PTO General Meeting Agenda

# Tuesday, February 4th, 2020 @ 10am

**CALL TO ORDER** – 10:01am

**Welcome & Introductions**

**Treasurer’s Report -** Current balance: $34,687.23; We still have $28,345.83 expenses left for the year, so we have approx. **$6,341 for projects.**

* Mascot - $369
* Gym Sound System - $274.99
* Smart Boards for Music x 2 = $2800 + $2800 = $5600
* **TOTAL = $6243.00**
* Motion made and approved for purchase of Mascot, Gym Sound System, Smart boards for music
* Music
	+ Recorder school cash online - $768
		- PTO paid for this
		- Music dept cannot reimburse PTO due to using a non-approved vendor for recorder sales (this was not a known issue when they were used)
		- Will not use this method again due to difficulties with electronic sales, will go back to Checks payable to PTO and manual management
	+ March – 1 trip and April – 2 trips
		- Bus trips – Aldine bell/choir contest $600
		- District - $250
		- Revisit in March PTO meeting for incurring bus cost
* Yearbook $2,600 – 130 orders so far
* Covered PTO budget, allocated costs incurred and outstanding budget remaining

Additional Projects:

* EduMarking - $5000 for install; $10,000 for Markings = approx. $15,000
	+ Only company in world that does this
	+ More info provided
	+ Mrs Coleman to review, talk with teachers & decide if this is something they want to do
* Chrome Books ($7,496) (1 Chrome cart) & SunShade/Playground ($16,000) continue looking into Grants
* Reminder to turn in all receipts from January 2019 ASAP
* Library Murals –
	+ 2020 Exhibits; wallpaper for the walls (they install)
	+ Magic Murals; Wallpaper but we install
	+ Fat Heads – vinyl wall decals, can be removable
		- Be mindful of the type you get – get vinyl for walls and not car
		- Will damage walls if get car version
	+ Jonathan Cohen – vector file for walls in library and then printed on vinyl

 **“Carnival at the Pointe” Spring Fundraiser- February 29th (backup March 7th)**

* Next Meeting February 6th, 10am in PTO Portable
* Pre-order flyers going out Wednesday!
	+ Looks great!!
	+ Peachjar
		- Mrs. Coleman & Vicki to see if can get added
		- Shawna to send flyers to Mrs Coleman
* Basket Items due this Friday, February 7th!
	+ HRP’s send another reminder that Basket items due on Weds 2/5
	+ Mrs. Coleman send an email blast – thank you!
* Still need Event Sponsors! Reach out to businesses to sponsor games, food, event, set up booths, donate auction items, etc.
* Saturday, February 15th we will finish baskets for auction.

**Educational Adventures – Scheduling NOW - $1500/grade level**

* Kindergarten – Little Beakers – YES!
* 1st Grade – Science Safari – YES!
* 2nd Grade – NYT, etc? (National Youth Theater)
* 3rd Grade – Nutcracker
* 4th Grade – Movie/Park?
* Mrs Coleman send reminder to teachers

**Committee Updates**

**Volunteer Coordinator**

* Any Updates?
* Charlene has carnival covered

**Secretary**

* Updates?
* Marquee updated for Carnival
* Westbourne HOA posted carnival info on community FB page last night YAY!!

**Hospitality**

* Valentine’s Dessert Bar is up for Valentine’s Day
	+ Feb 13th for dropoff of baked goods
* Next up? Teacher Appreciation Week!

**Yearbook Coordinator**

* Remember to upload photos
	+ Getting photo submissions
	+ Jessica – Katje getting her access
	+ HRP to take photos of valentine’s day parties
	+ Ask them to send/upload photos
	+ Justin at TISD – reach out to for photos
	+ Yearbook budget?
		- Would current cost allow us to break even
		- Kim to look at contract
* Yearbook Orders Due February 29th – $25 soft cover and $30 hard cover
	+ Possibly keep cost the same
* Yearbook Order flyers sent out again?
	+ Yes but when?

**Bilingual Liaison**

* As always, thank you for the quick turnaround on translations!
* Anything else we can address?
* Jennifer & Elizabeth are AMAZING & THANK YOU!!!

**Homeroom Parent**

* Valentine’s Party coming up on February 13th
* We will be purchasing items for the parties this week and next
	+ Need total # for iced cookies/sugar cookies
	+ Vicki to provide Nikki with total student count
* We were able to supply all supplies with existing supplies, only need to purchase 30 plates
* Place case of water in each teacher workroom and HRP can come get it if needed

**Spirit Wear Coordinator**

* We need to get our money from Big Frog since we won’t be doing much more
* Do we want to do another push for bows?

**Spirit Night Coordinator**

* Marco’s Pizza- 2/6 - 1st grade this month
* Tx Roadhouse
	+ 2/24
* March – Willie’s
* April – Marcos & McTeacher Night
* May - Chuck E Chees & Urban Air

**Bulletin Board –** Focusing on Carnival theme this quarter! Looks Great!

**Administration Report**

* Thank you for valentine’s party & PTO in general
* Board members for TISD visited, school ambassadors coordinated by Mr Nolde, they greeted guests, lead the tours
	+ Kids did a fantastic job!!! So proud of them!
	+ Thank you for cookies – Mrs Williams
* Students at UIL, fantastic job, CPES 2nd team sweepstakes
* Robotics, golden ticket to come back and compete WAY TO GO!!!
* Music – gearing up for contest season – They’ll do great!!

**Additional Items?**

**MOTION TO ADJOURN:** 10:58pm