wife ☐Husband ☐Daughter ☐Son ☐Other (Describe)

16. I authorize the release of any medical/vision information necessary to process this request

Signed (PATIENT or Authorized person) Date

17. I authorize payment of benefits directly to the Physician or Supplier named below.

Signed (INSURED or Authorized person)

EXAMINING OPHTHALMOLOGIST OR OPTOMETRIST INFORMATION

PHYSICIAN NAME, DEGREE, ADDRESS AND PHONE NUMBER

	YES	NO	IF YES, EXPLAIN
IS TREATMENT RESULT OF OCCUPATIONAL ILLNESS OR INJURY?			
IS TREATMENT RESULT OF AUTO ACCIDENT?			
OTHER ACCIDENT?			
ARE ANY SERVICES COVERED BY ANOTHER PLAN?			

DIAGNOSIS OR NATURE OF DISEASE, INJURY OR VISION DISORDER

DID PATIENT HAVE GLASSES PRIOR TO THIS EXAMINATION?
NO ☐ YES ☐ → WHAT TYPE? ☐ CONVENTIONAL ☐ CONTACTS

DOES PATIENT REQUIRE A LENS PRESCRIPTION CHANGE AT THIS TIME?
NO ☐ YES ☐ → WHY?

NEW FRAMES REQUIRED
NO ☐ YES ☐

MATERIAL AND NUMBER OF EACH PRESCRIBED

☐ FRAMES ___ ☐ SINGLE VISION ___ ☐ BIFOCAL ___ ☐ TRIFOCAL ___ ☐ CONTACTS LENSES ___ ☐ OTHER (Describe)

IF TINTED LENSES, SUNGLASSES AND/OR SAFETY GLASSES PRESCRIBED, EXPLAIN

DATE OF SERVICES	SERVICES RENDERED	CHARGES

PHYSICIAN SIGNATURE | SSN OR EIN NUMBER | TOTAL FEE

DISPENSER OF PRESCRIPTION INFORMATION (or attach itemized statement)

DISPENSER NAME, TITLE, ADDRESS AND PHONE NUMBER

FEE
FRAMES $ _____ LENSES $ _____ CONTACTS $ _____

DATE ORDERED | DISPENSER SSN OR EIN

DISPENSER SIGNATURE

ANY PERSON WHO KNOWINGLY FILES A STATEMENT OF CLAIM CONTAINING ANY FALSE, INCOMPLETE OR MISLEADING INFORMATION WITH THE INTENT TO DEFRAUD OR DECEIVE ANY INSURANCE COMPANY OR PERSON IS GUILTY OF A FELONY.

1. COMPLETE THE **"PATIENT INFORMATION"** SECTION (ITEMS 1 THROUGH 14) ON THE REVERSE SIDE OF THIS FORM.

   If you wish your vision benefits paid directly to your doctor, sign ITEM 17. A separate form must be submitted for each family member.

2. HAVE YOUR DOCTOR COMPLETE THE **"EXAMINING OPHTHALMOLOGIST OR OPTOMETRIST INFORMATION"** SECTION OR SUBMIT COMPLETELY ITEMIZED BILLS.

   An itemized bill is one that shows the PATIENT'S name, relationship to INSURED, date of service, type of service rendered, and the nature of the condition being treated.

3. HAVE THE PERSON FILLING YOUR EYE CARE PRESCRIPTION COMPLETE THE **"DISPENSER OF PRESCRIPTION INFORMATION" SECTION** OR SUBMIT ITEMIZED STATEMENT.

4. THE COMPLETED FORM AND ITEMIZED BILLS MUST BE SENT TO THE PROPER ADDRESS BELOW:

INSURANCE DESIGN ADMINISTRATORS

P.O. BOX 690

OAKLAND, NJ 07436

800-225-1345 OR 201-337-0555

IMPORTANT REMINDER

Please be sure you have provided the INSURED'S Social Security Number.

NOTE TO CLAIMANT

Please attach all itemized bills and supporting documents to this completed and signed claim form. Do not use highlighter or anything else that might distort the information on this form; **otherwise, your claim will be delayed.**

NOTE TO ATTENDING PHYSICIAN

If the PATIENT named will be under continuous treatment for the stated condition, there will be no need to fill out an ATTENDING PHYSICIAN'S statement each time a bill is submitted. An itemized bill will be acceptable form processing. However, if the patient consults you for any other condition, a new ATTENDING PHYSICIAN'S statement will be necessary.

INCOMPLETE CLAIM FORMS WILL BE RETURNED FOR COMPLETION. ALSO, IF YOU OR YOUR IMMEDIATE FAMILY ARE COVERED BY ANY OTHER INSURANCE PROGRAMS, INCLUDING MEDICARE, THE **"OTHER VISION CARE INSURANCE COVERAGE" SECTION** MUST BE COMPLETED EACH TIME YOU SUBMIT A CLAIM FORM OR YOUR FORM WILL BE RETURNED.