

# Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

February 19, 2019

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:05 pm
2. **Roll call:** All Board Members present. Also in attendance – Jeffrey Craigmyle, Transfer Station; Ron Sneller and Elizabeth Wetherell, Wolverine Power Supply Co-op; Curt Chaffee Jr
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda with the addition of two items added to New Business. Ayes all. Motion passed.
5. **Approval of Board Minutes of January 15, 2019 -** Motion by Trustee Chaffee supported by Supervisor Maike to approve the minutes as presented. Ayes all. So passed.
6. **Public Comment** (limit to 3 minutes each regarding agenda items): none
7. **Wolverine Power Cooperative – Request for Renewal of Franchise:** Ron Sneller made a short presentation about Wolverine Power Cooperative and informed the Board that the power lines that run behind the Township Hall were part of the Wolverine network. He is requesting a 30 year renewal of the Revocable Electric Service Franchise Ordinance. As adopting an ordinance requires the Township to publish a summary ad, Mr. Sneller agreed that Wolverine Power would reimburse the Township for the cost incurred. Trustee Long made the motion to pass Ordinance 2019-01 as it was submitted. The motion was supported by Trustee Curt Chaffee. Roll call vote: ayes all. The Ordinance is declared adopted.
  
8. **Bills & Financials:**
  - A. **Treasurer’s Financial Report:** \$386,858.57 total in the general checking account and \$116,269.59 in the tax account for a total in Bank Accounts of \$503,128.16 as of 1/31/19. The Treasurer balances perfectly with the bank statement balance.
  - B. **Clerk Presents Township Bills:** Amount \$21,830.10 total payments. Check numbers presented E322 – E328 & cks# 11091 – 11115. Clerk Chaffee made the motion to pay the Township’s bills as presented, supported by Trustee Long. Ayes all, motion passed.
  - C. **Budget Review:** Reports distributed and reviewed. 92% of the fiscal year has passed. The Clerk noted suggestions on the report for budget amendments. Trustee Chaffee with support from Trustee Long moved to approve amendment 2019-01 as suggested. Roll Call vote. Ayes all. Clerk Chaffee will prepare and enter 2019-01 in preparation for our first FY 2019/20 budget meeting to be held on March 14 at 3 pm
  
8. **Unfinished Business:**
  - A. **Amerigas Update** – Clerk Chaffee will contact Amerigas to reinstate our “keep full” status as the Hall ran out of propane during the last month.
  
9. **New Business:**
  - A. **Poverty Guidelines for 2019 BOR** – Supervisor Maike made the motion that the Board adopt the guidelines as published by the Health & Human Services Department of the Federal Government for 2019. The motion was supported by Trustee Long. Ayes all, so moved.
  - B. **Recreational Marijuana** – tabled for more information.
  
10. **Officer’s Reports**
  - a. **Zoning Official/Planning Co/ZBA** – Trustee Chaffee reported that the Planning Commission is considering opening up M37 & M20 to Mixed Use.
  - b. **County Commissioner** – absent
  - c. **Transfer Station** – Attendant Craigmyle reported that business is as good as can be expected during this winter weather. He is only using two of the dumpsters at this time
  - d. **Supervisor** – D&D would like to bid on brining the roads – we will request one.

**e. Clerk** – Suggestions for next year’s budget may include increasing our payment on the Fire Barn Loan or using some of the general fund balance to do more road improvements. Supervisor Maike will ask the Road Commission for recommendations on which roads may be in need.

**f. Treasurer** – none

**g. Trustees** – Trustee Long reported that the Fire Board budget for the next year has been approved and includes raises for non-probationary employees.

**11. Public Comment:** none

**12. Adjournment:** Supervisor Maike moved to adjourn at 2:45 pm with support by Trustee Long. The vote was unanimous. So moved.

The next meeting will be March 14, 2019, at 3 pm to begin work on the FY 2019/20 Budget and other business as necessary. The next regular meeting is scheduled for March 19 at 1 pm.

Respectfully submitted by Clerk Pam Chaffee