



DEPARTMENT OF LAY MINISTRY
Christian Methodist Episcopal Church
EPISCOPAL DISTRICT
USHER VICE PRESIDENT



~Duties and Responsibilities~

1. Shall operate in cooperation with the Department of Lay Ministry under the administration of the General Secretary of Lay Ministry.
 2. Shall work in cooperation with the Connectional Usher President in strengthening the Usher Ministry at the Regional, District, and Local levels.
 3. Shall support and promote the Usher Ministry as outlined in the CME Book of Discipline and assist in strengthening and furtherance of the same.
 4. Shall seek to attend and be an active participant at the Connectional Lay Institute.
 5. Shall, if called on, assist the Connectional Usher President in carrying out the teaching and training processes for the Ushers during the yearly *CME Convocation (*soon to be renamed).
 6. Shall assume a leadership role in encouraging and assisting the various Regional Usher Ministry Leaders in his/her Episcopal District in strengthening and furthering Usher Ministry (IE. Promoting teaching and training materials).
 7. Shall assist the Connectional Usher President, when called on, during Connectional Meetings in carrying out Usher responsibilities when the President has primary or partial responsibility for the same.
 8. Shall assist in promoting National Lay Day and encouraging the use of lay speakers during National Lay Day Services.
 9. Shall assist in promoting educational readiness of our youth and the application process for the Graham-Webb Scholarship.
 10. Shall show a willingness to provide input in development and revision of a Connectional Usher Manual.
 11. Shall assist in the communication and interpretation of the Department of Lay Ministry Beliefs and Objectives.
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