HERITAGE OAK PARK

Community Development District

Annual Operating and Debt Service Budget Fiscal Year 2019

Version 5 - Modified Tentative Budget (Printed on 08/03/18 10:30am)

Prepared by:



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HERITAGE OAK PARK

Community Development District

Operating Budgets

Fiscal Year 2019

Summary of Revenues, Expenditures and Changes in Fund Balances

| ACCOUNT DESCRIPTION | | ΓUAL 2017 | ADOPT BUDGE FY 201 | т | ACTUAL THRU JUL-2018 | | ROJECTED AUG - SEP-2018 | PR | TOTAL OJECTED FY 2018 | В | NNUAL JDGET Y 2019 |
|--------------------------------|----|--------------|--------------------------|-------|----------------------------|----|-------------------------------|----|-----------------------------|----|--------------------------|
| REVENUES | | | | | | | | | | | |
| Interest - Investments | \$ | 5,780 | \$ 5 | ,000 | \$ 4,279 | \$ | 769 | \$ | 5,048 | \$ | 5,000 |
| Interlocal Agreement | | 3,000 | 3 | ,000 | 2,250 | | 750 | | 3,000 | | 3,000 |
| Room Rentals | | 1,549 | | 500 | 477 | | 75 | | 552 | | 500 |
| Recreational Activity Fees | | 39,654 | 41 | ,500 | 39,750 | | 5,500 | | 45,250 | | 41,500 |
| Special Assmnts- Tax Collector | | 681,462 | 723 | ,875 | 723,589 | | 284 | | 723,873 | | 787,093 |
| Special Assmnts- Discounts | | (24,871) | (28 | ,955) | (26,258) | | - | | (26,258) | | (31,484) |
| Other Miscellaneous Revenues | | 1,305 | | 600 | 2,150 | | 100 | | 2,250 | | 600 |
| Gate Bar Code/Remotes | | 646 | 1 | ,000 | 646 | | 82 | | 728 | | 1,000 |
| TOTAL REVENUES | 7 | 08,525 | 746, | 520 | 746,883 | | 7,560 | | 754,443 | | 807,209 |
| EXPENDITURES | | | | | | | | | | | |
| Administrative | | | | | | | | | | | |
| P/R-Board of Supervisors | | 14,000 | 12 | ,000 | 9,600 | | 2,000 | | 11,600 | | 12,000 |
| FICA Taxes | | 1,071 | | 918 | 734 | | 153 | | 887 | | 918 |
| ProfServ-Engineering | | 160 | 1 | ,000 | - | | 440 | | 440 | | 5,000 |
| ProfServ-Legal Services | | 4,568 | 3 | ,000 | 3,505 | | - | | 3,505 | | 3,000 |
| ProfServ-Mgmt Consulting Serv | | 58,969 | 60 | ,738 | 50,615 | | 10,123 | | 60,738 | | 62,560 |
| ProfServ-Special Assessment | | 9,873 | 10 | ,169 | 10,169 | | - | | 10,169 | | 10,474 |
| Auditing Services | | 5,500 | 5 | ,750 | 5,500 | | - | | 5,500 | | 5,750 |
| Communication/Freight - Gen'l | | 763 | | 900 | 651 | | 150 | | 801 | | 900 |
| Insurance - General Liability | | 8,750 | 9 | ,625 | 10,910 | | - | | 10,910 | | 12,001 |
| Legal Advertising | | 1,804 | 1 | ,100 | 904 | | 600 | | 1,504 | | 1,100 |
| Miscellaneous Services | | 510 | 1 | ,200 | 417 | | 199 | | 616 | | 1,200 |
| Misc-Bank Charges | | 2,116 | 2 | ,400 | 1,564 | | 349 | | 1,913 | | 2,400 |
| Misc-Assessmnt Collection Cost | | 4,692 | 14 | ,478 | 13,947 | | 7 | | 13,954 | | 15,742 |
| Office Supplies | | 577 | | 360 | - | | 60 | | 60 | | 360 |
| Annual District Filing Fee | | 175 | | 175 | 175 | | - | | 175 | | 175 |
| Total Administrative | | 113,528 | 123 | ,813 | 108,691 | _ | 14,081 | | 122,772 | | 133,580 |
| Other Public Safety | | | | | | | | | | | |
| Contracts-Mgmt Services | | 7,500 | 7 | ,725 | 6,438 | | 1,287 | | 7,725 | | 7,957 |
| R&M-Gate | | 4,384 | 3 | ,000 | 3,210 | | 400 | | 3,610 | | 3,000 |
| R&M-Gatehouse | | - | 1 | ,200 | 1,140 | | 200 | | 1,340 | | 1,200 |
| R&M-Security Cameras | | 535 | 2 | ,000 | 1,400 | | 200 | | 1,600 | | 2,000 |
| Total Other Public Safety | | 12,419 | 13 | ,925 | 12,188 | | 2,087 | | 14,275 | | 14,157 |

Summary of Revenues, Expenditures and Changes in Fund Balances

| | ACTUAL | ADOPTED BUDGET | ACTUAL THRU | PROJECTED AUG - | TOTAL PROJECTED | ANNUAL BUDGET |
|-----------------------------------|---------|-------------------|----------------|--------------------|--------------------|------------------|
| ACCOUNT DESCRIPTION | FY 2017 | FY 2018 | JUL-2018 | SEP-2018 | FY 2018 | FY 2019 |
| Field | | | | | | |
| Contracts-Mgmt Services | 107,514 | 110,739 | 92,283 | 18,456 | 110,739 | 114,061 |
| Contracts-Lake and Wetland | 6,120 | 6,120 | 5,100 | 1,020 | 6,120 | 6,120 |
| Contracts-Landscape | 79,628 | 82,016 | 69,996 | 14,000 | 83,996 | 86,515 |
| Utility - General | 34,598 | 37,200 | 29,851 | 6,200 | 36,051 | 37,200 |
| Utility - Water & Sewer | 11,995 | 12,000 | 6,539 | 2,700 | 9,239 | 12,000 |
| Insurance - General Liability | 29,101 | 32,011 | 26,941 | - | 26,941 | 29,635 |
| R&M-Drainage | 13,100 | 10,000 | 21,644 | - | 21,644 | 10,000 |
| R&M-Entry Feature / Wall | 2,768 | 7,000 | 218 | 3,402 | 3,620 | 5,000 |
| R&M-Lake | 1,114 | 2,100 | 2,670 | 350 | 3,020 | 2,100 |
| R&M-Plant Replacement | 2,034 | 3,500 | 2,960 | 540 | 3,500 | 3,500 |
| R&M-Trees and Trimming | 7,921 | 6,000 | 1,750 | 4,250 | 6,000 | 6,000 |
| R&M - Wall | 850 | - | - | - | - | - |
| Misc-Special Projects | 9,669 | 10,930 | 9,430 | 1,500 | 10,930 | 10,930 |
| Misc-Hurricane Expense | 32,476 | - | 47,162 | - | 47,162 | 5,000 |
| Misc-Contingency | 2,152 | 5,000 | 4,854 | 146 | 5,000 | 5,000 |
| Total Field | 341,040 | 324,616 | 321,398 | 52,564 | 373,962 | 333,061 |
| Road and Street Facilities | | | | | | |
| R&M-Parking Lots | - | 250 | 155 | 95 | 250 | 500 |
| R&M-Roads & Alleyways | 10,854 | 7,000 | 3,834 | 3,166 | 7,000 | 5,000 |
| R&M-Sidewalks | 1,743 | 3,960 | - | 3,960 | 3,960 | 4,000 |
| R&M-Streetlights | 19,025 | 9,500 | 5,667 | 3,833 | 9,500 | 7,000 |
| Misc-Contingency | - | 3,000 | - | 3,000 | 3,000 | 3,000 |
| Capital Outlay - Sidewalk Impr | - | 10,000 | 9,845 | 155 | 10,000 | 10,000 |
| Capital Outlay - Streetlight Impr | - | 15,200 | - | 15,200 | 15,200 | 15,200 |
| Reserve - Roads & Streetlights | 26,709 | 5,369 | 58,430 | - | 58,430 | 5,369 |
| Total Road and Street Facilities | 58,331 | 54,279 | 77,931 | 29,409 | 107,340 | 50,069 |

Summary of Revenues, Expenditures and Changes in Fund Balances

| | | ADOPTED | ACTUAL | PROJECTED | TOTAL | ANNUAL |
|---------------------------------------|------------|------------|------------|--------------|------------|------------|
| ACCOUNT DESCRIPTION | ACTUAL | BUDGET | THRU | AUG - | PROJECTED | BUDGET |
| ACCOUNT DESCRIPTION | FY 2017 | FY 2018 | JUL-2018 | SEP-2018 | FY 2018 | FY 2019 |
| Parks and Recreation - General | | | | | | |
| Contracts-Mgmt Services | 34,252 | 59,307 | 49,423 | 9,884 | 59,307 | 70,686 |
| Contracts-Janitorial Services | 14,695 | 16,560 | 14,963 | 3,160 | 18,123 | 16,560 |
| Contracts-Pools | 10,800 | 10,800 | 9,000 | 1,800 | 10,800 | 10,800 |
| Contracts-Pest Control | 1,048 | 1,100 | 1,048 | - | 1,048 | 1,100 |
| Communication - Telephone | 6,960 | 7,320 | 6,136 | 1,240 | 7,376 | 7,320 |
| R&M-Clubhouse | 60,633 | 18,000 | 18,916 | 3,000 | 21,916 | 68,000 |
| R&M-Parks | 10,997 | 6,600 | 11,991 | 1,100 | 13,091 | 6,600 |
| R&M-Pools | 4,270 | 6,000 | 7,770 | 1,000 | 8,770 | 6,000 |
| R&M - Tennis Courts | - | 20,000 | 11,286 | 8,714 | 20,000 | 5,000 |
| Miscellaneous Services | 2,238 | 2,400 | 2,547 | 400 | 2,947 | 2,400 |
| Misc-Holiday Décor | 812 | 500 | 469 | - | 469 | 500 |
| Misc-Cable TV Expenses | 881 | 940 | 819 | 164 | 983 | 1,016 |
| Office Supplies | 2,776 | 2,160 | 3,077 | 360 | 3,437 | 2,160 |
| OpSupplies - General | 2,525 | 2,700 | 1,890 | 450 | 2,340 | 2,700 |
| Cap Outlay - Equipment | 6,408 | 5,000 | 28,942 | - | 28,942 | 5,000 |
| Cap Outlay-Clubhouse | - | 21,500 | 39,914 | - | 39,914 | 21,500 |
| Reserve - Roof | - | 5,000 | - | - | - | 5,000 |
| Reserve - Swimming Pools | - | 2,500 | - | - | - | 2,500 |
| Total Parks and Recreation - General | 159,295 | 188,387 | 208,191 | 31,272 | 239,463 | 234,842 |
| Special Recreation Facilities | | | | | | |
| Miscellaneous Services | 5,229 | 4,500 | 2,397 | 600 | 2,997 | 4,500 |
| Misc-Event Expense | 9,877 | 12,000 | 22,159 | 4,000 | 26,159 | 12,000 |
| Misc-Social Committee | 20,304 | 24,000 | 16,932 | 4,000 | 20,932 | 24,000 |
| Misc-Trips and Tours | - | 500 | - | 400 | 400 | 500 |
| Office Supplies | 618 | 500 | 727 | 83 | 810 | 500 |
| Total Special Recreation Facilities | 36,028 | 41,500 | 42,215 | 9,083 | 51,298 | 41,500 |
| TOTAL EXPENDITURES | 720,641 | 746,520 | 770,614 | 138,496 | 909,110 | 807,209 |
| TOTAL DATE DISTORTS | 120,011 | 1 10,020 | 110,011 | 100,100 | 000,110 | 001,200 |
| Excess (deficiency) of revenues | | | | | | |
| Over (under) expenditures | (12,116) | - | (23,731) | (130,935) | (154,666) | - |
| OTHER FINANCING SOURCES (USES) | | | | | | |
| Operating Transfers-Out | (50,000) | - | - | - | - | - |
| Contribution to (Use of) Fund Balance | - | - | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | (50,000) | - | - | - | - | - |
| Net change in fund balance | (62,116) | - | (23,731) | (130,935) | (154,666) | |
| FUND BALANCE, BEGINNING | 782,738 | 720,622 | 720,622 | - | 720,622 | 565,956 |
| FUND BALANCE, ENDING | \$ 720,622 | \$ 720,622 | \$ 696,891 | \$ (130,935) | \$ 565,956 | \$ 565,956 |

Exhibit "A"

Allocation of Fund Balances

AVAILABLE FUNDS

| Beginning Fund Balance - Fiscal Year 2019 | | <u>Amount</u> \$ 565,956 |
|--|----------|-----------------------------|
| Net Change in Fund Balance - Fiscal Year 2019 | | - |
| Reserves - Fiscal Year 2019 Additions | | 12,869 |
| Total Funds Available (Estimated) - 9/30/2019 | | 578,825 |
| | | |
| ALLOCATION OF AVAILABLE FUNDS | | |
| Nonspendable Fund Balance | | |
| Deposits - FPL Utilities | | 8,175 |
| Prepaid Items | | 2,500 |
| | Subtotal | 10,675 |
| Assigned Fund Balance | | |
| Operating Reserve - First Quarter Operating Capital | | 159,621 |
| Reserve - Recreation Facilities - Prior Years | | 9,191 |
| Reserve - Roads & Streetlights - Prior Years | 333,055 | |
| Reserve - Roads & Streetlights - FY 2018 | 5,369 | |
| Reserve - Roads & Streetlights - Actual Expensed | (58,430) | |
| Reserve - Roads & Streetlights - Current Budget Year | 5,369 | 285,363 |
| Reserve - Arbor - FY 2018 | | 2,500 |
| Reserve - Roof - Prior Years | 75,000 | |
| Reserve - Roof - FY 2018 | 5,000 | |
| Reserve - Roof - Current Budget Year | 5,000 | 85,000 |
| Reserve - Swimming Pools - Prior Years | 21,475 | |
| Reserve - Swimming Pools - FY 2018 | 2,500 | |
| Reserve - Swimming Pools - Current Budget Year | 2,500 | 26,475 |
| | Subtotal | 568,150 |
| Total Allocation of Available Funds | | 578,825 |

Notes

- (1) Should represent approximately 3 months of operating expenditures, but is reduced by (\$38,964) to keep total Unassigned(undesignated) Cash from being negative
- (2) Represents Reserves from Prior Years thru FY 2017
- (3) Represents Reserves for FY 2018
- (4) Represents Reserves for Current Budget Year FY 2019

Budget Narrative

Fiscal Year 2019

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts, money market accounts and certificates of deposits.

Interlocal Agreement

The District has an Interlocal agreement with Heritage Oak Park Community Association for the use of District office and supplies.

Room Rentals

The District earns income when the clubhouse is rented for an event.

Recreational Activity Fees

This is the revenue from the events that the activities department holds throughout the year.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenues

The District earns miscellaneous income for providing services for the District, i.e. copies of pool keys, mailbox locks and keys, faxes, etc.

Gate Bar Code/Remotes

The District receives amounts for gate remotes that operate the gates of the District.

EXPENDITURES

Administrative

P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon all supervisors attending all of the meetings.

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services-Legal Services

The District's attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

Budget Narrative

Fiscal Year 2019

EXPENDITURES

Administrative (continued)

Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services, Inc. Also included are costs for Information Technology charges to process all of the District's financial activities, i.e. accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark in accordance with the management contract and the charge for rentals. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Services-Special Assessment

This is the Administrative fees to prepare the District's special assessment roll.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter.

Communication/Freight - General

This includes telephone, fax transmissions, printing, copies, mailing of agenda packages, checks for vendors, postage and any other required correspondence.

Insurance-General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Public Risk Insurance Agency, Inc. They specialize in providing insurance coverage to governmental agencies. The budgeted amount allows for a projected increase in the premium.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

This is for any miscellaneous charges that the District may incur during the fiscal year.

Miscellaneous-Bank Charges

This includes monthly bank charges for the maintenance of the operating accounts.

Miscellaneous-Assessment Collection Costs

The District reimburses the Charlotte County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Community Affairs.

Budget Narrative

Fiscal Year 2019

EXPENDITURES

Other Public Safety

Contracts – Management Services

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the contracted Public Safety personnel.

R&M - Gate

This represents the repairs and maintenance of the gates. This also includes the purchase of new gate transmitters.

R&M - Gatehouse

This represents normal repairs and maintenance of the gatehouse.

R&M - Security Cameras

This is for miscellaneous repairs and maintenance on the new security cameras that were installed at the clubhouse and at the front and at the rear gates.

Field

Contracts – Management Services

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the contracted Field personnel.

Contracts - Lakes and Wetland

The District has a contract for the aquatic maintenance of the lakes in the District.

Contracts - Landscape

This line item includes mowing, edging, pruning, fertilization, semi-annual leaf pickup, irrigation repairs and maintenance, and pest and weed control of the common areas.

Utility - General

This is for the electricity for the District.

Utility - Water & Sewer

This is for the water & sewer usage for the District, plus annual fire protection fee of \$1,600.

Insurance – General Liability

The general liability insurance is with Preferred Governmental Insurance Trust who specializes in providing insurance coverage for governmental agencies.

R&M – Drainage

This is for the upkeep and maintenance of the drainage areas around the District.

R&M – Entry Feature

This is for the upkeep and maintenance of the walls and fences of the District.

R&M - Lake

This includes any maintenance to the lakes of the District.

Budget Narrative

Fiscal Year 2019

EXPENDITURES

Field (continued)

R&M - Plant Replacement

This includes landscape enhancements throughout the District.

R&M - Trees & Trimming

This includes any tree maintenance for the trees in the District.

Miscellaneous - Special Projects

This is for any special projects that may arise in the Field for the District.

Miscellaneous - Hurricane Expense

This is for any hurricane expenses that may occur during or after a hurricane or major weather event.

Miscellaneous - Contingency

This is for any contingencies that may arise in the Field for the District.

Road and Street Facilities

R&M - Parking Lots

This represents repairs and maintenance of the parking lots around the District.

R&M - Roads & Alleyways

This represents miscellaneous repairs of the roads and alleyways of the District.

R&M - Sidewalks

This represents the cost of maintaining the sidewalks within the District

R&M - Streetlights

This includes any repairs and maintenance to the streetlights in the District.

Miscellaneous - Contingency

This is a contingency in case an unexpected cost may arise in for the roads and streets.

Capital Outlay - Sidewalk Improvement

This is for the sidewalks along the lake.

Capital Outlay - Streetlight Improvement

This is for the eight new poles and streetlights for the District.

Reserve - Roads & Streetlights

This is for the reserve that will be for installing new streetlights around the District.

Budget Narrative

Fiscal Year 2019

EXPENDITURES

Parks and Recreation - General

Contracts - Management Services

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the contracted Parks and Rec personnel.

Contracts – Janitorial Services

This includes any cleaning that may be incurred by the District for cleaning of the recreational center.

Contracts - Pools

This is for the monthly pool maintenance service contract.

Contracts – Pest Control

The District has a contract for pest control for the recreational center, guard house and other buildings owned by the District.

Communication - Telephone

This includes the telephone usage for the Clubhouse Manager.

R&M - Clubhouse

This represents repairs and maintenance of the recreational center that may be required during the year.

R&M - Parks

This includes bocce ball court maintenance and other park maintenance that may be required in the District.

R&M - Pools

This includes any pool maintenance that may be incurred by the District's recreational center pool.

R&M - Tennis Courts

This includes tennis court maintenance including repairing cracks and resurfacing the courts.

Miscellaneous Services

This includes any miscellaneous services that are needed to run the recreational center.

Miscellaneous - Holiday Decorations

This is for the decorations that will be displayed around the District during the Holidays.

Miscellaneous - Cable TV Expenses

This includes the cable TV expenses in the recreational center.

Office Supplies

This includes any office supplies that are needed to run the recreational center.

Operating Supplies - General

This includes any general maintenance supplies that are needed for the recreational center and the parks.

Budget Narrative

Fiscal Year 2019

EXPENDITURES

Parks and Recreation - General (continued)

Capital Outlay - Equipment

This is for purchasing treadmills and exercise equipment that needs to be replaced.

Capital Outlay - Clubhouse

This is for the capital items for the clubhouse that needed to be replaced which include the kitchen (\$7,500), sports bar window replacement (\$5,000), toilets (\$4,000) and proximity cards (\$5,000).

Reserve - Roof

This is for the reserve for the roof of the clubhouse that will need to be replaced.

Reserve - Swimming Pool

This is for the reserve for the swimming pool and pool equipment that may need upgrading.

Special Recreation Facilities

Miscellaneous Services

This includes bank charges and miscellaneous expenditures for the Activities Dept plus any expense for gifts and donations.

Miscellaneous - Event Expense

These are the expenditures from event planning to the decorations for the event.

Miscellaneous - Social Committee

These are the food and drink expenditures for the events requiring food which include the poolside lunch and the coffee social.

Miscellaneous - Trips and Tours

These are the expenditures for the transportation used for the trips and tours.

Office Supplies

These are the expenditures for the office supplies necessary for the Activities Director.

Summary of Revenues, Expenditures and Changes in Fund Balances

| ACCOUNT DESCRIPTION | | ACTUAL FY 2017 | ADOPTED BUDGET FY 2018 | | | ACTUAL THRU JUL-2018 | | AUG - SEP-2018 | TOTAL PROJECTED FY 2018 | | ANNUAL BUDGET FY 2019 | |
|---------------------------------------|----|-------------------|------------------------------|----------|---------|----------------------------|--------|-------------------|-------------------------|----------|-----------------------------|----------|
| REVENUES | | | | | | | | | | | | |
| Interest - Investments | \$ | 22 | \$ | 24 | \$ | 20 | \$ | 4 | \$ | 24 | \$ | 24 |
| Special Assmnts- Tax Collector | | 92,973 | | 84,719 | | 84,686 | | 33 | | 84,719 | | 99,081 |
| Special Assmnts- Discounts | | (3,395) | | (3,389) | | (3,073) | | - | | (3,073) | | (3,963) |
| Other Miscellaneous Revenues | | - | | 3,500 | | - | | 500 | | 500 | | 3,500 |
| TOTAL REVENUES | | 89,600 | | 84,854 | | 81,633 | | 537 | | 82,170 | | 98,642 |
| EXPENDITURES | | | | | | | | | | | | |
| Administrative | | | | | | | | | | | | |
| Misc-Assessmnt Collection Cost | | 640 | | 1,694 | | 1,632 | | 1 | | 1,633 | | 1,982 |
| Total Administrative | | 640 | | 1,694 | | 1,632 | | 1 | | 1,633 | | 1,982 |
| Field | | | | | | | | | | | | |
| Contracts-Irrigation | | 45,000 | | 45,000 | | 39,190 | | 7,838 | | 47,028 | | 49,500 |
| R&M-Irrigation | | 67,782 | | 36,000 | | 71,081 | | 6,000 | | 77,081 | | 45,000 |
| R&M-Pumps | | 19,481 | | 2,160 | | 11,528 | | 540 | | 12,068 | | 2,160 |
| Capital Outlay | | 31,893 | | - | | - | | - | | - | | - |
| Total Field | | 164,156 | | 83,160 | 121,799 | | 14,378 | | 136,177 | | | 96,660 |
| TOTAL EXPENDITURES | | 164,796 | | 84,854 | | 123,431 | | 14,379 | 1 | 37,810 | | 98,642 |
| Excess (deficiency) of revenues | | | | | | | | | | | | |
| Over (under) expenditures | | (75,196) | | | | (41,798) | | (13,841) | | (55,639) | | |
| OTHER FINANCING SOURCES (USES) | | | | | | | | | | | | |
| Interfund Transfer - In | | 50,000 | | - | | - | | - | | - | | - |
| Contribution to (Use of) Fund Balance | | - | | - | | - | | - | | - | | - |
| TOTAL OTHER SOURCES (USES) | | 50,000 | | - | | - | | - | | - | | - |
| Net change in fund balance | (2 | | | - | | (41,798) | | (13,841) | | (55,639) | 9) | |
| FUND BALANCE, BEGINNING | | 3,022 | | (22,174) | | (22,174) | | - | | (22,174) | | (77,813) |
| FUND BALANCE, ENDING | | (22,174) | \$ | (22,174) | \$ | (63,972) | \$ | (13,841) | \$ | (77,813) | \$ | (77,813) |

Exhibit "B"

Allocation of Fund Balances

AVAILABLE FUNDS

| | | Α | mount |
|--|----------|----|----------|
| Beginning Fund Balance - Fiscal Year 2019 | | \$ | (77,813) |
| Net Change in Fund Balance - Fiscal Year 2019 | | | - |
| Reserves - Fiscal Year 2019 Additions | | | - |
| Total Funds Available (Estimated) - 9/30/2019 | | | (77,813) |
| ALLOCATION OF AVAILABLE FUNDS Assigned Fund Balance Operating Reserve - First Quarter Operating Capital | | | _ (1) |
| | Subtotal | | |
| Total Allocation of Available Funds | | | - |
| Total Unassigned (undesignated) Cash | | \$ | (77,813) |

Notes

(1) Should represent approximately 3 months of operating expenditures less reserves but was eliminated as there is not enough to reserve at this time.

Budget Narrative

Fiscal Year 2019

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts, money market accounts and certificates of deposits.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenues

This is for the revenue collected for irrigation reimbursement.

EXPENDITURES

Administrative

Miscellaneous-Assessment Collection Costs

The District reimburses the Charlotte County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Field

Contracts - Irrigation

This includes monthly monitoring of the irrigation systems throughout the District.

R&M - Irrigation

This includes any repairs and maintenance to the irrigation system.

R&M - Pumps

This is for quarterly pump maintenance contract.

Capital Outlay

This is for the new 30HP 230 volt 3 phase submersible pump.

HERITAGE OAK PARK

Community Development District

Debt Service Budgets

Fiscal Year 2019

Summary of Revenues, Expenditures and Changes in Fund Balances

| | | ADOPTED | ACTUAL | PROJECTED | TOTAL | ANNUAL |
|---------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| | ACTUAL | BUDGET | THRU | AUG - | PROJECTED | BUDGET |
| ACCOUNT DESCRIPTION | FY 2017 | FY 2018 | JUL-2018 | SEP-2018 | FY 2018 | FY 2019 |
| | | | | | | |
| REVENUES | | | | | | |
| Interest - Investments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Special Assmnts- Tax Collector | 214,897 | 214,897 | 214,812 | 85 | 214,897 | 655,803 |
| Special Assmnts- Discounts | (7,836) | (8,596) | (7,799) | - | (7,799) | (26,232) |
| TOTAL REVENUES | 207,061 | 206,301 | 207,013 | 85 | 207,098 | 629,571 |
| | | | | | | |
| EXPENDITURES | | | | | | |
| Administrative | | | | | | |
| Misc-Assessmnt Collection Cost | 1,480 | 4,298 | 4,130 | 2 | 4,132 | 13,116 |
| Total Administrative | 1,480 | 4,298 | 4,130 | 2 | 4,132 | 13,116 |
| Debt Service | | | | | | |
| Principal Debt Retirement | 172,192 | 179,804 | 179,804 | _ | 179,804 | 416,455 |
| Interest Expense | 32,505 | 24,913 | 26,699 | - | 26,699 | 200,000 |
| Total Debt Service | 204,697 | 204,717 | 206,503 | - | 206,503 | 616,455 |
| TOTAL EXPENDITURES | 206,177 | 209,015 | 210,633 | 2 | 210,635 | 629,571 |
| Excess (deficiency) of revenues | | | | | | |
| Over (under) expenditures | 884 | (2,714) | (3,620) | 84 | (3,536) | |
| OTHER FINANCING SOURCES (USES) | | | | | | |
| Contribution to (Use of) Fund Balance | - | (2,714) | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | - | (2,714) | - | - | - | - |
| Net change in fund balance | 884 | (2,714) | (3,620) | 84 | (3,536) | |
| FUND BALANCE, BEGINNING | 51,486 | 52,370 | 52,370 | - | 52,370 | 48,834 |
| FUND BALANCE, ENDING | \$ 52,370 | \$ 49,656 | \$ 48,750 | \$ 84 | \$ 48,834 | \$ 48,834 |

^{** \$5,000,000} Loan at 10 years

Summary of Revenues, Expenditures and Changes in Fund Balances

| ACCOUNT DESCRIPTION | CTUAL Y 2017 | E | DOPTED BUDGET FY 2018 | ACTUAL THRU JUL-2018 | AUG - SEP-2018 | TOTAL ROJECTED FY 2018 | | ANNUAL BUDGET FY 2019 |
|---------------------------------------|-----------------|----|-----------------------------|----------------------------|-------------------|------------------------------|----|-----------------------------|
| REVENUES | | | | | | | | |
| Interest - Investments | \$ - | \$ | - | \$ - | \$ - | \$ - | \$ | - |
| Special Assmnts- Tax Collector | 214,897 | | 214,897 | 214,812 | 85 | 214,897 | | 478,410 |
| Special Assmnts- Discounts | (7,836) | | (8,596) | (7,799) | - | (7,799) | | (19,136) |
| TOTAL REVENUES | 207,061 | | 206,301 | 207,013 | 85 | 207,098 | | 459,274 |
| EXPENDITURES | | | | | | | | |
| Administrative | | | | | | | | |
| Misc-Assessmnt Collection Cost | 1,480 | | 4,298 | 4,130 | 2 | 4,132 | | 9,568 |
| Total Administrative | 1,480 | | 4,298 | 4,130 | 2 | 4,132 | | 9,568 |
| Debt Service | | | | | | | | |
| Principal Debt Retirement | 172,192 | | 179,804 | 179,804 | - | 179,804 | | 249,706 |
| Interest Expense | 32,505 | | 24,913 | 26,699 | - | 26,699 | | 200,000 |
| Total Debt Service | 204,697 | | 204,717 | 206,503 | - | 206,503 | | 449,706 |
| TOTAL EXPENDITURES | 206,177 | | 209,015 | 210,633 | 2 | 210,635 | | 459,274 |
| Excess (deficiency) of revenues | | | | | | | | |
| Over (under) expenditures | 884 | | (2,714) | (3,620) | 84 | (3,536) | | |
| OTHER FINANCING SOURCES (USES) | | | | | | | | |
| Contribution to (Use of) Fund Balance | - | | (2,714) | - | - | - | | - |
| TOTAL OTHER SOURCES (USES) | - | | (2,714) | - | - | - | | - |
| Net change in fund balance | 884 | | (2,714) | (3,620) | 84 | (3,536) | | |
| FUND BALANCE, BEGINNING | 51,486 | | 52,370 | 52,370 | - | 52,370 | | 48,834 |
| FUND BALANCE, ENDING | \$ 52,370 | \$ | 49,656 | \$ 48,750 | \$ 84 | \$ 48,834 | \$ | 48,834 |

^{** \$5,000,000} Loan at 15 years

Summary of Revenues, Expenditures and Changes in Fund Balances

| | | ADOPTED | ACTUAL | PROJECTED | TOTAL | ANNUAL |
|---------------------------------------|-----------|------------|-----------|-----------|-----------|-----------|
| | ACTUAL | BUDGET | THRU | AUG - | PROJECTED | BUDGET |
| ACCOUNT DESCRIPTION | FY 2017 | FY 2018 | JUL-2018 | SEP-2018 | FY 2018 | FY 2019 |
| | | | | | | |
| REVENUES | | | | | | |
| Interest - Investments | \$ | - \$ - | \$ - | \$ - | \$ - | \$ - |
| Special Assmnts- Tax Collector | 214,89 | 7 214,897 | 214,812 | 85 | 214,897 | 327,901 |
| Special Assmnts- Discounts | (7,83 | 6) (8,596) |) (7,799) | - | (7,799) | (13,116) |
| TOTAL REVENUES | 207,06 | 1 206,301 | 207,013 | 85 | 207,098 | 314,785 |
| | | | | | | |
| EXPENDITURES | | | | | | |
| Administrative | | | | | | |
| Misc-Assessmnt Collection Cost | 1,48 | 0 4,298 | 4,130 | 2 | 4,132 | 6,558 |
| Total Administrative | 1,48 | 0 4,298 | 4,130 | 2 | 4,132 | 6,558 |
| Debt Service | | | | | | |
| Principal Debt Retirement | 172,19 | 2 179,804 | 179,804 | - | 179,804 | 208,227 |
| Interest Expense | 32,50 | 5 24,913 | 26,699 | - | 26,699 | 100,000 |
| Total Debt Service | 204,69 | 7 204,717 | 206,503 | - | 206,503 | 308,227 |
| TOTAL EXPENDITURES | 206,17 | 7 209,015 | 210,633 | 2 | 210,635 | 314,785 |
| Excess (deficiency) of revenues | | | | | | |
| Over (under) expenditures | 88 | 4 (2,714 | (3,620) | 84 | (3,536) | |
| OTHER FINANCING SOURCES (USES) | | | | | | |
| Contribution to (Use of) Fund Balance | | - (2,714 | - | - | - | - |
| TOTAL OTHER SOURCES (USES) | | - (2,714) | - | - | - | - |
| Net change in fund balance | 88 | 4 (2,714) | (3,620) | 84 | (3,536) | |
| FUND BALANCE, BEGINNING | 51,48 | 6 52,370 | 52,370 | - | 52,370 | 48,834 |
| FUND BALANCE, ENDING | \$ 52,370 | \$ 49,656 | \$ 48,750 | \$ 84 | \$ 48,834 | \$ 48,834 |

^{** \$2,500,000} Loan at 10 years

Summary of Revenues, Expenditures and Changes in Fund Balances

| ACCOUNT DESCRIPTION | CTUAL FY 2017 | E | DOPTED BUDGET FY 2018 | CTUAL THRU JL-2018 | AUG - SEP-2018 | PR | TOTAL OJECTED FY 2018 | E | ANNUAL BUDGET FY 2019 |
|---------------------------------------|------------------|----|-----------------------------|--------------------------|-------------------|----|-----------------------------|----|-----------------------------|
| REVENUES | | | | | | | | | |
| Interest - Investments | \$ - | \$ | - | \$ - | \$ - | \$ | - | \$ | - |
| Special Assmnts- Tax Collector | 214,897 | | 214,897 | 214,812 | 85 | | 214,897 | | 239,205 |
| Special Assmnts- Discounts | (7,836) | | (8,596) | (7,799) | - | | (7,799) | | (9,568) |
| TOTAL REVENUES | 207,061 | | 206,301 | 207,013 | 85 | | 207,098 | | 229,637 |
| EXPENDITURES Administrative | | | | | | | | | |
| Misc-Assessmnt Collection Cost | 1,480 | | 4,298 | 4,130 | 2 | | 4,132 | | 4,784 |
| Total Administrative | 1,480 | | 4,298 | 4,130 | 2 | | 4,132 | | 4,784 |
| Debt Service | | | | | | | | | |
| Principal Debt Retirement | 172,192 | | 179,804 | 179,804 | - | | 179,804 | | 124,853 |
| Interest Expense | 32,505 | | 24,913 | 26,699 | - | | 26,699 | | 100,000 |
| Total Debt Service | 204,697 | | 204,717 | 206,503 | | | 206,503 | | 224,853 |
| TOTAL EXPENDITURES | 206,177 | | 209,015 | 210,633 | 2 | | 210,635 | | 229,637 |
| Excess (deficiency) of revenues | | | | | | | | | |
| Over (under) expenditures | 884 | | (2,714) | (3,620) | 84 | | (3,536) | | |
| OTHER FINANCING SOURCES (USES) | | | | | | | | | |
| Contribution to (Use of) Fund Balance | - | | (2,714) | - | - | | - | | - |
| TOTAL OTHER SOURCES (USES) | - | | (2,714) | - | - | | - | | - |
| Net change in fund balance | 884 | | (2,714) | (3,620) | 84 | | (3,536) | | |
| FUND BALANCE, BEGINNING | 51,486 | | 52,370 | 52,370 | - | | 52,370 | | 48,834 |
| FUND BALANCE, ENDING | \$ 52,370 | \$ | 49,656 | \$ 48,750 | \$ 84 | \$ | 48,834 | \$ | 48,834 |

^{** \$2,500,000} Loan at 15 years

HERITAGE OAK PARK

Community Development District

Supporting Budget Schedules Fiscal Year 2019

Comparison of Assessment Rates Fiscal Year 2019 vs. Fiscal Year 2018

10 yr Loan @ \$2.5M

| | General Fund Irriga | | | gation Fu | nd | Debt Service 2008 | | | Debt | Service 20 |)18* | Total Ass | Units | | | |
|----------|--------------------------|---------|---------|----------------------|----------------------|-------------------|---------|----------------------|---------|----------------------|------------------|------------|--------------------------|---------|---------|-----------|
| | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | |
| Product | | | Change | | | Change | | | Change | | | Change | | | Change | |
| SF MF | \$1,135.78 \$1,135.78 | . ,- | | \$142.97 \$142.97 | \$122.25 \$122.25 | 17.0% 17.0% | | \$355.65 \$309.96 | | \$538.44 \$469.27 | \$0.00 \$0.00 | n/a n/a | \$1,817.19 \$1,748.02 | . ,- | | 39 654 |
| | | | | | | | | | | | | | | | | 693 |

*Includes units that have prepaid 2008 DS

| | | | | | | | 15 yr I | _oan @ \$2 | 2.5M | | | | | | | |
|---------|--------------|------------|---------|-----------------|----------|---------|-------------------|------------|---------|--------------------|---------|---------|----------------------------|------------|---------|-------------------|
| | General Fund | | | Irrigation Fund | | | Debt Service 2008 | | | Debt Service 2018* | | | Total Assessments per Unit | | | Units |
| | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | |
| Product | | | Change | | | Change | | | Change | | | Change | | | Change | |
| SF | \$1,135.78 | . , | | \$142.97 | \$122.25 | 17.0% | | \$355.65 | | \$392.80 | | n/a | . , | \$1,522.45 | | 39 |
| MF | \$1,135.78 | \$1,044.55 | 8.7% | \$142.97 | \$122.25 | 17.0% | \$0.00 | \$309.96 | n/a | \$342.33 | \$0.00 | n/a | \$1,621.08 | \$1,476.76 | 9.8% | 654 693 |

*Includes units that have prepaid 2008 DS

| | | | | | | | | | | | Loan @ \$ | 5M | | | | |
|----------|--------------------------|---------|---------|----------------------|----------------------|----------------|-------------------|----------------------|------------|----------------------|-----------|------------|----------------------------|---------|---------|-------------------------|
| | General Fund | | | Irrigation Fund | | | Debt Service 2008 | | | Debt Service 2018* | | | Total Assessments per Unit | | | Units |
| | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | |
| Product | | | Change | | | Change | | | Change | | | Change | | | Change | |
| SF MF | \$1,135.78 \$1,135.78 | . ,- | | \$142.97 \$142.97 | \$122.25 \$122.25 | 17.0% 17.0% | | \$355.65 \$309.96 | n/a n/a | \$984.18 \$911.26 | | n/a n/a | \$2,262.93 \$2,190.01 | . , - | | 39 654 693 |

*Includes units that have prepaid 2008 DS

| | | | | | | | | | | | | 5M | | | | |
|---------|--------------|------------|---------|-----------------|----------|---------|-------------------|----------|---------|--------------------|---------|---------|----------------------------|------------|---------|-------|
| | General Fund | | | Irrigation Fund | | | Debt Service 2008 | | | Debt Service 2018* | | | Total Assessments per Unit | | | Units |
| | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | FY 2019 | FY 2018 | Percent | |
| Product | | | Change | | | Change | | | Change | | | Change | | | Change | |
| | | | | | | | | | | | | | | | | |
| SF | \$1,135.78 | \$1,044.55 | 8.7% | \$142.97 | \$122.25 | 17.0% | \$0.00 | \$355.65 | n/a | \$717.96 | \$0.00 | n/a | \$1,996.71 | \$1,522.45 | 31.2% | 39 |
| MF | \$1,135.78 | \$1,044.55 | 8.7% | \$142.97 | \$122.25 | 17.0% | \$0.00 | \$309.96 | n/a | \$664.77 | \$0.00 | n/a | \$1,943.52 | \$1,476.76 | 31.6% | 654 |
| | | | | | | | | | | | | | | | | 693 |

*Includes units that have prepaid 2008 DS