

REGULAR COUNCIL MEETING**MARCH 4, 2024**

Mayor Ward called the regular council meeting to order at 6:00 p.m., March 4, 2024, at the Hankinson Community Center. Council members present were Krump, Roeder, O’Hara, and Steffens. Councilman Bladow and Heins were absent. Others present was Mike Risky and Nick Pohl, City of Hankinson; Deputy O’Hara, Richland County Law Enforcement; Bob Wurl and David Paulson, Hankinson CDC; Josh Lenzen, Hankinson Fire District; and Grant Kuper, Bolton & Menk Inc. Evans was absent.

Motion by Steffens/Roeder to approve the regular meeting minutes from February 4, 2024 and special meeting minutes from February 20, 2024. Carried.

The Renaissance Zone committee presented their recommendation to approve two projects from their meeting on March 4, 2024.

Motion by Krump/Roeder to approve an application for B&B Development on RZ project HK-57 for 510 2nd Ave SE at 100% for five years. Carried.

Motion by Krump/Roeder to approve an application for B&B Development on RZ project HK-58 for 512 2nd Ave SE at 100% for five years. Carried.

Deputy O’Hara would like abatement notices sent to new property owner of 308 2nd Ave SE. Also, the Auditor will follow-up with the city attorney to update Ordinance 10.503 regarding the use of conex containers of any size to be used in residential areas for storage.

A motion made by Steffens/Krump to accept the February law enforcement report. Carried.

Motion by Roeder/Krump to approve the February Municipal Judge’s report. Carried.

Fire Chief, Josh Lenzen, for Hankinson Fire District was present to relay the message that the department will not monitor burning in city’s limits. Due to insurance purposes, fire department personnel will only respond to emergency fire situations dispatched through emergency services.

A motion was made by O’Hara/Krump to approve the updated Task Order with Bolton & Menk Inc to include required verbiage by USDA for funding requirements. There are no changes to the original Task Order in terms of reimbursement. Motion carried.

Motion by Steffens/Krump to accept the February auditor’s financial report. Carried.

A bill to Sweeney Controls Co was received and approved for payment at the February 4, 2024 meeting. Due to some lingering connection issues, a motion was made by Steffens/Krump to pay 75% of the bill and retaining 25% until the connectivity issues are resolved. Payment will be made in the amount of \$116,850.00. Roll call vote. All aye. Motion carried.

Steffens/O’Hara made a motion to accept the February bills for payment, as presented. Carried.

Transfer from FCCU MM to FCCU DDA	\$300,000.00	Mike Risky	\$50.00
First Community Credit Union (941)	\$4,569.38	Richland County Administration	\$2,900.00
Bank Service Fees	\$404.53	Linde Gas & Equipment Inc	\$231.40
NDPERS	\$3,284.08	Aramark	\$43.55
FCCU	\$414.31	Bolton & Menk Inc	\$10,094.00
NDPHIT	\$3,402.33	Canon Financial Services Inc	\$99.00
City of Hankinson	\$74.92	Karly Steinwehr	\$100.00
Bank of ND	\$5,749.70	Column Software PBC	\$409.50
Red River Communications	\$461.71	Otter Tail Power Co	\$4,513.80
Dakota Valley Electric Cooperative	\$5,039.00	ASP of Moorhead Inc	\$136.00
USPS	\$330.00	Hankinson CDC	\$1,500.00
Verizon	\$42.50	Lies, Bullis & Hatting PLLP	\$180.00
City Payroll	\$18,701.32	Core & Main LP	\$2,580.65
Hankinson Park District	\$1,578.43	Southeast Water Users	\$5,854.78
Hankinson Public Library	\$1,578.43	CivicPlus LLC	\$2,237.51
Hankinson Housing Authority	\$1,052.29	Lovdokken Auto & Convenience Store LLC	\$163.33
Hankinson CDC	\$9,470.59	Wahpeton Daily News	\$470.00
Hankinson Park District	\$6,313.73	T & G Sanitation Inc	\$6,786.41
Hankinson Housing Authority	\$6,313.73	Dakota Veterinary Hospital of Wahpeton	\$72.00
Hankinson CDC	\$6,313.73	City of Fargo	\$14.00
Hankinson Public Recreation	\$1,635.00	Dakota Water Solutions	\$52.00
Angie Evans	\$50.00	Sweeney Controls Company	\$116,850.00
Nick Pohl	\$50.00	Post’s Hardware Hank	\$936.70

Motion to approve the February Consent Agenda made by Krump/Steffens as follows: Transfer Balances: \$21,045.77 from 225 City Sales Tax Fund to 535 Community Center Operations/Building Permits: None; Gaming Permits: Parents of World Strides Students and Hankinson Public School; Liquor Licenses: Bob Wallace Orchards, special event permit. Carried.

Riskey obtained a bid for work to repair damaged fire hydrant by 101 Main Ave S. The estimate received from Comstock Construction Inc in the amount of \$26,300.00 will be sent to the insurance company of the individual who damaged the hydrant, along with a copy of the police report for approval.

Riskey also discussed sewer issues at 301 2nd St NW that is impacting the city's sewer main. An estimate of cost will be presented to the property owner to be assessed to their annual tax taxes for repayment to the city. If the property owner does not agree to the five-year repayment term, other options the city can take will be discussed. The cost estimate from Ehlert Excavating Inc for this repair could be up to \$26,500.00.

Also discussed were sewer issues with a sewer main north of 104 Main Ave S in the city's right-of-way. There is clay tile and it will be discussed to replace or line the sewer at some point to reduce issues.

Motion made by Roeder/O'Hara to approve signing a contract with Midco Diving & Marine Services for an inspection of the city's reservoir in the amount of \$3,368.00. Carried.

A motion by Krump/Steffens was made to approve an estimate with Sweeney Controls Co to replace panels that feed communication with the city's water tower and reservoir to the Insight system in the amount of \$7,375.00. Carried.

Pohl stated the tool used in the monthly chlorine water sampling process needs to be replaced. A motion was made by Krump/Steffens to approve the purchase of a colorimeter in the amount of \$650.00, not including shipping or reagents from Core & Main LP. Motion carried.

The city auditor provided a list of expenses to councilman Steffens that the City has invested in the Kinn building located at 106 Main Ave S, since the purchase of the building in 2010. Building Committee members have expressed interest in selling the building. Mayor Ward would like to see the city retain this building to protect the Hankinson Community Center's interests. Further discussion will be held on this in the coming months.

There is a bad fire alarm panel at the Hankinson Community Center and the panel must be replaced. Motion made by O'Hara/Roeder to approve Summit Fire Protection to replace the fire alarm panel in the amount of \$3,295.00. This estimate does not include annual fire alarm system monitoring, as the city will contract with Nardini Fire Equipment for their services. Motion carried.

Mayor Ward appointed Chelsea Roeder to the Hankinson Public Library board for an unexpired term ending June 2024.

Steffens offered Resolution 24-01 Resolution Establishing Fees for the Collection of Garbage and Rubbish to remove a monthly fuel surcharge from monthly billing of \$1.60 per household, due to the decrease in diesel prices since the fee had been added. Roll call vote. All aye. Carried.

O'Hara/Steffens made a motion to adjourn at 7:50 p.m. Carried.

The next regular city council meeting will be held April 1, 2024 at 6:00 p.m. at Hankinson Community Center.

Adam Ward, Mayor

Kristi Kelley, Auditor

Minutes subject to council approval.