## PRO-D FUNDING APPLICATION FORM-TTOC Request NWTU, District #40

Last revision January 2024

Refer to previously submitted FORM#

1.	This fonn is to be used for all requests for release time for teachers to participate in personal professional
	development initiated by the individual or their department.

- 2. FORWARD THE ENTIRE FORM TO THE PRO-D BOX WHEN YOU HAVE COMPLETED ALL OF SECTIONS A-G. Photocopy for your own record.
- 3. This application **must be completed prior** to professional development activity. It is the applicant's responsibility request the TTOC. Please remember to select Pro-D Day Fonn Pre-Approved from the reason for absence dropdown box.

NAME:	Dept:F	S.T.E
Topic:		
Place:	Date(s) of activity:	
Funding Area:	Individual Pro-D Funds Department Pro-D Fund School General Pro-D Funds	
Teacher On Ca	l Required: Yes No day(s)@ \$454.05 =	\$
Date	amp.m. Datea.mp.m.	
Date	am p.m. Datea.mp.m.	
TOTAL AMOU	INT OF THIS CLAIM	\$
	hat the expenditures claimed on this form are entirely for PROFES is complete, accurate and all receipts are attached.	SSIONAL DEVELOPMENT a
the information		
the information	is complete, accurate and all receipts are attached.	
the information Applicant's sig Acknowledgen Dept Head	is complete, accurate and all receipts are attached. nature:(date)	

(PRO-D COMMITTEE USE ONLY) Cheque(s) issued: #\_\_\_\_\_ Transfer of Funds Form# \_\_\_\_\_

Applicant's Account balance
 Department Account Balance