

Chebeague Island School Committee Meeting Minutes Tuesday, August 21, 2018

Call to Order

The meeting was called to order at 6:07 pm by Chairperson Jeff Putnam. Present: School Committee members Jeff Putnam, Suzanne Rugh and Jen Belesca; school staff Superintendent/Principal Mike Pulsifer; and guests John Thaxter and Town Manager Marjorie Stratton.

Executive Session

At 6:08 pm a motion was made by Suzanne Rugh and seconded by Jen Belesca to go into executive session for the purpose of discussing a personnel employment item as per 1 MRSA § 405 (6) A. The motion passed 3-0. At 6:33 pm a motion was made by Suzanne Rugh and seconded by Jen Belesca to exit the executive session. The motion passed 3-0. The School Committee returned to public session and no action was taken due to the executive session deliberations.

Flag Salute

The Pledge of Allegiance was recited.

Approval of Agenda

A motion was made by Jen Belesca and seconded by Suzanne Rugh to approve the agenda as written. The motion passed 3-0.

Approval of Minutes

A motion was made by Suzanne Rugh and seconded by Jen Belesca to approve the School Committee meeting minutes of August 4, 2018 as written. The motion passed 3-0.

Correspondence

Mike Pulsifer shared a letter from Meredith Beaupre requesting to rescind her earlier letter of resignation. He informed the School Committee that he accepted that new request and was glad to have Meredith back at school.

Mike Pulsifer also shared a letter from Pamela Ford-Taylor from the Maine Department of Education that outlines our provisional approval status as a school for the 2018/19 school year due to two requirements that need to be addressed. One is that we are not running our school lunch program due to the renovation, and the second is not having a concussion protocol or policy as required by the DoE. Mike said he will work on getting the concussion requirements completed as soon as possible, and when the renovation is completed we will have our food service program back up and running and we will be fully compliant with the DoE regulations.

Public Comment

None

Reports

School Committee Chair: Jeff Putnam said that he will be scheduling a joint workshop with the Yarmouth School Committee as we have in the past. He asked if there were any scheduling issues to consider. After discussion, it was agreed that everyone would like to schedule something after the Columbus Day weekend. Mike Pulsifer will relay this to the Yarmouth Superintendent.

Superintendent/Principal: Mike Pulsifer shared the opening Teacher Workshop agenda for August 30th, and reviewed some of the details for moving into the Recreation Center.

Mike Pulsifer also shared that there was a minor bus accident on August 10th at the Stone Pier by our spare driver driving the school bus for an island wedding. Mike is in contact with our insurance agent to handle the claim for the vehicle that was hit.

Old Business

School Renovation: John Thaxter was in attendance at the meeting and he is the Owner's Representative for the School Department and Town during the renovation. John was present to go over the work done so far and to update the School Committee on the renovation. Highlighted points in John's presentation were as follows:

- John is very impressed with the skill and knowledge of our architect David Brunner
- The renovation is ahead of schedule and work is progressing nicely
- By the end of July, the spending on the work was at \$280,714.95, or approximately 18%
- There have been six change orders so far, and we have not dipped into the \$100k contingency that is held in reserve by the Board of Selectmen
- There was some recent rain that entered the school through a roof cut and we are working to see if there was any damage done due to that exposure
- The foundation concrete will be poured very soon
- The new vinyl siding will be arriving and put up next week
- The new windows are installed and secured.

John also shared that the renovation site is a hard hat work area, and it should not be entered without permission from the construction company, David Brunner or John himself. Also, the construction company and school/town have regularly scheduled meetings to update the progress and address issues, and he wants all concerns to go through David or himself for those meetings. Jeff Putnam asked why Change Orders have not been shared with the School Committee as listed on a report issued about change requests. It was agreed that Mike Pulsifer will share information on Change Orders that he gets.

Second Readings of Policies: A motion was made by Jen Belesca and seconded by Suzanne Rugh to approve policies JLFA Child Sexual Abuse Prevention and Response, JFAA Admission of Resident Students, and JEB Admission to the CISD's Pre Kindergarten Program as second and final readings. The motion passed 3-0.

New Business

None

Other Business

Warrant # 3 was reviewed by the School Committee and approval was authorized for it.

Adjournment

Suzanne Rugh motioned and Jen Belesca seconded to adjourn the School Committee meeting at 7:30 pm. The motion passed 3-0.