

## NOTICE OF MEETING

**16th District Agricultural Association  
California Mid-State Fair Skybox  
2198 Riverside Ave, Paso Robles  
Wednesday, May 15, 2019  
9:30 am**

### AGENDA

#### Mission Statement

*"To Celebrate our Dynamic Community"*

#### Vision Statement

*"The 16<sup>th</sup> District Agricultural Association produces the California Mid-State Fair, which preserves, promotes, and showcases agriculture, the arts, the talents of our citizens, and the traditions of our region while maintaining a dynamic multi-use and solvent year-round event center."*

- I. Call Meeting to Order
- II. Flag Salute
- III. Introduction of Guests
- IV. Approval of Absences
- V. Approval of Minutes: April 17, 2019 Board Meeting
- VI. Public Comment Period: This is the time the public may address the Board on items other than those listed on the agenda. Public comments shall be limited to five (5) minutes per speaker. Comments on items which are listed elsewhere on the agenda should be held until that item is being considered so that public testimony can be considered at the time the item is deliberated.
- VII. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual Items A, 1-3, and B. 1 are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.
  - A. Agreements
    1. Approve Standard Agreements: None
    2. Approve Rental Agreements:
      - a. 2019-30 Hansen/Barsotti Wedding
      - b. 2019-32 A-Z Foundation
    3. Approve Judging Agreements: None
  - B. Approval of Committee Meeting Minutes:

- a. Finance Committee Minutes, April 17, 2019

VIII. Old Business

A. Strategic Plan/Master Plan

IX. New Business

A. Committee Reports

1. Finance Committee Report – Director Darway
  - a. April 2019 Financials
  - b. Event Cost Analysis
  - c. Annual Dinner Expense
  - d. Reserve Policy
  - e. Board Comments
2. Executive Committee Report – Director Lacey
3. Agriculture Committee Report – Director Sabin
  - a. Ag and Livestock Advisory Committee Meeting
4. Operations Committee Report – Director Baldwin
  - a. Update 2019 Proposed Projects
    1. Skybox HVAC System
    2. Main Parking Lot
    3. Last Chance, Estrella, VIP Suite, and Adelaide Roofs
    4. J Cabinet and Bollards – Carnival Captial Funds
  - b. Grounds Tour
  - c. Board Comments
5. Fair Programs Committee Report – Director Lilley
6. Marketing Committee Report – Director Woodruff
7. Scholarship Committee Report – Director Darway

B. Task Force Committee Reports

C. CFSA Group Purchase Property Insurance Program

This is to approve participation in the CFSA Group Purchase Property Insurance Program for the 2019-2020 policy yearan authorize CEO Bradley to agree to the purchase at an amount not to exceed the 2019-2020 estimated fee of \$25,410.00 which is calculated at the maximum expected increase of 20%.

D. Fire Marshall Update

E. Scholarship Update

F. Reserve Policy

G. 2020 Entertainment

- X. Matters of Information
  - A. Staff Reports
  - B. Manager's Report
  - C. Director's Open Forum
- XI. Adjournment

Date of Notice: May 3, 2019

- 1) Persons with disabilities who may require accommodations to attend the meeting are requested to contact the Administration Office at (805) 239-0655
- 2) 16<sup>th</sup> DAA agendas can be accessed on the web at: <https://www.midstatefair.com/fair/board-meetings.php>