

Ralston City Council Regular Meeting
Tuesday, December 19, 2017

The Ralston City Council met in regular session on Tuesday, December 19, 2017 at 5:30 PM at Ralston City Hall. The Pledge of Allegiance was recited. Roll was called with the following present: Mayor Groesser and Council members Konwinski, Fidelity, Alberhasky, Krause, Sanchez, and Preis. The agenda was available at City Hall for public inspection and posted prior to the meeting. The legal notice for the meeting was published in the Ralston Recorder. Claims listed are approved and part of these minutes.

Pastor Lynette Janssen, Ralston United Church of Christ gave the Invocation. Mayor Groesser welcomed the press and guests. Groesser said the meeting is subject to the Nebraska Open Meetings Act and a copy of the Act is posted at the rear of the Council Chambers.

The City Council reviewed the following items under the consent agenda:

1. Minutes from the December 5, 2017 regular city council meeting;
2. Claims;
3. Monthly Financial Report; and
4. Department Head and/or Commission Reports.

After discussion, Krause moved to approve the consent agenda, seconded by Konwinski. All voted yes. Motion carried.

Leonardo reported this Friday is the “You Drink, You Drive, You Lose” Program that some of the Ralston Police Officers are participating in. The Ralston Police Department participated in the Iowa-Nebraska Task Force to combat drunk driving. Leonardo reported on the incident at the high school and thanked Douglas County and the City of Omaha for their response.

Canfield reported on events at the Library, including the lunch and learn annual Christmas Tea, and the winter program, “Libraries Across the Country”.

Benis reported on arena events.

Groesser opened discussion on a Hinge Project Committee and indicated the committee will be formed in the next couple of weeks. Tom Kjar, Rich Onken, Amy Roeder, individuals from the Ralston Community Foundation and Council members Sanchez and Krause are some of the committee members.

Groesser opened discussion on the City of Ralston Procurement Policy and Procedures. Forrest indicated City staff has been working on a draft procurement policy for the past several weeks. The purpose of the policy is to set standard procedures for procurements below the threshold for bidding, which is currently \$20,000, with the goal of

encouraging price competition for goods and services. This policy would require staff to receive verbal or written quotes up to the point where a bid will have to be let. This is on the agenda for council review and will be brought back to the next meeting for action.

Groesser opened discussion on Resolution 2017-6, a resolution declaring certain property surplus and providing for a method of sale. Forrest reminded Council members that at the last meeting, the only obstacle to approving the contract for Fire Services was the fire siren. The Fire Department asked that the City acknowledge that the siren was the Fire Department's property. Klinker had suggested that the siren could be declared as surplus property and make it available to the Fire Department that way.

Forrest commented on the Fire Protection Agreement which will be considered later in the meeting and indicated that the fire siren issue of that agreement should be removed. He recommended that if council approves the agreement to except the language regarding the fire siren.

Discussion was held on selling the fire siren. Preis inquired if there was any harm or hazard to having the fire siren on the building. Should a natural disaster occur, it is the only siren in the area that is run off a generator and still audible to alarm people what is going on. Freshman indicated the pole and the hookup of the siren is newer than the generator. All the civil defense sirens are battery operated and Douglas County would handle them. Preis reiterated that it would be his only concern is that there would be at least one functioning alarm system in the area.

Groesser opened consideration of appointment of Luke Batterman as police officer effective December 18, 2017 at an hourly pay rate of \$24.92. Leonardo introduced Batterman and his wife Jessica. They live in Council Bluffs with their dog. Batterman is currently attending UNO working on his Bachelor's Degree in Criminal Justice. His law enforcement career began in the Lincoln Police Department in 2014. He was then employed by Metro Community College beginning in February 2015.

There being no further discussion, Krause moved and Fideline seconded to approve the appointment of Luke Batterman as police officer effective December 18, 2017 at an hourly pay rate of \$24.92. All voted yes. Motion carried.

Leonardo administered the oath of office to new Ralston police officer Luke Batterman.

Groesser opened consideration of the Fire Protection Agreement with the Ralston Volunteer Fire Department for a two-year term ending September 30, 2019. Krause moved and Konwinski seconded to approve the Fire Protection Agreement with the Ralston Volunteer Fire Department for a two-year term ending September 30, 2019 with the exception of paragraph No. 8. There was no discussion. All voted yes. Motion carried.

Krause introduced Ordinance 1219. Russell read Ordinance 1219 by title only. AN ORDINANCE TO AUTHORIZE CITY STAFF TO PAY CERTAIN CLAIMS PRIOR TO COUNCIL APPROVAL; TO PROVIDE GUIDELINES FOR SUCH PAYMENTS; TO PROVIDE FOR SUBSEQUENT APPROVAL; TO REPEAL ALL PROVISIONS IN CONFLICT THEREWITH AND PROVIDE FOR AN EFFECTIVE DATE.

Groesser opened the public hearing at 5:51 PM regarding the third reading of Ordinance 1219 relative to the payment of certain claims. This ordinance is to authorize payment of bills outside of the every two week time frame. The public hearing was closed at 5:52 PM. Konwinski moved and Fideline seconded to approve Ordinance 1219. There was no discussion. All voted yes. Motion carried.

Groesser opened for consideration the purchase of an asphalt hot box for the Street Department from Falcon Asphalt Repair Equipment, for a price not to exceed \$33,437. Freshman indicated this is a budgeted purchase from the lottery fund and has been publicly bid through the National Joint Powers Alliance (NJPA). The NJPA is a government agency that establishes an alliance between buyers and suppliers for use by education, government, and non-profits.

Konwinski moved and Fideline seconded to approve the purchase of an asphalt hot box for the Street Department from Falcon Asphalt Repair Equipment for a price not to exceed \$33,437. Freshman indicated this will replace a hot box from 1998 that is past its life expectancy. All voted yes. Motion carried.

Groesser opened for consideration the Annual City Maintenance Agreement No. 36 renewal for the period January 1, 2018 through December 31, 2018. Freshman indicated this is a recurring agreement with the Nebraska Department of Transportation where the City maintains a section of road from Q Street to Harrison Street, four lane miles. The State of Nebraska pays the City a sum of money for surface maintenance and maintaining the right of way. Konwinski moved and Fideline seconded to approve the Annual City Maintenance Agreement No. 36 Renewal for the period January 1, 2018 through December 31, 2018. All voted yes. Motion carried.

Groesser opened for consideration the Certificate of Compliance for Maintenance Agreement No. 36 for the period January 1, 2017 through December 31, 2017. Freshman indicated the Certificate of Compliance is for work performed during the 2017 year. Konwinski moved and Alberhasky seconded to approve execution of the Certificate of Compliance for Maintenance Agreement No. 36 for the period January 2, 2017 through December 31, 2017. All voted yes. Motion carried.

Groesser opened for consideration the NPDES Small Municipal Separate Storm Sewer System Notice of Intent. Freshman indicated this a recurring permit for a multi-year program to improve water quality. The first five-year program is ending and it is necessary to apply for a new permit. Forrest explained there are a number of things entities have to do under the program and one is to test the outfalls. The City is getting permission from the State to discharge the storm sewer into State waters. In return for

that, there are six minimum control measures that must be followed and Forrest explained the measures. Freshman explained the City of Ralston participates in the Papillion Creek Watershed Partnership Interlocal Agreement and implements the provisions and requirements of the NPDES permit in conjunction with other public entities. The current funding is ending and the work load and paperwork will increase. This will financially affect the City and will be a bigger burden going forward. Preis moved and Sanchez seconded to authorize the Mayor to sign NPDES Small Municipal Separate Storm Sewer System Notice of Intent. All voted yes. Motion carried.

Groesser opened for consideration the Board of Public Roads Classifications and Standards Certification and Standardized System of Annual Reporting (SSAR) Roads and Streets Certification Required by LB 904 (2006). Freshman indicated this report directly affects the city's highway allocation figures. The first part of the report is an audit from BKD and Amy Shrek was in attendance to answer any questions. Konwinski said the report was excellent. Forrest inquired if this is a report of how the City spends the State dollars on transportation activities and Freshman indicated it is. Shrek indicated Ralston will receive approximately \$750,000 in highway allocation funds for 2017 and commented on gas taxes and those types of revenue. Konwinski moved and Krause seconded to authorize the Mayor to sign Board of Public Roads Classifications and Standards Certification and Standardized System of Annual Reporting (SSAR) Roads and Streets Certification. All voted yes. Motion carried.

There was no public comment.

Council Comment: The Mayor and Council members wished everyone a Merry Christmas and safe new year.

There being no further business to come before the Council, the meeting was adjourned at 6:07 PM.

Next regular meeting Tuesday, January 2, 2018 at 5:30 PM.

Rosemarie D. Russell
City Clerk

Donald A. Groesser
Mayor

CLAIMS - 12/19/2017 - AA Wheel and Truck Supply, Inc, 61.68, Parts; Action Batteries, Inc., 49.75, Batteries; AFLAC, 1,573.92, Insurance; Agrivision Equipment Group, LLC, 39,018.98, Equipment Purchase; Airgas USA, LLC, 205.04, Materials; American Publishing Invoices, 325.00, Spring 2018 Ad; American Legal Publishing Corp., 650.00, 2018 Code Program Subsc; American Legion Post #373, 600.00, Rent; Ameripride Services, Inc., 176.08, Cleaning Svcs; Asphalt & Concrete Materials, 135.00, Supplies; Bartels, Evan, 300.00, Arena; BKD, LLP, 4,000.00, Keno Observations; Black Hills Energy, 152.49, Svcs; BMI General Licensing, 374.40,

Licensing Fees; Bookpage, 324.00, Subsc; Carpenter Paper Co., 986.86, Janitorial Supplies; Caselle, Inc., 1,151.00, Contract Support; Center Point Large Print, 89.28, Books; Century Certified Services, 68.00, Pest Control; City of LaVista, 673.10, Special Services Bus; City of Ralston Lottery Jackpot Fund, 2,568.53, Jackpot Fund; City Treasurer, 120.00, Mat Room; Command Center, Inc., 308.00, Contract Labor; CompChoice, 336.61, New Hire Testing; Conreco, Inc., 48.00, Concrete; Cornhusker International Trucks, 457.73, Supplies; Cox Business Services, 3,096.80, TV/Internet; Cox Media, LLC, 2,064.00, Advertising; Creative Press & Design, 381.00, Business Cards; Diamond Laundry Service, Inc., 49.90, Laundry Svc; Eakes Office Solutions, 483.27, Office Supplies; Echo Group, Inc., 268.66, Parts; Engineered Controls, 8,726.00, Supplies/Svcs; Enviro-Master Services, 48.00, Janitorial; Event Staging Systems, LLC, 403.24, Equipment; Excel Physical Therapy, 50.00, Medical; Experian, 27.48, Svcs; Ferguson Enterprises, Inc., 175.20, Bldg Maint; First Wireless, Inc., 269.75, Equipment; Fleek, Brianna, 100.00, Cleaning; Gale/Cengage Learning, 124.94, Books; Galls, LLC, 28.93, Name Tags; Global Financial Group, 154.00, Armored Car Svc; Halbur, Bailey, 15.17, Reimbursement; Helget Gas Products, 289.26, Equip; Herc Rentals, Inc., 280.45, Equip Rental; Holiday Inn Express Ralston, 2,949.48, Accommodations; Hometown Leasing, 133.47, Supplies; Hospitality Management Systems, 175.00, Svc Agreement; I Heart Media-Omaha, 887.40, Advertising; Infinet Solutions, Inc., 1,444.67, Computer Support; Ingram Library Services Inc., 3,302.89, Books; Interstate All Battery Center, 181.60, Supplies; Julian Wurlpel APA, 500.00, Acoustic Show; Klinker, Mark, 3,187.50, Legal Svcs; Kriha Fluid Power, 59.60, Parts; KSRZ Omaha, 500.00, Advertising; Lamar Companies, 500.00, Digital Posters; Lyle's Tire & Wheels, 836.00, Tires; M & M Staffing, 2,250.00, Contract Labor; Menards-Ralston, 33.53, Supplies; Metro, 507.00, Service Contract; Mid-American Benefits, Inc., 166.50, Plan Administration; Minitex, 140.00, Supplies; Nebraska Air Filter, Inc., 297.44, Supplies; Nebraska Iowa Supply Co., Inc., 752.45, Fuel; Nebraska Library Association, 6.60, Supplies; Nebraska Licensed Beverage Association, 200.00, Annual Dues; Nebraska State Library, 67.70, 2017 Supplement & Index; Nebraska-Iowa Ind Fasteners, 20.07, Parts; NMC Exchange, LLC, 478.86, Rental; NRG Media Live, 674.00, Advertising; OCB Plumbing, 255.00, Svcs; OCLC, Inc., 339.29, Cataloging & Metadata; Omaha Douglas Publ Bldg Comm, 21.75, Parking; Omaha Tactical, 147.00, Uniform Equip; Omaha World Herald, 605.12, Advertising/Legals; O'Malley, Margaret, 418.00, Janitorial Svcs; One Call Concepts, Inc., 30.57, Locate Fee; Oriental Trading Co., Inc., 53.91, Supplies; Pitney Bowes-PA, 231.96, Lease; Publishers Prime, 744.52, Books; R & R Specialties of Wisconsin, 47.91, Supplies; Ralston Area Chamber of Commerce, 400.00, Membership Dues; Ralston Arena Operating Acct, 24,274.70, Transfer for Sponsor Pymt; Ralston Recorder, 36.00, Subsc Renewal; Ralston Volunteer Fire Dept, 65,990.75, Agreement/Reimbursement for Radio Equipment; Recorded Books, Inc., 1,366.14, Books; Rider, Justine, 93.97, Reimbursement; Rodd, Roger, 2,000.00, Comedy Show; Rotella's Italian Bakery, Inc., 116.94, Bread; Russell, Rosemarie, 18.98, Reimbursement; Service Master, 465.00, Janitorial Svcs; Shell, 75.20, Fuel; Sherwin Williams, 108.75, Paint; Spin Linen Management, 173.52, Linens;

Staples Advantage, 200.42, Office Supplies; Talx UC Express, 19.10, Claims-April; The Reader, 387.00, Advertising; Tractor Supply Credit Plan, 79.99, Supplies; Unique Management Services, Inc., 89.50, Placements; Verizon Wireless, 1,886.27, Cell Phone Svcs; Voss Lighting, 443.36, Supplies; Waldinger Corporation, 4,758.43, Maintenance; Water Engineering, Inc., 175.00, Monthly Svc Agreement; Wells Fargo, 40.00, Svcs; Westlake Ace Hardware, 3.75, Supplies; Woodhaven Counseling Assoc Inc., 340.00, New Hire Testing.