

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
OCTOBER 25, 2016**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Mayor P. Yetter at 7:02 PM.

ROLL CALL: Present: Committeeman T. Dooley, Committeeman Keith Gourlay, Committeeman David Hansen, Committeeman Scott MacKenzie and Mayor P. Yetter. **Also Present:** Township Administrator Eileen Klose and Township Attorney F. McGovern.

STATEMENT – Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 of the Sunshine Law and that adequate notice of the meeting has been posted in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor Philip Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – September 27, 2016

- **Correspondence**

1. Hampton Township Planning Board – October 20, 2016 Agenda; August 18, 2106 Minutes
2. Hampton Township Recreation – Schedule of Events through December 2016
3. Hampton Township Recreation – September 28, 2016 Minutes
4. Sussex County Open Space Committee Minutes – May 26, 2016 and June 23, 2016 Minutes
5. Sussex County Municipal Utilities Authority – Re: Proposed FY 2017 Rate Schedule Effective December 1, 2016
6. Sussex County Solid Waste Advisory Council – May 10, 2016, June 14, 2016, July 12, 2016 Minutes, and September 13, 2016 Minutes
7. Sussex County Agriculture Development Board – May 16, 2016 and June 20, 2016 Minutes
8. Sussex County Planning Board – July 11, 2016 and September 12, 2016 Minutes
9. Hampton Township Zoning Board of Adjustment – October 6, 2106 Agenda; September 1, 2016 Minutes
10. Sussex County Water Quality Management Policy Advisory Committee – February 11, 2016, April 14, 2016, and May 12, 2016 Minutes
11. Thank You Note from Steve Roseman
12. Hampton Township Board of Health – October 18, 2016 Minutes
13. State of New Jersey – Re: Governor Christie's Executive Order No. 210 Reinstating the Local Aid Grant Projects

- **Reports**

1. Hampton Township Construction Official – September 2016 Permit Activity Report

2. Andover Joint Municipal Court – Report on Demand - January 1, 2016 – September 30, 2016
3. Green Township Municipal Court – Cashbook Report for September 2016
4. Hampton Township Treasurer’s Report – September 30, 2016

• **Resolutions**

1. Township of Frelinghuysen – Resolution Opposing Extension of Certain Federal Trade Policies

APPROVAL OF THE CONSENT AGENDA

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to approve the Consent Agenda as listed above.

REGULAR AGENDA

ORDINANCES

INTRODUCTION AND FIRST READING

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie to introduce at first reading Ordinance #2016-06.

HAMPTON TOWNSHIP ORDINANCE #2016-06 -AN ORDINANCE TO SPEND GENERAL CAPITAL RESERVES, RESERVE FOR RECREATION IMPROVEMENTS, LOCATED IN THE GENERAL CAPITAL FUND FOR THE CONSTRUCTION OF A WALKING PATH AT THE HAMPTON TOWNSHIP MUNICIPAL RECREATION COMPLEX

ROLL CALL VOTE: Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; Committeeman Keith Gourlay, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

FINAL ADOPTION AND PUBLIC HEARING

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley to adopt at final reading Ordinance #2016-05.

HAMPTON TOWNSHIP ORDINANCE #2016-05 – AN ORDINANCE TO SPEND \$180,000 FROM THE RESERVE FOR ROAD EQUIPMENT LOCATED WITHIN THE GENERAL CAPITAL FUND AND TO SPEND \$34,000 FROM THE CAPITAL IMPROVEMENT FUND LOCATED IN THE GENERAL CAPITAL FUND FOR THE PURCHASE OF A SINGLE AXLE DUMP TRUCK WITH PLOW, WING SANDER AND OTHER EQUIPMENT IN THE AMOUNT OF \$214,000

PUBLIC HEARING

No public comment

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman Timothy Dooley, yes; Committeeman David Hansen, yes; Committeeman Keith Gourlay, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

NEW BUSINESS

**MARTIN REALTY, DEVELOPMENT & CONSTRUCTION COMPANIES -
RELEASE OF BOND #S00834R14, AND #S00834**

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to release Bond #S00834 and #S00834R14 to Martin Realty, Development & Construction Companies.

FY 2016 BEST PRACTICES

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to approve Hampton Township's FY 2016 Best Practices Report.

HAMPTON TOWNSHIP RECREATION PARK WATER TEST

Township Administrator E. Klose stated that the Township Recreation Park Well Inspection conducted on October 4, 2016 indicated that the well was not sealed, which means that a new well must be in place prior to opening the park's water system next spring. The NJDEP and the County Health Department were contacted about the results. The cost to make the improvement must be included in the FY 2017 Hampton Township Budget.

Township Administrator E. Klose stated that she is in the process of having the Township Pavilion downgraded to a seasonal facility because it is open less than 60 days per year. Once downgraded by the County Health Department, inspections will be done on a seasonal basis versus monthly.

MCKEOWN ELEMENTARY SCHOOL RE: NEW RAIN GARDEN

Township Administrator E. Klose stated that Mr. N. Sajdak visited her office to praise the efforts of the Township DPW staff for their help to construct the new Rain Garden at the McKeown Elementary School. When Mr. N. Sajdak initiated the project, he requested authorization from township officials to have the Township DPW Staff assist with the groundbreaking phase of the project. Mr. Sajdak was very pleased with the work they did, as well as their professionalism. He expressed appreciation for the cooperation and assistance he received from the township.

FINAL INSPECTION FOR STONE ROWS SUBDIVISION

Township Administrator E. Klose stated that Township Engineering Representative D. Simmons and county officials completed their final inspections of the Stone Rows Subdivision in Hampton Township. She requested that Township Planning/Zoning Board Attorney R. Morgenstern prepare a resolution for the township to take over the roadways in the subdivision. Mayor P. Yetter noted that the curbing and final asphalt must be completed. Township Administrator E. Klose responded that there is money in escrow for those items.

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, for Township Planning/Zoning Board Attorney R. Morgenstern to prepare a resolution stating that Hampton Township will take over the roadways in the Stone Rows Subdivision.

REQUEST TO HIRE A TEMPORARY DPW EMPLOYEE TO ASSIST WITH TOWNSHIP SNOW REMOVAL AND BACKHOE OPERATION

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to hire Jesse Vaughn as a Temporary DPW Employee to assist with snow removal and backhoe operation, on an as needed basis.

REQUEST FROM GIRL SCOUT TROOP TO PLANT FLOWERS AT THE TOWNSHIP MUNICIPAL BUILDING

Township Administrator E. Klose stated that a local Girl Scout Troop Leader contacted her to request permission for the girls to plant flowers at the Hampton Township Municipal Building as one their community service projects. The planting will take place in the spring of 2017.

DISCUSSION

Committeeman S. MacKenzie thanked the Township Committee and staff for the fruit basket that was sent after the recent passing of his sister.

Township Administrator E. Klose stated that Kemah Mecca Lake Road would be paved next week. Although there were several changes associated with the project, the project came in approximately \$15,000 under budget.

Mayor P. Yetter stated that DeLade Brothers Electric installed lights in the new municipal salt shed. The facility is fully operation for the winter months.

HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE

HTVFR Chief D. Gunderman reported that EMS volunteers responded to 14 calls in October and 257 year-to-date. HTVFR fire volunteers responded to 8 fires in October and 147 fire calls year-to-date.

HTVFR President B. Wehrenberg stated that the parking lot at Station #2 is deteriorating. He asked that the Township Committee consider budgeting funds to repave the lot next spring. Mayor P. Yetter stated that Township Administrator E. Klose would discuss the matter with DPW Manager D. Bayles.

HTVFR officials are considering replacing Vehicle #62. They have been pre-approved for a loan. A 2016 model is less costly, however, the 2016 price is only available through November 11, 2016.

PUBLIC SESSION

Attorney J. Kantowitz was present at the meeting via telecommunications on behalf of his client, 15 Route 206, LLC, to respond to litigation regarding Hampton Township's Affordable Housing.

Mr. Kantowitz stated that his client is proposing a multifamily development consisting of 180 units with a 15% affordable housing set aside (54 units) on a portion of his property. Due to the lack of infrastructure needed to accommodate extensive development, Mr. Kantowitz is hoping that the court will grant a durational adjustment, which would delay the need to construct some of the housing unit the necessary infrastructure exists. He added that his client intends to reserve sewer capacity for the durational adjustment period to service the inclusionary development (affordable housing). On the remaining portion of the property, 15 Route 206, LLC would prefer overlay zoning with inclusionary development.

Mr. Kantowitz stated that his client would appreciate an opportunity to meet and discuss development options more thoroughly prior to the court mediation date.

HTVFR Chief D. Gunderman stated that he received a package from Verizon regarding a proposed cell tower on Stage Coach Road. HTVFR officials would like a small antenna on a section of the tower for future Fire Department communications.

Committeeman D. Hansen suggested that Chief Gunderman find out the elevation needed so that Verizon can determine whether an additional antenna will cause any interference.

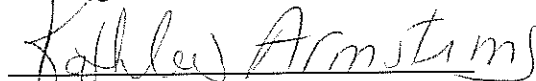
PUBLIC SESSION CLOSED

EXECUTIVE SESSION - To Discuss Pending Litigation

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members present in favor, to approve the following Resolution.

**HAMPTON TOWNSHIP COMMITTEE
RESOLUTION FOR EXECUTIVE SESSION**

BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE to go into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing pending litigation matters and personnel at 7:44 P.M. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the Hampton Township Committee at its meeting on October 25, 2016 adopted the foregoing Resolution.


Kathleen Armstrong, RMC
Township Clerk

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to go back in to regular session at 9:05 P.M.

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, approve a Settlement Proposal of 231 affordable units for Hampton Township's Affordable Housing Element Plan, as recommended by Township Planning/Zoning Board Attorney R. Morgenstern and Township Affordable Housing Consultant F. Heyer.

BILLS

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

Check Register - (0110101001) CASH Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
10/07/2016	27281552	858 STATE OF NEW JERSEY	18,533.58 (Transfer)			
10/07/2016	27281559	858 STATE OF NEW JERSEY	10,294.70 (Transfer)			
10/11/2016	2016020	513 HAMPTON BD. OF EDUCATION	434,429.33 (Transfer)			
10/18/2016	118173036	1043 PAYCHEX OF NEW YORK LLC	290.73 (Transfer)			
10/25/2016	10853	889 284 AGGREGATES, LLC	13,810.37			
10/25/2016	10854	929 AERIAL-RISE, L.L.C.	575.00			
10/25/2016	10855	495 AIRGAS USA, LLC	233.22			
10/25/2016	10856	610 AMBASSADOR MEDICAL SERVICES, INC	112.00			
10/25/2016	10857	1085 AMERICAN WEAR	267.60			
10/25/2016	10858	774 BASSANI POWER EQUIPMENT	221.72			
10/25/2016	10859	500 STAVOLAS BEAVER RUN	594.83			
10/25/2016	10860	860 CARTRIDGE WORLD OF NEWTON	157.97			
10/25/2016	10861	1037 CEDAR MEADOWS FARMS	420.00			
10/25/2016	10862	1087 CHARLES LUXTON	113.22			
10/25/2016	10863	501 CHELBUS CLEANING CO. INC.	325.00			
10/25/2016	10864	505 DELTA DENTAL OF NJ, INC.	1,487.66			
10/25/2016	10865	506 DOLAN & DOLAN, P.A.	1,921.16			
10/25/2016	10866	585 DOVER BRAKE & CLUTCH CO. INC.	659.78			
10/25/2016	10867	509 FAIRCLOUGH FUEL, INC	3,389.38			
10/25/2016	10868	1048 FASTENAL COMPANY	45.26			
10/25/2016	10869	510 G & G DIESEL SERVICE INC	14.68			
10/25/2016	10870	905 GARDEN STATE LABORATORIES, INC.	120.00			
10/25/2016	10871	242 GENERAL CODE, LLC	1,195.00			
10/25/2016	10872	361 HAROLD E. PELLOW & ASSOC., INC.	130.00			
10/25/2016	10873	1076 HEYER, GRUEL & ASSOCIATES	3,862.50			
10/25/2016	10874	281 JERSEY CENTRAL POWER & LIGHT	1,221.04			
10/25/2016	10875	516 JOHNNY ON THE SPOT, INC	557.20			
10/25/2016	10876	1055 KELLER WELDING	350.00			
10/25/2016	10877	518 KITTATINNY REGIONAL HIGH SCHOOL	530,685.40			
10/25/2016	10878	522 LOWE'S COMPANIES, INC.	37.88			
10/25/2016	10879	319 MGL PRINTING SOLUTIONS, LLC	275.00			
10/25/2016	10880	525 MONTAGUE TOOL & SUPPLY CO., INC	161.40			
10/25/2016	10881	328 MORRIS ASPHALT SUPPLY, LLC	12,992.51			
10/25/2016	10882	355 N.J. HERALD INC.	162.24			
10/25/2016	10883	357 N.J. STATE LEAGUE OF MUNICIPALITIES	60.00			
10/25/2016	10884	1096 PARK WAY CONSULTING	3,500.00			
10/25/2016	10885	927 PENTELEDATA	59.95			
10/25/2016	10886	391 PROFESSIONAL GOV'T ED. INC.	90.00			
10/25/2016	10887	1083 RELIABLE WOOD PRODUCTS	1,075.00			
10/25/2016	10888	490 SERVICE ELECTRIC BROADBAND CABLE	45.54			
10/25/2016	10889	577 T.A. MOUNTFORD, CO. INC.	720.00			
10/25/2016	10890	1035 TILCON NEW YORK, INC.	194,679.50			
10/25/2016	10891	566 TIRE KING	1,176.37			
10/25/2016	10892	1089 TONY'S CONCRETE CONSTRUCTION CO., I	25,699.52			
10/25/2016	10893	461 Treasurer, State of New Jersey	250.00			
10/25/2016	10894	195 TREASURER, STATE OF NJ	1,274.00			
10/25/2016	10895	670 TRI-STATE RENTALS	64.00			
10/25/2016	10896	773 VERIZON WIRELESS SERVICES, LLC	494.52			
10/25/2016	10897	1036 W.B. MASON CO., INC.	50.96			
10/25/2016	10898	478 WASTE MANAGEMENT OF NEW JERSEY, INC	32,713.22			
10/25/2016	10899	536 WINTER'S AUTO PARTS INC.	210.73			
10/25/2016	2016019	217 CENTURY LINK	666.59 (Transfer)			
10/25/2016	119229079	514 HAMPTON TWP. PAYROLL ACCOUNT	58,180.61 (Transfer)			

			838,302.33			
			522,395.54 Bank Transfers			
			=====			
			1,360,697.87			

CHECK RECONCILIATION TOWNSHIP OF HAMPTON - B353 BANK ACCOUNT 401002802

CHECK DATES 10/01/2016 TO 10/31/2016 10/17/2016
PERIOD BEGIN 09/28/2016 PERIOD END 10/25/2016 PAGE 1

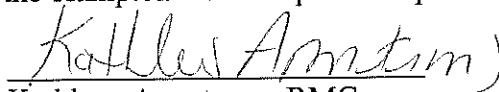
EMP ID	EMPLOYEE NAME	CHECK TYPE	CHECK DATE	CHK#/ DD ID	DIRDEP AMOUNT	NET AMOUNT
21	KLOSE, EILEEN F	DIRECT DEPOSIT	10/11/2016	2851000633	3858.38	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	10/11/2016	2851000634	1350.33	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	10/11/2016	2851000635	1088.13	0.00
103	CARUSO, JESSICA M	DIRECT DEPOSIT	10/11/2016	2851000636	2569.37	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	10/11/2016	2851000637	974.06	0.00
40	WHITESSELL, MARY	DIRECT DEPOSIT	10/11/2016	2851000638	969.39	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	10/11/2016	2851000639	968.38	0.00
2	VAUGHAN, JESSIE J.	DIRECT DEPOSIT	10/11/2016	2851000640	1088.05	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	10/11/2016	2851000641	1508.78	0.00

116	BENNETT III, FRANK E	DIRECT DEPOSIT	10/11/2016	2851000642	1017.82	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	10/11/2016	2851000643	525.76	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	10/11/2016	2851000644	1138.67	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	10/11/2016	2851000645	1417.38	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	10/11/2016	2851000646	1141.00	0.00
58	ARMSTRONG, KATHLEEN T	DIRECT DEPOSIT	10/25/2016	2991000647	1350.28	0.00
113	GALIZIA, VALERIE	DIRECT DEPOSIT	10/25/2016	2991000648	1096.83	0.00
114	FERRARIS, JOSEPH	DIRECT DEPOSIT	10/25/2016	2991000649	974.01	0.00
40	WHITESSELL, MARY	DIRECT DEPOSIT	10/25/2016	2991000650	969.39	0.00
101	KORVER, LEAH C	DIRECT DEPOSIT	10/25/2016	2991000651	968.38	0.00
42	BAYLES, DANIEL P	DIRECT DEPOSIT	10/25/2016	2991000652	1508.83	0.00
116	BENNETT III, FRANK E	DIRECT DEPOSIT	10/25/2016	2991000653	1024.89	0.00
5	MERRILL III, JOHN C	DIRECT DEPOSIT	10/25/2016	2991000654	533.48	0.00
55	MULLER, DONALD	DIRECT DEPOSIT	10/25/2016	2991000655	1138.72	0.00
108	TIETJE, JOHN W	DIRECT DEPOSIT	10/25/2016	2991000656	1417.43	0.00
107	WELCH, JAMES A	DIRECT DEPOSIT	10/25/2016	2991000657	1140.95	0.00
104	HUBER, ROBERT W	PAYROLL	10/11/2016	8892	0.00	189.30
7	HAYES, EDWARD R	PAYROLL	10/11/2016	8893	0.00	0.00
64	BELLIS JR, RUSSELL H	PAYROLL	10/11/2016	8894	0.00	1097.29
0005	NJ FAMILY SUPPT PYMNT CTR	AGENCY	10/11/2016	8895	0.00	358.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	10/11/2016	8896	0.00	535.00
HAMP	TWP OF HAMPTON TAX COLLECTOR	AGENCY	10/11/2016	8897	0.00	375.61
64	BELLIS JR, RUSSELL H	PAYROLL	10/25/2016	8898	0.00	1097.29
0005	NJ FAMILY SUPPT PYMNT CTR	AGENCY	10/25/2016	8899	0.00	358.00
AXA	AXA EQUITABLE/EQI-VEST	AGENCY	10/25/2016	8900	0.00	185.00
XMAS	MARY WHITESSELL	AGENCY	10/25/2016	8901	0.00	300.00

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on October 25, 2016 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 10/25/16


Kathleen Armstrong, RMC
Township Clerk

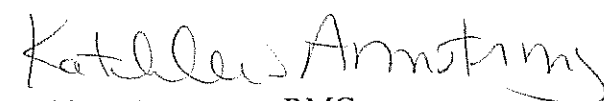
A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to approve the inclusion of following bills to the October 2016 Bills List:

DeLade Brothers Electric - \$200.00
DeLade Brothers Electric - \$3,500.00

ADJOURNMENT

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to adjourn the meeting at 9:07 P.M.

Respectfully submitted by,


Kathleen Armstrong, RMC
Township Clerk

