

BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION FRIDAY DECEMBER 14TH, 2018

1. **CALL TO ORDER** – Meeting was called to order at 11:01 AM by Chairman Scott.
2. **PLEDGE OF ALLEGIANCE** – Chairman Scott led the assembly in the pledge of allegiance.
3. **NEW OR RENEWING BOARD MEMBERS TAKE THE OATH OF OFFICE**
(ITEM ADDED BY AMMENDMENT OF THE AGENDA)

Mr. Beal and Mr. Fenton recited the Oath of Office to those present. Both are returning Board Members and are beginning 4-year terms of office.

The Meeting was paused at 11:04 to allow for notarization of the Oath of Office forms.

Board Meeting was resumed at 11:08

4. **ROLL CALL OF BOARD MEMBERS** – Board Members present were Pete Fenton, Shannon Scott, Cindy Perelli and Jack Beale. The Board has one vacancy formerly held by Mr. Monty Blosser.
5. **REVIEW AND ADOPTION OF AGENDA** – Chairman Scott asked for a motion to adopt the Agenda with Amendments as noted. Ms. Perelli made a motion to adopt the Agenda with Amendments as discussed and noted that an Amended Agenda will be posted within 24 hours. Mr. Fenton seconded the motion. There was no discussion. Mr. Scott asked for a vote and Mr. Fenton, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the Motion. The Motion passed.
6. **DISCUSSION AND POSSIBLE ACTION TO VOTE ON AND INSTALL NEW BOARD OFFICERS.**
(ITEM ADDED BY AMMENDMENT OF THE AGENDA)

MR. Scott asked for nominations for the Board Clerk position. Mr. Scott nominated Ms. Perelli for the position, Mr. Fenton seconded the nomination. There were no other nominations and Ms. Perelli agreed to continue to hold the position. Mr. Fenton, Mr. Scott and Mr. Beale voted in favor of the nomination.

Mr. Scott asked for nominations for the Board Chairman position. Ms. Perelli nominated Mr. Fenton and Mr. Scott seconded the nomination. There were no other nominations and Mr. Fenton agreed to take the position. Mr. Scott, Mr. Beale and Ms. Perelli voted in favor of the nomination.

Mr. Scott turned the meeting over to new Chairman Mr. Fenton.
7. **APPROVAL OF MINUTES** – Discussion and possible action to approve minutes from the November 17th, 2018 Board Meeting and Executive Session Minutes from October 19th Meeting. Mr. Fenton asked for a motion to approve the Minutes of the November 17th, 2018. Mr. Scott made a motion to approve the Board Meeting Minutes from November 17th and October 19th as written with one vote, and Ms. Perelli seconded the motion. There we no discussion and Mr. Fenton asked for the vote. Mr. Beale, Mr. Scott, Ms. Perelli and Mr. Fenton voted in favor of the Motion. The Motion passed.

8. ANNOUNCEMENTS

The next Board Meeting will be held Friday January 11th 2019 at 11AM. This is a change due to posting of 2019 Meeting Dates and Times.

9. CALL TO THE PUBLIC

There were no members of the public who wished to speak.

10. REPORTS AND CORRESPONDENCE

a. Chairman's Report – Mr. Fenton

Mr. Fenton turned the meeting over to Mr. Scott who had items he wanted to discuss.

Mr. Scott stated that it was the last Board Meeting of the year and wanted to wish everyone safe and happy holidays.

Mr. Scott wanted to recognize the BRFD Auxiliary and its financial support of the Fire Department with contributions totaling \$14,793.63 in FY 2017/2018 and \$22,759.00 so far this FY. This included contribution toward the purchase of new SCBAs and compressor, new radios and new hoses.

Mr. Scott wanted acknowledge his failure to recognized Mr. Monty Blosser and his dedication to the Board and his outstanding service and contribution to the Fire District at the last Board Meeting. A Big thank you to Monty Blosser from the BRFD District Board.

b. Chief's Report – Chief Paine gave a verbal report to those present. A copy this report can be seen in the Public Book at the Fire Station.

c. Other Reports – None

11. OLD BUSINESS – None

12. NEW BUSINESS

13. Discussion and possible action to approve the Financial Report for November 2018.

Mr. Fenton asked for a motion to approve the Financial Report. Ms. Perelli made a motion to approve the Financial Report for November 2018 as presented. Mr. Scott seconded the motion. There was no discussion and Mr. Fenton called for a vote. Mr. Fenton, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the motion. The Motion passed.

a. Discussion and possible action to approve moving \$300,000 ~~(\$3000,000)~~ to BRFD Reserve account with Coconino County.

Mr. Fenton asked for a motion. Mr. Scott made a motion to approve \$300,000 to the Coconino County Reserve account. Mr. Beal seconded the motion. Mr. Fenton called for a vote. Mr. Beale, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.

b. Discussion and possible action to approve renewal of medical flight insurance benefit for employees.

Mr. Fenton asked for a motion to approve renewal of medical flight insurance. Mr. Scott made the motion and Ms. Perelli seconded the motion. Chief Paine gave an over view and stated that this was medical flight insurance, previously purchased by him last year as a gift to employees.

It is a service provided by Native Air at a cost \$25 per employee for a total of \$1,000 to cover all employees. This cost would be off set by the recent reduction in the premium charged by our industrial insurance carrier for the coming year. There was no further discussion and Mr. Fenton asked for the vote. Mr. Beale, Mr. Scott, Ms. Perelli and Mr. Fenton voted in favor of the motion. The motion passed.

c. Discussion possible action to change the Board Meeting days for 2019.

Mr. Fenton asked for a motion. Mr. Scott made a motion to change the Board Meeting day to Saturdays for 2019. Mr. Beal seconded the motion. After some discussion Mr. Scott amend his motion to "Change the regular meeting day in 2019 to Saturdays unless there is a scheduling conflict for Chief Paine then the Meeting would be scheduled on Friday."

After further discussion it was determined that the next Board Meeting would be the January 11th at 11AM.

Mr. Fenton called for the vote on the Amended motion. Mr. Beale, Mr. Scott, Ms. Perelli and Mr. Fenton voted in favor of the motion. Motion passed.

d. Discussion and possible action to set Board Meeting schedule for 2019

Mr. Fenton determined that this item was address and voted on in *item d.* above and that no action was needed by the Board.

Ms. Perelli and Chief Paine will meet off line to complete the reminder of the meeting schedule for 2019.

e. Discussion and possible action to determine dates for Board Member posting to fill current Board vacancy.

Mr. Fenton asked for a motion on this item. Ms. Perelli made a motion to approve a date for Board Member Vacancy posting. Mr. Fenton seconded the motion. After some discussion it was decided to close the posting on January 10th to allow time for the Board to review applications. before the Board Meeting on the 11th. Mr. Fenton asked for a vote. Mr. Beal, Mr. Scott, Mr. Fenton and Ms. Perelli voted in favor of the motion. The Motion passed.

f. Discussion and possible action to approve disposal of old SCBAs and compressor by auction through WSM Auctions. (ITEM ADDED BY AMMENDMENT OF THE AGENDA)

Mr. Fenton asked for a motion. Mr. Scott made a motion to approve the disposal of the old SCBAs and compressor by auction. Mr. Beale seconded the motion. Chief Paine explained that this item had been in storage waiting for disposal for some time and was on its way to WSM Auctions in Phoenix. There was some further discussion then Mr. Fenton asked for the vote. Mr. Beale, Mr. Scott, Ms. Perelli and Mr. Fenton voted in favor of the motion. Motion passed.

14. AGENDA ITEMS OR NEXT BOARD MEETING

- Hold Executive Session Meeting to review application for new Board Member
- Vote to Install new Board Member; new Member takes Oath of office
- Form Budget Committee for 2018/2019 Fiscal Year

15. ADJOURNMENT

- a. The Public Meeting of the Blue Ridge Fire District Board was adjourned at 11:47 AM

Respectfully submitted: Cynthia Perelli Date: 12/16/2018
Cynthia Perelli, Clerk of the BRFD Board

Approved: _____
Cynthia Perelli, Clerk of the BRFD Board