

Rancho Santa Teresa Swim & Racquet Club 286

Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 * Fax (408) 225-6325



September 2016 Minutes
Rancho Santa Teresa Swim and Racquet Club
Board of Directors Meeting
Monday, September 19, 2016

Board Members Present: Norm Collier, Vic Haddad (Treasurer), Christine Francis (Secretary), Dirk Seidel, Lars Samson, Jack Winchester, and Bill King

Board Members Absent: None

Staff present: Alana Martinez, Luke Brown

Guests Present: Tom Li Tennis Instructor, Jae and Madison Cecelio with Girl Scouts

Call to order: Norm calls the meeting to order at 7:00 pm

Review August board meeting minutes.

Motion: Dirk moves to approve August minutes as amended, Jack seconds. Passed unanimously.

Town Hall:

Tom Li introduces himself to the board as the tennis instructor that is here on site three days a week. He would like to request Tuesday as an additional day. He plans on ending at 6:30 or 7:00 pm and/or only using one court so members can still play. He did research quotes on resurfacing the tennis courts, and presents the written quotes for review. Tom Li invites questions. Norm asks Tom to keep the gate closed instead of propping it open as keeping it open presents a safety issue around the pool. Norm asks for better accounting of member/non-members using his lessons, for book keeping reasons. Tom is told his charge is being evaluated and will increase in the coming month.

Jae and Madison Cecelio explain Girl Scout awards to the Board, the Gold Award is equal to the Boy Scout Eagle Award. Madison's troop identified the Girl Scout Journey, as being especially time consuming, 8 months was the last Journey. She was able to consolidate the Journey into a seven-hour day. Once the Girls can complete the Journey, they can move forward to the Gold Award. She is looking at dates in November to use the facility for a meeting in the Hall. They will sign a contract, and add on to the Girl Scout insurance, but their fees will be waived. She will work out the date with Alana, November 6th is discussed as the potential date.

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Staff Report:

Luke gives his report; he just finished up the Adult Pool Heat Exchanger right before the meeting. He has been cleaning pine needles off the main office roof, installed the sand barrier between the volleyball and tennis courts. He cleaned out the back parking lot to clear out brush to eliminate the rat problem. He replaced light bulbs all throughout the hall and lounge. He repaired lights outside around the BBQ's, fixed the freezer from moving when the door is opened, was present and offered a little help on Calvin's Eagle Project. He recalibrated some of the light timers since the sun is setting earlier. Luke responded to an early morning alarm call 6:30 am 9/9/16 and found the front door propped open. Discussion follows. Luke leaves the meeting.

Alana presents her report. She works with Chris on payroll, and he does Quick books back up directly after payroll is finished. She will find out if he backs up on a cloud or flash drive. The new security company has worked a couple of parties and the feedback has been positive, and there have been no complaints. Fall elections have been the bulk of her work this month. She has been working on Oktoberfest. Our past due list is shorter than it has been in a while with nine past due. She needs Newsletter input by Friday, and then she sends it to the printer. Norm asks how long it takes to stuff and deliver the Newsletter? Alana guesses five hours for stuffing and delivering.

Directors Reports:

Norm: Nothing

Treasurer's Report: Vic presents the August Balance Sheet, then the P&L Summary Budget vs. Actual. Discussion follows.

Bill: Nothing

Dirk: Nothing

Christine: Nothing

Jack: Nothing

Lars: Nothing

Open/ Old Business

ASAP and the Weaver house are discussed. It is time to act on ASAP's Resolution to Initiate Collection Action, or ASAP will invoice RSTSRC for \$2,263.00. Norm will talk to ASAP this week and find out more details about the Superior Court vs Foreclosure options and what they will cost the club.

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Bill Wolf and Ellen Andersen volunteered to work the election.

The District 2 candidates are set on the agenda for Fall Meeting to talk to the members at 8:00 pm.

Oktoberfest turnout is low, we have 47 tickets sold so far. We have two choices: Cancel it and be out the non-refundable deposit for the caterer and DJ, or continue on with the plan, reducing the food, and hit the budget. Discussion follows. It is decided the party will continue on.

New Business:

Alana leaves the meeting.

The 2017 budget is discussed line by line.

Motion: Norm makes a motion to raise summer guest passes to \$450 per family and extend the pool use to the close of the pool, we are not changing the cap of 85 guest passes. Lars seconds. Passed by majority.

Motion: Vic makes a motion to approve the 2017 budget as discussed tonight with the numbers Bill has tracked, Vic will double check the numbers. Lars seconds. Passed by majority.

Meeting adjourns at 10:30 pm.

The next meetings are Election: 7:00 PM on Monday, October 2, 2016,
Board Meetings: October 17, 2016 Meeting, November 21, 2016, December 19, 2016.

Respectfully Submitted By: Christine Francis, Board Secretary.

Date: _____