



**CITY OF COVINGTON, KENTUCKY  
LEGISLATIVE MEETING  
BOARD OF COMMISSIONERS  
TUESDAY, DECEMBER 15, 2015, 6:00 PM**

**20 WEST PIKE STREET  
COVINGTON, KENTUCKY**

**AGENDA**

**CALL TO ORDER:** Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of December 1 and December 8, 2015, (or motion to dispense with reading and approve minutes).

**PRESENTATIONS:**

- 2015 Department Accomplishments

**ITEMS FOR CONSIDERATION:**

**NEW BUSINESS – FIRST READING OF ORDINANCES**

1. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING SCHEDULE IV OF CHAPTER 76 OF THE COVINGTON CODE OF ORDINANCES TO EXPRESSLY PERMIT SCHOOL BUSES TO OPERATE UPON CITY STREETS AND ROADWAYS THAT ARE NOT LISTED. WITHIN SCHEDULE IV.**

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager  
**First Reading, No Vote**

## **OLD BUSINESS – SECOND READING OF ORDINANCES**

2. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING CHAPTER 76 TRAFFIC SCHEDULES, SCHEDULE IV BUS ROUTES OF THE COVINGTON CODE OF ORDINANCES TO INCLUDE EASTERN AVENUE FROM JAMES AVENUE TO WALLACE AVENUE.** *The Transit Authority of Northern Kentucky (TANK) is planning a minor route change on bus route No. 25 in Latonia. The route currently detours between Kentucky Route 16 and Eastern Avenue via Wallace Avenue, West 20<sup>th</sup> Street, and Madison Avenue. Beginning in November, 2015, TANK rerouted the No. 25 buses through Eastern Avenue from the intersection with James Avenue. This rerouting makes the trip more direct and saves 3 to 4 minutes of travel time on every trip, currently about 50 trips per day. This is one of the TANK 2013 Service Plan Recommendations. The segment of Madison Avenue between James Avenue and West 20<sup>th</sup> Street is served by three other TANK routes (Nos. 33, 7 and 9), while Eastern Avenue between James Avenue and Wallace Avenue doesn't have any service at all.*

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager

**Recommendation:** Approve Ordinance

3. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE RELATING TO ENHANCING FISCAL STABILITY TO ENACT A FORMAL POLICY FOR THE ESTABLISHMENT, MAINTENANCE AND USE OF CERTAIN FUND BALANCES WITHIN THE CITY'S GENERAL FUND AND OTHER FUNDS.**

**Staff Reporting:** Larry Klein, City Manager

**Recommendation:** Approve Ordinance

## **NEW BUSINESS – ORDER/RESOLUTIONS**

4. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF BUCKEYE POWER FOR GENERATOR MAINTENANCE SERVICES IN AN AMOUNT OF \$2,492.00 PER YEAR, PAYABLE FROM THE GENERAL FUND, FOR A PERIOD OF THREE (3) YEARS AS THE LOWEST EVALUATED BID AND REJECTING ALL OTHER BIDS.** *Three companies responded to the City's request for bids for annual generator maintenance service, to include load testing, for the generators at the Police Department and Fire Department (Company 1).*

**Staff Reporting:** Lisa Desmarais, Operations Director/Interim Finance Director

**Recommendation:** Approve Order/Resolution. Approval allows the City to contract with a services provider who will provide annual maintenance services, including load testing, of the City's backup power generators located at the Police Department Headquarters building and the Fire Department Company 1 building. These generators provide backup electrical power to these buildings when power is lost due to an outage.

5. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE BID OF TASER INTERNATIONAL FOR THE PURCHASE OF 95 TASER X26P UNITS AND RELATED ACCESSORIES, AND REJECTING ALL OTHER BIDS, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH TASER INTERNATIONAL IN AN AMOUNT NOT TO EXCEED \$89,810.42, TO BE PAID WITH \$30,000.00 FROM A PRIVATE DONOR, \$30,000.00 FROM THE POLICE DEPARTMENT ASSET FORFEITURE FUND, AND \$28,810.42 FROM THE GENERAL FUND.** *The Police Department is upgrading its compliment of Tasers. The present Tasers need to be replaced as technology has advanced. This purchase will equip the Police Department patrol officers with necessary, more reliable and up-to-date equipment.*

**Staff Reporting:** Bryan Carter, Police Chief

**Recommendation:** Approve Order/Resolution. Approval allows the Police Department to proceed to acquire 95 Tasers and related equipment that is necessary for the Department to operate effectively.

6. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE EMPLOYMENT OF TIFFANY SCHULER AS A CADET IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE DECEMBER 21, 2015.**

**Staff Reporting:** Bryan Carter, Police Chief

**Recommendation:** Approve Order/Resolution.

7. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425 WITH ANY PROCEEDS FROM THE SALE BEING DEPOSITED IN THE GENERAL FUND.** *The Police Department has identified many pieces of electronic equipment and desktop printers that are no longer serviceable.*

**Staff Reporting:** Bryan Carter, Police Chief

**Recommendation:** Approve Order/Resolution. Approval allows the City to dispose of obsolete and/or inefficient equipment and to maximize the resale potential.

8. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING A CHANGE IN PAY STATUS FOR WILL STEVIE AND KEVIN VOGELPOHL FROM GRADE 1 FIREFIGHTER TO GRADE 1 PARAMEDIC/FIREFIGHTER, EFFECTIVE DECEMBER 20, 2015.**

**Staff Reporting:** Dan Mathew, Fire Chief

**Recommendation:** Approve Order/Resolution.

9. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PROMOTION OF JOE FINAN FROM FIREFIGHTER/EMT TO ENGINEER/EMT IN THE COVINGTON FIRE DEPARTMENT, EFFECTIVE DECEMBER 31, 2015.**

**Staff Reporting:** Dan Mathew, Fire Chief

**Recommendation:** Approve Order/Resolution.

10. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PROMOTION OF MIKE DAVIS FROM ENGINEER/EMT TO LIEUTENANT/EMT IN THE COVINGTON FIRE DEPARTMENT, EFFECTIVE DECEMBER 31, 2015.**

**Staff Reporting:** Dan Mathew, Fire Chief

**Recommendation:** Approve Order/Resolution.

11. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PROMOTION OF MIKE LEE FROM LIEUTENANT/EMT TO CAPTAIN/EMT IN THE COVINGTON FIRE DEPARTMENT, EFFECTIVE DECEMBER 31, 2015.**

**Staff Reporting:** Dan Mathew, Fire Chief

**Recommendation:** Approve Order/Resolution.

12. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AMENDING COMMISSIONERS' ORDER/ RESOLUTION NO. O/R-32-13 TO GRANT THE AUTHORITY TO APPROVE SUBORDINATION REQUESTS OF CITY MORTGAGES TO THE FOLLOWING POSITIONS: CITY SOLICITOR, ASSISTANT CITY SOLICITOR, COMMUNITY DEVELOPMENT MANAGER, AND ASSISTANT CITY MANAGER.**

**Staff Reporting:** Larisa Sims, Assistant City Manager

**Recommendation:** Approve Order/Resolution.

13. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO A PARKING AGREEMENT WITH MADISON AVENUE HOLDINGS, LLC FOR TWELVE (12) SPACES IN THE CITY-OWNED PARKING LOT LOCATED AT 22-26 EAST 9TH STREET GARAGE AT A COST OF \$11.25 PER SPACE FOR A TERM OF THREE (3) YEARS.**

**Staff Reporting:** Geoff Milz, Economic Development Manager

**Recommendation:** Approve Order/Resolution.

14. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH 638 MADISON, LLC TO**

**FACILITATE THE INSTALLATION OF PRIVATE UTILITIES WHICH REQUIRES ACCESS TO THE CITY-OWNED PROPERTY ON THE SIDEWALK ADJACENT TO 638 MADISON AND PARALLEL TO MADISON AVE. AND THE CITY-OWNED PROPERTY IN THE ALLEY BETWEEN THE MID-TOWN GARAGE AND 638 MADISON.**

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager

**Recommendation:** Approve Order/Resolution.

15. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE KENTUCKY TRANSPORTATION CABINET ACCEPTING THE FUNDING AND GUIDELINES ASSOCIATED WITH A TRANSPORTATION ALTERNATIVES (TA) GRANT, IN AN AMOUNT OF \$1,000,000.00 FOR THE DESIGN AND RECONSTRUCTIN OF ELETRIC ALLEY FROM WEST 5<sup>TH</sup> STREET TO WEST 6<sup>TH</sup> STREET.**

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager

**Recommendation:** Approve Order/Resolution.

16. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH ATC GROUP SERVICES FOR PROFESSIONAL AND TECHNICAL SERVICES TO PERFORM SPECIAL INSPECTIONS FOR THE DEVOU PARK GOLF COURSE CLUBHOUSE, IN AN AMOUNT NOT TO EXCEED \$20,161, PAYABLE FROM DEVOU PARK ADVISORY COMMITTEE DESIGN FUNDS.** *This bid is to contract services for special inspection. Thelen & Associates completed the initial geotechnical report. The special inspections include concrete testing, inspection of reinforced steel, anchors, concrete mix designs, inspection of pre-stressed concrete, testing/density of compacted soils, et. cet.*

**Staff Reporting:** Rick Davis, Department of Public Improvements Director/Assistant City Engineer

**Recommendation:** Approve Order/Resolution.

17. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER RESOLUTION APPROVING THE EMPLOYMENT OF BONNIE SKINNER TO THE POSITION OF ZONING AND DEVELOPMENT SPECIALIST IN THE BUSINESS DEVELOPMENT DIVISION OF THE DEVELOPMENT DEPARTMENT AT AN ANNUAL SALARY OF \$\_\_\_\_\_, EFFECTIVE \_\_\_\_\_.**

**Staff Reporting:** Geoff Milz, Economic Development Manager

**Recommendation:** Approve Order/Resolution.

18. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING A PAYMENT IN THE AMOUNT OF \$350,000 TO BB&T BANK ON THE CITY'S TAX ANTICIPATION NOTE (TAN) BY NO LATER THAN JUNE 29TH, 2016.**

**Staff Reporting:** Larry Klein, City Manager  
**Recommendation:** Approve Order/Resolution.

19. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE PAYMENT OF \$300,000.00, PURSUANT TO KRS 416.630, TO THE KENTON COUNTY CIRCUIT CLERK IN ORDER TO OBTAIN POSSESSION OF 830-850 HIGHWAY AVENUE SO THAT THE CITY CAN COMPLETE THE RIVERFRONT COMMONS PUBLIC IMPROVEMENT PROJECT, SAID AMOUNT SHALL BE PAID FROM CAPITAL BOND FUNDS.**

**Staff Reporting:** Mike Yeager, City Engineer/Community Services Manager  
**Recommendation:** Approve Order/Resolution.

20. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE REAPPOINTMENT OF PETE NERONE TO THE DEVOU PARK ADVISORY COMMITTEE FOR A THREE YEAR TERM, EFFECTIVE JANUARY 1, 2016 AND EXPIRING DECEMBER 31, 2018.**

**Staff Reporting:** Larry Klein, City Manager  
**Recommendation:** Approve Order/Resolution.

**PROJECT UPDATES:**

- None

**Next regularly scheduled Legislative Commission Meeting: 6:00 PM, Tuesday, January 12, 2015.**

**Next regularly scheduled Caucus Meeting: 6:00 PM, Tuesday, January 18, 2015.**

**PUBLIC COMMENTS**

**COMMISSIONERS' COMMENTS**

**CITY MANAGER'S COMMENTS**

**CITY SOLICITOR'S COMMENTS**

**MAYOR'S COMMENTS**

**ADJOURNMENT**