

# HOUSING FIRST SOLANO COC GOVERNANCE STANDING COMMITTEE

August 3, 2023

## MEETING SUMMARY

### 1. Introductions and Quorum Call

Fixed Member Attendees:

John Eckstrom, Governance Committee Chair

Janel Fletcher, Co-Chair

DeAndre Richard, Resource Connect Solano

### 2. OPEN SEAT – Members-At-Large DISCUSSION and ACTION

John Eckstrom announced the open seat and two applicants. The applications were reviewed and discussed. John Eckstrom made a motion to put both candidates through for the full CoC Board to vote on at the August meeting. Janel Fletcher seconded the motion. There were no abstentions or objections. The motion carried.

### 3. Review Written Standards Proposed Edits – DISCUSSION and ACTION

Reneé Parham shared the edits made by Homebase in the Written Standards that addressed the findings from the California Department of Housing and Community Development (HCD) monitoring report regarding the use of ESG-CV funds.

The edits were on pages 4, 11, 12, 17, and 38 and included having the CAP Solano JPA to more explicitly include the Collaborative Applicant in the language; additional confidentiality procedures added to more explicitly address concerns around people fleeing domestic violence being served by projects funded by ESG; additional details regarding the intake procedures and documentation required for shelters funded by ESG; and a section was added to more specifically detail what is required for affirmative outreach.

The Committee approved the proposed edits and requested to have an additional edit that reflected one-time assistance not requiring intensive case management, added under the section, Rapid Rehousing Assistance.

Janel Fletcher made a motion to approve the edits with the additional change for presentation to the CoC Board. DeAndre Richard seconded the motion. There were no abstentions or objections. The motion passed.

### 4. Upcoming Meeting Dates for Tribal Application Review – DISCUSSION and ACTION

John Eckstrom proposed a meeting on October 12, 2023, at 11 am to consider additional applications for the remaining two open seats, Tribal, and Domestic Violence. The committee agreed to the date and time. The meeting was adjourned at 11:04 am.