

Chrisabethella

Catering & Event Rentals

Full Service Wedding Planning

*Complimentary Consultation with the Bride & Groom
Unlimited Phone Calls and E-mails between the hours of 9:00am-11:00pm*

- Four hours of in-person meetings between client and the planner*
- Assistance with creating a budget*
- Prepare and design a schedule and checklist*
- Schedule tours of venues including ceremony and reception*
- Ceremony Planning*
- Reception Planning*
- Assistance with choosing invitations*
- Assistance with tracking RSVPs and who will be/not be attending. (Your guests will contact the planner when they RSVP)*
- Assistance with the theme of the wedding including color, accent colors and overall style*
- Answer all etiquette questions*
- Assist with the selection of wedding attire and accessories*
- Schedule your cake tasting appointment*
- Schedule your appointment with the caterer for a tasting*
- Schedule your meeting with the DJ*
- Schedule your meeting with your photographer*
- Assist with the lighting décor and colors*
- Make recommendations for hair, makeup and nail services*
- Provide you with dietary advice pertaining to fitness and dietary foods*
- Assistance with finding and negotiating with vendors to better serve the client including/but not limited to:*
 - Bakery/Cake Designer*
 - Caterer*
 - Florist*
 - DJ/Musicians*
 - Photographer/Videographer*
 - Hair, Makeup, Tanning, Teeth Whitening and Nails*
 - Bridal Shops*
 - Officiant*
 - Transportation*
- Schedule appointments with all necessary vendors*
- Prepare itineraries for vendors*
- Coordinate with vendors to ensure services/products are provided in a timely manner*
- Ongoing updates and consultation with client about vendor services/products*
- Final confirmation with vendors*
- Final consultation with Bride & Groom and walk through of the venue*

