



**CITY OF COVINGTON, KENTUCKY  
LEGISLATIVE MEETING  
BOARD OF COMMISSIONERS  
TUESDAY, May 24, 2016, 6:00 PM**

**20 WEST PIKE STREET  
COVINGTON, KENTUCKY**

**AGENDA**

**CALL TO ORDER:** Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of May 3, 2016 (or motion to dispense with reading and approve minutes).

**PRESENTATIONS:**

- Wallace Woods Neighborhood Association
- OpenGov Brief Update and Demonstration – Lisa Desmarais, Director of Finance and Operations

**ITEMS FOR CONSIDERATION:**

**OLD BUSINESS – SECOND READING OF ORDINANCES**

1. Consider Ordinance No. O-xx-16 entitled: **AN ORDINANCE AMENDING CHAPTER 76 SCHEDULE II ONE-WAY STREETS AND ALLEYS OF THE COVINGTON CODE OF ORDINANCES MAKING BAKEWELL STREET ONE WAY NORTHBOUND FROM NINTH STREET TO SIXTH STREET.**  
*Parking along Bakewell is limited and residents often find it difficult to find parking spots. Converting the street to one-way will allow for parking on both sides of the street and essentially double the number of available parking spaces. A detailed survey was sent to the residents and the majority of them supported*

*the change. Police and Fire departments staff were also involved and they believe that this change will not impact their response times.*

**Staff Reporting:** Mike Yeager, Community Services Director/City Engineer

**Recommendation:** Approve Ordinance

## **NEW BUSINESS – ORDER/RESOLUTIONS**

2. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE ADDITION OF A “REFERENCED BASED PLAN” AS AN OPTION TO THE EMPLOYEE HEALTH CARE PLAN.** *Due to rising health care costs, staff is constantly seeking innovative ways to manage the cost. With a Referenced Based Plan, the City will contract directly with hospitals, facilities and physicians for services based on Medicare rates. Employees using this plan, will pay set co-pay amounts for services. All non-union employees will have the option to join this plan beginning July 1, 2016.*

**Staff Reporting:** Jo Ann Simpson, Human Resource Director

**Recommendation:** Approve Order/Resolution

3. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION OF LIZ BARLIK AS PUBLIC INFORMATION OFFICER, EFFECTIVE MAY 20, 2016.** *Liz first began working for the City in 2008 and has worked in the Legal Department since 2010. She was named Public Information Officer in 2015. She passed the Ohio bar in 2013 and is licensed to practice law in Ohio. She is moving back to Cleveland to be closer to her family.*

**Staff Reporting:** Frank Warnock, City Solicitor/Assistant City Manager

**Recommendation:** Approve Order/Resolution

4. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPOINTING MONICA BEAVERS AS PUBLIC INFORMATION OFFICER, EFFECTIVE MAY 23, 2016.**

**Staff Reporting:** Frank Warnock, City Solicitor/Assistant City Manager

**Recommendation:** Approve Order/Resolution

5. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE ANY DOCUMENTS NECESSARY TO TRADE USED SERVICE**

**HANDGUNS OWNED BY THE CITY FOR NEW HANDGUNS WITH VANCE OUTDOORS CORPORATION, A FEDERALLY LICENSED FIREARMS DEALER, PURSUANT TO KRS 65.041(1)(b).** *The department will be turning in old firearms in exchange for a credit to be applied to the cost of the purchase of new firearms. This exchange is in accordance with KRS 65.041.*

**Staff Reporting:** Bryan Carter, Police Chief

**Recommendation:** Approve Order/Resolution

6. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A NON-EXCLUSIVE REVOCABLE LICENSE AGREEMENT WITH FIDELITY INVESTMENTS, INC. FOR THE INSTALLATION OF A SIGN APPROVED BY THE COVINGTON BOARD OF ADJUSTMENT ON CITY-OWNED PROPERTY ADJACENT TO THE FIDELITY CAMPUS AT 100 CROSBY PARKWAY, COVINGTON, KENTUCKY.** *Fidelity has undertaken a process to develop a principal sign that would increase their visibility from Taylor Mill Road. Having received the necessary zoning approvals, Fidelity is now seeking a revocable license agreement that would permit them to install a sign on City-owned property.*

**Staff Reporting:** Alex Koenig, Zoning Specialist

**Recommendation:** Approve Order/Resolution

7. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH 638 MADISON, LLC, TO ALLOW FOR THE INSTALLATION OF CURB CUT OUTS AND PLACEMENT OF CERTAIN FIXTURES ON CITY-OWNED SIDEWALKS ON MADISON AVENUE AND SEVENTH STREET ADJACENT TO 638 MADISON AVENUE AND TO ALLOW 638 MADISON, LLC TO USE THE CURB CUT OUT AREAS OF THE CITY-OWNED PROPERTY FOR VALET SERVICES AND HOTEL GUEST LOADING AND UNLOADING.** *638 Madison LLC wishes to use certain City-owned property adjacent to the Hotel Covington as a hotel guest drop off and valet area. They also want to alter certain portions of the sidewalk to create curb cut outs and to install various fixtures such as bollards, planting beds, and a bike rack.*

**Staff Reporting:** Cassandra Tackett, Assistant City Solicitor

**Recommendation:** Approve Order/Resolution

8. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH TRUITT ROOFING COMPANY FOR THE REMOVAL AND REPLACEMENT OF THE ROOF AT FIRE HOUSE COMPANY FIVE, AND REJECTING ALL OTHER BIDS, IN AN AMOUNT NOT TO EXCEED \$50,000.00, PAYABLE FROM GENERAL FUND.** *The City received six bids for this project. Truitt Roofing, a local Covington company, submitted the best, responsible bid.*

**Staff Reporting:** Allison Hudson, Compliance Officer

**Recommendation:** Approve Order/Resolution

9. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT A LETTER OF CONSENT FOR RENAISSANCE COVINGTON'S APPLICATION FOR A NATIONAL TRUST PRESERVATION FUNDS GRANT FOR THE DEVELOPMENT OF THE LOOK HERE! COVINGTON EXHIBIT.** *Look Here! Is an outdoor public history exhibit which consists of putting historic photos on signage outside of buildings so that you get to experience the current and historic views side by side.*

**Staff Reporting:** Emily Ahouse, Preservation and Planning Specialist

**Recommendation:** Approve Order/Resolution

10. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SPOTTED YETI MEDIA TO PRODUCE THE NKY PRESERVATION VIDEO TAKE 3: PRESERVATION AT 50 FROM SAVING HOUSES TO CREATING PLACES.** *This contract is for digital video production services to create an educational and promotion piece on Historic Preservation for Bellevue and Covington. The project is entirely funded through the Certified Local Government grants program by the Kentucky Heritage Council and the Department of the Interior.*

**Staff Reporting:** Emily Ahouse, Preservation and Planning Specialist

**Recommendation:** Approve Order/Resolution

11. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH JK MEURER CORP. FOR THE REPAVING/RESEALING OF PORTIONS OF THE WALKING TRAILS AND GOLF CART PATHS IN DEVOU PARK, AND REJECTING ALL**

**OTHER BIDS, IN AN AMOUNT NOT TO EXCEED \$220,384.45, PAYABLE FROM THE DEVOU PARK TRUST FUND AND THE DEVOU PARK MASTER PLAN FUND.** *The City received five bids for this project. JK Meurer submitted the best responsible bid.*

**Staff Reporting:** Jessica Moss, GIS/Business Analyst and Project Manager

**Recommendation:** Approve Order/Resolution

12. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425.**

**Staff Reporting:** Rick Davis, Department of Public Improvements Director

**Recommendation:** Approve Order/Resolution

13. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR BIDS FOR THE PURCHASE AND INSTALLATION OF SOD FOR HOLE #1 AT DEVOU PARK GOLF COURSE, TO BE PAID FROM THE DEVOU MASTER PLAN FUND.**

**Staff Reporting:** Rick Davis, Department of Public Improvements Director

**Recommendation:** Approve Order/Resolution

14. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE CONSTRUCTION OF PHASE II OF THE 21<sup>st</sup> STREET LEVEE SLIDE.** *This next phase of work includes re-grading the levee, installing wick drains, and restoring the LRG pave trail on top of the levee.*

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager

**Recommendation:** Approve Order/Resolution

15. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSALS FOR THE CONSTRUCTION OF A SHELTER/RESTROOM COMBINATION AT RANDOLPH PARK.** *This new shelter/restroom will be constructed near the dead end of East 10<sup>th</sup> Street.*

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager

**Recommendation:** Approve Order/Resolution

16. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CHANGE ORDER WITH CENTURY CONSTRUCTION FOR ADDITIONAL WORK RELATED TO THE RESTROOM REHABILITATION PROJECT AT RANDOLPH PARK, IN AN AMOUNT NOT TO EXCEED \$3,865.00, PAYABLE FROM THE CAPITAL BOND FUND.** *Upon inspection, the state plumber required that a urinal be installed in the men's restroom to meet current codes. It was also found that a pipe had collapsed and needs to be replaced.*

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager

**Recommendation:** Approve Order/Resolution

17. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPOINTING MIKE STEM TO THE POSITION OF PART-TIME CODE ENFORCEMENT INSPECTOR, EFFECTIVE MAY 25, 2016.**

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager

**Recommendation:** Approve Order/Resolution

18. Consider Order/Resolution No. O/R-xx-16 entitled: **AN ORDER/RESOLUTION APPOINTING DAVID PANDILIDIS TO THE POSITION OF PART-TIME CODE ENFORCEMENT INSPECTOR, EFFECTIVE MAY 25, 2016.**

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager

**Recommendation:** Approve Order/Resolution

**Budget Discussion – FY 2016-2017**

**Next regularly scheduled Legislative Commission Meeting: 6:00 PM, Tuesday, June 14, 2016.**

**Next regularly scheduled Caucus Meeting: 6:00 PM, Tuesday, June 28, 2016.**

**PUBLIC COMMENTS**

**COMMISSIONERS' COMMENTS**

**CITY MANAGER'S COMMENTS**

**CITY SOLICITOR'S COMMENTS**

**MAYOR'S COMMENTS**

**ADJOURNMENT**

**DRAFT**