

January 7, 2020
Regular Commission Meeting

<p>The City of Cynthiana Board of Commissioners met in regular session January 7, 2020 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.</p> <p>Mayor Smith called the meeting to order.</p>	<p>CALL TO ORDER</p>
<p>Mayor Smith presented the invocation.</p>	<p>INVOCATION MAYOR SMITH</p>
<p>Mayor Smith recognized Commissioner Griggs.</p> <p>Commissioner Griggs recognized C J Current who is retiring after 20 years service. Commissioner Griggs presented C J with a plaque and a gift. Commissioner Griggs thanked C J for his service. The Commission agreed that C J always presented a positive attitude with the citizens and he will be missed.</p>	<p>HONORING C J CURRENT ON HIS RETIREMENT</p>
	<p>NO MINUTES TO APPROVE</p>
<p>Mayor Smith reported Due to the incredible progress we have made, the Dept of Local Government has issued an extension on this project until Dec 31, 2020.</p> <p>Westside Redevelopment Project Update</p> <p>GOAL: By Dec 31, 2020, we need to accomplish the following:</p> <ul style="list-style-type: none"> ▪ Sell three houses ▪ CHCHA complete house at 202 W. Mill St ▪ CHCHA begins another build on lot 7 for a qualified buyer. <ul style="list-style-type: none"> • Currently: <ul style="list-style-type: none"> o House 3 - 206 W. Mill St – For Sale o House 4 – Closing soon. o House 5 – Done except for yard work which can't be done until it dries up. o House 6 – Done except for yard work which can't be done until it dries up. o House 7 – Framed. <p>Mayor Smith announced a new project he is working on. The Cynthiana 20/20 Challenge – Part of our Strategic Plan involves increasing volunteerism to tackle civic problems and advance Quality of Life. The Cynthiana 20/20 Challenge will be this year's Pick a Project. In conjunction with the Chamber and Cynthiana Main Street, we are going to challenge everyone to give 20 hours of service during 2020 to make Cynthiana a better place, starting in their own neighborhoods. We are preparing a list of volunteer opportunities to make it easy for people to complete their 20/20 challenge. These will include things such as participating in River Bank Cleanups, Main Street Cleanups, planting fruit trees in empty lots, volunteers to coach in youth sports, participating on</p>	<p>MAYORS REPORT</p>

<p>public event staffs, helping build homes, serving on a community board, etc... Plus we want to showcase the different projects that people do so we will be developing a PR campaign with social media hashtags and ways to highlight when service is completed. I will be sending out a list soon that you can help me craft.</p> <p>Unless there are objections, Mayor Smith requested that we cancel our next regular meeting and hold a planning workshop for 2020. This will be a meeting to discuss our goals for the year, refine our strategic plan, and discuss some issues that may come before the city commission this year. All agreed.</p> <p>Commissioner Griggs made a motion to appoint Commissioner Slade to the Parks and Recreation Board. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: abstain; Mayor Smith: yes. Motion carried.</p> <p>Commissioner Griggs made a motion to appoint Marion June Crawford to the Housing Board to complete a term that expires January 2023. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.</p> <p>Mayor Smith made a motion to authorize payment for a seminar similar to Lee Cockrell in the amount of \$1750.00. Commissioner Judy seconded. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.</p>							
<p>Mayor Smith recognized Commissioner Mattmiller.</p> <p>Commissioner Mattmiller made a motion to pay the following bills:</p> <table data-bbox="149 1580 998 1706"> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 129,081.97</td> </tr> <tr> <td>Water & Sewer Fund</td> <td style="text-align: right;">\$ 253,259.70</td> </tr> </table> <p>Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	General Fund	\$ 129,081.97	Water & Sewer Fund	\$ 253,259.70	<p>FINANCE REPORT</p> <p>PAYABLES REPORT</p>		
General Fund	\$ 129,081.97						
Water & Sewer Fund	\$ 253,259.70						
<p>Commissioner Mattmiller reported cash in bank.</p> <table data-bbox="149 1938 976 2056"> <tr> <td>General Fund</td> <td style="text-align: right;">\$ 207,931.52</td> </tr> <tr> <td>Water & Sewer Fund</td> <td style="text-align: right;">\$ 7,563.18</td> </tr> <tr> <td>Municipal Road Aid Fund</td> <td style="text-align: right;">\$ 56,476.43</td> </tr> </table>	General Fund	\$ 207,931.52	Water & Sewer Fund	\$ 7,563.18	Municipal Road Aid Fund	\$ 56,476.43	<p>CASH IN BANK</p>
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Water & Sewer Fund	\$ 7,563.18						
Municipal Road Aid Fund	\$ 56,476.43						
<p>Mayor Smith recognized Commissioner Slade.</p> <p>Commissioner Slade advised that he has nothing to report.</p>	<p>PUBLIC SAFETY REPORT</p>						
<p>Mayor Smith recognized Commissioner Griggs.</p> <p>Commissioner Griggs presented the department report:</p>	<p>PUBLIC WORKS REPORT</p>						

<ul style="list-style-type: none"> • Pothole patching has been performed and continues as weather allows. • The Christmas lights have been taken down and stored for the season. • Work is being performed to complete the sidewalks and driveways for the west side redevelopment houses on mill and locust streets. • General preventative maintenance and servicing of all city equipment is being performed. <p>Commissioner Griggs made a motion to authorize Mayor Smith to advertise for statement of qualifications for engineering services is necessary for the Bridge Street storm sewer project. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	
<p>Mayor Smith recognized Commissioner Judy.</p> <p>Commissioner Judy reported:</p> <p>Wastewater</p> <ul style="list-style-type: none"> • The replacement pump for the Walmart pump station is being installed today. • The Vine Street lift station has been problematic. Crews are currently diagnosing pump problems. • Plans are being finalized to find storm water inflow and infiltration to the sanitation system. There will be camera and smoke testing in the near future to begin to combat the ongoing problem. This will be a focus point this year. <p>Water treatment and distribution</p> <ul style="list-style-type: none"> • The pump for the Main Licking raw water intake was pulled and is currently under repair. • The final route of radio read meters were installed and the wiring of these meters is underway. • The water distribution system has been put into a digital GIS system. (HUGE STEP FOR CITY). Mapping will begin on the sanitation and storm systems this year. 	<p>PUBLIC UTILITIES REPORT</p>
<p>Commissioner Mattmiller made a motion to adjourn. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>ADJOURN</p>
<p>_____ Jamie Hutchison, City Clerk</p> <p>_____ James Smith, Mayor</p>	
	<p>1/7/2020</p>
