

2018 IdeasAmerica Annual Awards



The Annual Awards Program recognizes employee involvement and idea/suggestion programs, teams and individuals from IdeasAmerica member organizations for outstanding achievement in the profession of ideas and suggestion systems management.

Presentation of awards will be made at IdeasAmerica Annual Training Summit, August 14-16, 2018 in Las Vegas, Nevada.

Each award winner will be recognized at the Annual Summit, in the IA Newsletter, and on the IA web site. A print press release will be provided for each recipient. Awards will be made in one or more of the Award Categories.

Submission of an entry to the IA Awards program includes permission to have the company's name noted in press releases about the award winners. Specific information about ideas or programs will not be included in the press release without the formal approval of the company submitting the entry. IA will acknowledge receipt of all entries.

All submissions are to be **made electronically by e-mailing the nomination form, and supporting documentation**. The forms are Acrobat forms, which are to be printed, filled in, scanned and saved as a new file name. Please name your file according to these examples:

Awardname-company-#.pdf

IOTY-BAESystems-1.pdf (Idea of the Year entry for BAE Systems – 1st entry)

The abbreviation for each award may be found on the page with the award description.

Awards not submitted in this manner will not be accepted.

Submission addresses for all entries and supporting documentation:

IA@ideas-america.org

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2018 IdeasAmerica Annual Awards



The Annual Awards Program recognizes outstanding achievement by individuals and organizations in all areas of employee involvement. All IA members, both organizational and individual, are eligible. Members may nominate anyone within their organization, including themselves.

Award Nomination Deadlines

All award nominations are due to the IA office by midnight EST on 1 June 2018. Please **note that all forms and supporting documentation are to be submitted electronically in PDF format to IA at IA@ideas-america.org**.

To be considered for a Statistical Award, please submit your organization's statistical information no later than 1 June 2018. Go to www.ideas-america.org to access the statistical questionnaire.

Award Category	Award File name	Deadline
Statistical Awards		1 June 2018
Advocate	Advocate	1 June 2018
Anniversary	Anniversary	1 June 2018
Best Program Administration	BPA	1 June 2018
Communication Excellence	CE	1 June 2018
Evaluator of the Year	Evaluator	1 June 2018
Executive Leadership	EL	1 June 2018
Green Idea of the Year	GIOTY	1 June 2018
Idea of the Year	IOTY	1 June 2018
Team Idea of the Year	Team IOTY	1 June 2018
Safety Idea of the Year	SIOTY	1 June 2018
Ideas in Policing and Security	IP	1 June 2018
Champion Award (<i>NEW</i>)	Champion	1 June 2018
Kudos Award	Kudos	Accepted anytime throughout the year

IA reserves the right to publicize the names of the winner(s) and company(ies) of each award in appropriate publications.

IA will grant 1 bronze, 1 silver and 1 gold Idea of the Year award.

Important! Once you have completed your nomination form, please save the form using this format: Award-CompanyName-#.pdf If your company (example used is BAE Systems) is submitting more than one entry for each category, the first entry is IOTY-BAESystems-1.pdf; the second is IOTY-BAESystems-2.pdf, etc. Submissions **MUST** be submitted electronically in this format.

2018 EXECUTIVE LEADERSHIP AWARD

Deadline: 1 June 2018

This award has been established to recognize the importance of executive management's continuous support for employee involvement. By recognizing these executive leaders for their commitment, IA reinforces the significance of their role in the endeavor of employee involvement. Nominees must demonstrate achievement in two key areas: leadership skills, and employee involvement activities.

ELIGIBILITY

- ◆ Any IA member organization.
- ◆ Any employee within the organization may make the nomination.
- ◆ Nominees must hold a leadership position within the organization and visibly support employee involvement.

INSTRUCTIONS

- ◆ Complete a 2018 Annual Awards Nomination Form. Be sure to check the appropriate award category. **Save your Acrobat file with the following name: EL-CompanyName-#.pdf.**
- ◆ Limit your nomination write-up to no more than two (2) typed pages (8½ x 11”).
- ◆ Limit supporting documentation and/or samples to no more than three (3) pages.
- ◆ For electronic communications entries, submit the URL for viewing or hard copies of the site if non-public intranets.
- ◆ Submit the nomination form, write-up, and supporting documentation to IA electronically.
- ◆ Executive Leadership Awards must be submitted no later than midnight on 1 June 2018, e-mailed to IA@ideas-america.org.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**

CRITERIA FOR NOMINATION/CONSIDERATION

- ◆ Models employee involvement behaviors
- ◆ Leads by example
- ◆ Encourages employee involvement throughout all levels
- ◆ Exhibits strong interpersonal skills
- ◆ Challenges the organization to higher standards
- ◆ Shares lessons learned with the entire organization
- ◆ Celebrates successes consistently
- ◆ Promotes and encourages teamwork
- ◆ Demonstrates “hands on” involvement within the organization

JUDGING

The 2018 Awards Committee will evaluate nominations based on how well they meet the criteria listed above.

ADVOCATE AWARD

Deadline: 1 June 2018

This award recognizes individuals or member(s) of a team who are true advocates for any aspect of employee involvement within their organization. Advocate award recipients are continuously involved and are walking advertisements for employee involvement.

ELIGIBILITY

- ◆ Any IA organizational or individual member is eligible. Members may nominate anyone within their organization, including themselves (self-nominations will be validated by the organization).

INSTRUCTIONS

- ◆ Complete a 2018 Annual Awards Nomination Form. Be sure to check the appropriate award category. **Save your Acrobat file with the following name: Advocate-CompanyName-#.pdf.**
- ◆ Limit your nomination write-up to no more than two (2) typed pages (8½ x 11”).
- ◆ Limit supporting documentation and/or samples to no more than three (3) pages.
- ◆ For electronic communications entries, submit the URL for viewing or hard copies of the site if non-public intranets.
- ◆ Submit the nomination form, write-up, and supporting documentation to IA electronically.
- ◆ Advocate Awards must be submitted no later than midnight on 1 June 2018, e-mailed to IA@ideas-america.org.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**

CRITERIA FOR NOMINATION/CONSIDERATION

- ◆ Demonstrates on-going support of employee involvement through daily actions
- ◆ Coaches/teaches co-workers about employee involvement
- ◆ Promotes and encourages employee involvement participation
- ◆ Sparks excitement and interest in employees
- ◆ Sets high standards by their own participation
- ◆ Leads employee involvement initiatives and activities
- ◆ Models positive behavior and motivates others

JUDGING

The 2018 Awards Committee will evaluate nominations based on how well they meet the criteria listed above.

CHAMPION AWARD

Deadline: 1 June 2018

This award provides the opportunity to formally recognize individuals within your organization that go above and beyond the norm to support your company's improvement programs.

ELIGIBILITY

- ◆ Any IA member. Members may nominate an individual that excels in their support and encouragement of employee engagement, suggestion programs, and innovation in the work place.

INSTRUCTIONS

- ◆ Complete a 2018 Annual Awards Nomination Form. Be sure to check the appropriate award category. **Save your Acrobat file with the following name: Champion-CompanyName-#.pdf.**
- ◆ Limit your nomination write-up to no more than one (2) typed pages (8½ x 11”).
- ◆ Nomination should clearly state what the person did to receive a NOMINATION award.
- ◆ Submit the nomination form and write-up to IA electronically by sending to IA@ideas-america.org.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**

CRITERIA / EXAMPLES

- ◆ Viewed as a leader and advocate for suggestion and innovation programs
- ◆ Exceeds expectations consistently
- ◆ Campaigns for the program by sharing information with others
- ◆ Encourages others to participate in the program
- ◆ Supports other employees with their ideas (submission, development, ROI, etc.)
- ◆ Serves as an ambassador for company improvement programs
- ◆ “Walks-the-Talk” of employee engagement and suggestion programs
- ◆ Known to be someone who can consistently be counted on to follow through with a commitment, a promise, or to meet a specific deadline

JUDGING

The 2018 Nomination Awards Committee will evaluate nominations based on how well they meet/exceed the criteria listed above.

ANNIVERSARY AWARD

Deadline: 1 June 2018

This award recognizes IA organizations that have reached 25, 50, or 75-year anniversaries on any of their employee involvement programs.

ELIGIBILITY

- ◆ Any IA member organization (individual members are not eligible).

INSTRUCTIONS

- ◆ Complete a 2018 Annual Nomination Form. Be sure to check the appropriate award category. **Save your Acrobat file with the following name: Anniversary-CompanyName-#.pdf.**
- ◆ Limit your nomination write-up to no more than two (2) pages (8½ x 11”).
- ◆ Limit supporting documentation and/or samples to no more than three (3) pages.
- ◆ Submit the nomination form, write-up, and supporting documentation to IA electronically.
- ◆ Anniversary Awards must be submitted no later than midnight on 1 June 2018, e-mailed to IA@ideas-america.org.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**

CRITERIA FOR NOMINATION/CONSIDERATION

- ◆ Must achieve one of the above stated anniversary years within 12 months of application
- ◆ Provide a brief historical overview of the program/process

JUDGING

The 2018 Awards Committee will review the nomination against the criteria listed above.

COMMUNICATION EXCELLENCE AWARD

Deadline: 1 June 2018

This award recognizes the importance of communications in creating awareness and excitement for employee involvement. Good communication is key to the success of any employee involvement activity.

ELIGIBILITY

- ◆ Any IA member organization is eligible.

INSTRUCTIONS

- ◆ Complete a 2018 Annual Awards Nomination Form. Be sure to check the appropriate award category. **Save your Acrobat file with the following name: CE-CompanyName-#.pdf.**
- ◆ Limit your nomination write-up to no more than two (2) typed pages (8½ x 11”).
- ◆ Limit supporting documentation and/or samples to no more than three (3) pages.
- ◆ For electronic communications entries, submit the URL for viewing or hard copies of the site if non-public intranets.
- ◆ Submit the nomination form, write-up, and supporting documentation to IA electronically.
- ◆ Communication Excellence Awards must be submitted no later than midnight on 1 June 2018, e-mailed to IA@ideas-america.org.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**

CRITERIA FOR NOMINATION/CONSIDERATION

- ◆ Models/values employee involvement
- ◆ Encourages employee participation
- ◆ Continuously sends a positive message; i.e., employee involvement
- ◆ Demonstrates planning and organizational skills
- ◆ Shows projected results/effectiveness of the activity

AWARD CATEGORIES

- ◆ Communication or Marketing Plan (formal written document)
- ◆ Audio Visual (multi-media technologies)
- ◆ Publications (newsletters, brochures, annual reports)
- ◆ Special Projects (posters, displays, bulletin boards, photos, flyers, signs, multimedia)
- ◆ Electronic Communications (electronic newsletters, web sites, use of new technology, internet and intranet sites)
- ◆ Promotions (program promotions and recognition activities)

AWARDS

Awards will be made in one or more of the Award Categories listed above.

JUDGING

The 2018 Awards Committee will evaluate nominations based on how well they meet the criteria listed above.

EVALUATOR OF THE YEAR AWARD

Deadline: 1 June 2018

The Evaluator of the Year Award recognizes those who make the most impact to your program – your Evaluators. This competition highlights the important role of the evaluator and will honor and recognize those whose contribution is outstanding. Winning this competition will be a great bonus for your program and the winning evaluators will be an example to others that the role of evaluator does get public recognition. We are particularly looking to honor those individuals you hold in high regard for the contribution they make to your program.

ELIGIBILITY

- ◆ Any IA member organization.
- ◆ All idea evaluators in your organization may be nominated.
- ◆ There is no limit on the number of applications that organizations may submit.
- ◆ Finalists and/or the program administrator must be able to attend the Annual IA Summit to talk to the judges about their evaluation process flow and explain why this evaluator is outstanding.

INSTRUCTIONS

- ◆ Complete the 2018 Evaluator of the Year Competition Nomination form. **Save your Acrobat file with the following name: Evaluator-CompanyName-#.pdf.**
- ◆ Submit the Evaluator of the Year Competition Nomination form and any supporting documentation electronically. Supporting documentation should be limited to no more than three or four items.
- ◆ The judges have absolute discretion, and their decision is final. No correspondence will be entered into. They reserve the right to award prizes only if entries reach a required standard.
- ◆ Multiple entries are permitted but should be submitted no later than midnight by 1 June 2018, via separate e-mails to IA@ideas-america.org.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**

CRITERIA

- ◆ Number of evaluations
- ◆ Value of ideas evaluated
- ◆ Time taken to evaluate
- ◆ Impact of ideas to the organization but also based on the action taken by the evaluator
- ◆ What makes this evaluator special

AWARD

Each award winner will be recognized at the Annual Summit, in the *IA Ideas & Inspirations* Newsletter, and on the IA web site. A print press release will be provided for each recipient.

JUDGING

A committee of independent judges will be evaluating each nomination based on points accumulated and how well documentation provided supports nomination criteria.

BEST PROGRAM ADMINISTRATION AWARD

Deadline: 1 June 2018

The Best Program Administration Award recognizes those who make the most impact to their program – the Administrator(s). This competition highlights the important role of the administrator(s) and will honor and recognize those whose contribution are exceptional and demonstrate best practices. Winning this competition will be a great bonus for your program and will be an example to others that the role of administrator does get public recognition. We are particularly looking to honor those individuals you hold in high regard for the contribution they make to your organizations program.

ELIGIBILITY

- ◆ Any IA member organization.
- ◆ Any Best Program Administration in your organization may be nominated.
- ◆ There is no limit on the number of applications that organizations may submit.
- ◆ Finalists and/or the program administrator must be able to attend the Annual IA Summit to participate in the judging interview.

INSTRUCTIONS

- ◆ Complete the 2018 Best Program Administration Nomination form. **Save your Acrobat file with the following name: BPA-CompanyName-#.pdf.**
- ◆ Submit the Best Program Administration Competition Nomination form and any supporting documentation electronically. Supporting documentation should be limited to no more than three or four items.
- ◆ The judges have absolute discretion, and their decision is final. Judges will not correspond. The judges reserve the right to award prizes only if entries reach a required standard.
- ◆ Multiple entries are permitted but should be submitted in separate e-mails.
- ◆ Entries must be submitted electronically to IA@ideas-america.org by midnight on 1 June 2018.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**

CRITERIA

- ◆ Models/values employee involvement
- ◆ Encourages employee participation
- ◆ Demonstrates planning and organizational skills
- ◆ Demonstrates program promotions and recognition activities
- ◆ Demonstrates exceptional customer service to the employees
- ◆ Continuously sends positive message about program
- ◆ Positively manages the program and introduces new and exciting ways to grow it

AWARD

The award winner will be recognized at the Annual Summit, in the *Ideas & Inspirations* newsletter, and on the IA web site. A print press release will be provided for each recipient.

JUDGING

A committee of independent judges will be evaluating each nomination based on points accumulated and how well documentation provided supports nomination criteria.

STATISTICAL AWARDS

Deadline: 1 June 2018

The IdeasAmerica Statistical Awards recognize a company's program performance in a variety of employee involvement areas. These statistics allow companies to compare their program performance against other companies' programs at the group and national levels. Statistical Awards may be awarded for the following categories:

1. SEER (Savings Per 100 Eligible Employees)

- ◆ SEER AWARDS for Savings per Eligible Employee Ratio. This is calculated by taking Annual Net Savings Dollars divided by number of eligible employees.

2. Performance Excellence

- ◆ IA presents Performance Achievement Awards to companies that have a high rate of participation (over 80%) or suggestions submitted per 100 employees is over 100.

ELIGIBILITY

- ◆ Any IA member organization may submit their statistical information.

INSTRUCTIONS

- ◆ Complete the 2017 Statistical Questionnaire (the questionnaire is available on the IA web site at www.ideas-america.org). Submission should be done on-line; a copy of the survey is available for printing and calculation prior to completion of the form.
- ◆ IA requests that submitters read each question carefully and respond accurately.
- ◆ Statistical Questionnaires should be completed on-line. IA is not responsible for errors.
- ◆ Statistical Questionnaire must be submitted prior to 7 June 2018.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**

CRITERIA

Statistical Awards are determined by the statistics submitted by the organization and are based on a computerized point system.

JUDGING

The 2018 Awards Committee will review all submittals and approve Awards prior to distribution of written announcements to the winners.

GREEN IDEA OF THE YEAR AWARD

Deadline: 1 June 2018

The Green Idea of the Year Award recognizes the most significant ideas implemented by companies throughout the previous calendar year that benefit the environment through the reduction of waste, pollution, use of natural resources, etc. This prestigious and rigorous competition seeks to recognize the originators of the best ideas and their organizations. This category is open to non-members.

ELIGIBILITY

- ◆ Any organization that has a suggestion system or employee involvement program.
- ◆ Any idea that was implemented during the year 2017.
- ◆ **Finalists must be able to attend the Annual IA Summit to present their idea to the judges. Team finalists must send at least one member to present the idea to the judges to be selected for the winning idea.**
- ◆ **Gold finalists may be asked to present and staff a display during the IA Summit demonstrating the idea and its implementation. Components of this display may be used during the finalist judging at the IA Summit.**

INSTRUCTIONS

- ◆ Complete the 2018 Idea of the Year Competition form. **Save your Acrobat file with the following name: GIOTY-CompanyName-#.pdf.**
- ◆ Submit the Idea of the Year Competition form and any supporting documentation electronically.
- ◆ Supporting documentation is limited to 4 items and should be submitted in the same email.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**
- ◆ Multiple entries are permitted but should be emailed separately.
- ◆ Entries must be submitted no later than midnight, 1 June 2018 to IA@ideas-america.org. IA will acknowledge receipt of all entries.
- ◆ **A submission will be considered for a single category only. Do not submit an idea for multiple Idea of the Year categories as this will disqualify your submission.**

CRITERIA

- ◆ Clearly identify the problem and the solution
- ◆ Provide a succinct (35 words or less) summary of the idea
- ◆ List specific details of the idea that make it unique, significant, different, etc.
- ◆ List all benefits from the implemented idea:
 - ▶ Tangible / Intangible
 - ▶ Financial (must be supported with evidence)
- ◆ Identify which category(ies) this Green Idea of the Year achieved:
 - ▶ A reduction in the use of raw materials (as from recycling)
 - ▶ A reduction in the volume of by-products or wastes being generated
 - ▶ A reduction in toxicity of materials being used or wastes being produced
 - ▶ A reduction in the use of energy

JUDGING A committee of independent judges will be evaluating each nomination based on points accumulated and how well documentation provided supports nomination criteria.

INDIVIDUAL IDEA OF THE YEAR AWARD

Deadline: 1 June 2018

The Individual Idea of the Year Award recognizes the most significant ideas implemented by companies throughout the previous calendar year. This prestigious and rigorous competition seeks to recognize the originators of the best ideas and their organizations. This category is open to non-members.

ELIGIBILITY

- ◆ Any organization that has a suggestion system or employee involvement program.
- ◆ Any idea that was implemented during the year 2017.
- ◆ **Finalists must be able to attend the Annual IA Summit to present their idea to the judges. Team finalists must send at least one member to present the idea to the judges to be selected for the winning idea.**
- ◆ **Gold finalists may be asked to present and staff a display during the IA Summit demonstrating the idea and its implementation. Components of this display may be used during the Gold finalist judging at the IA Summit.**

INSTRUCTIONS

- ◆ Complete the 2018 Idea of the Year Competition form. **Save your Acrobat file with the following name: IOTY-CompanyName-#.pdf.**
- ◆ Submit the Idea of the Year Competition form and any supporting documentation electronically.
- ◆ Supporting documentation is limited to 4 items and should be submitted in the same email.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**
- ◆ Multiple entries are permitted but should be emailed separately.
- ◆ Entries must be submitted no later than midnight, 1 June 2018 to IA@ideas-america.org. IA will acknowledge receipt of all entries.
- ◆ **A submission will be considered for a single category only. Do not submit an idea for multiple Idea of the Year categories as this will disqualify your submission.**

CRITERIA

- ◆ Clearly identify the problem and the solution
- ◆ Provide a succinct (35 words or less) summary of the idea
- ◆ List specific details of the idea that make it unique, significant, different, etc.
- ◆ List all benefits from the implemented idea:
 - ▶ Tangible
 - ▶ Intangible
 - ▶ Financial (must be supported with evidence)
 - ▶ Recurring

JUDGING

A committee of independent judges will be evaluating each nomination based on points accumulated and how well documentation provided supports nomination criteria.

TEAM IDEA OF THE YEAR AWARD

Deadline: 1 June 2018

The Team Idea Competition Award recognizes the most significant organizational team ideas implemented by companies throughout the previous calendar year. It is estimated that our member organizations receive numerous team ideas per year. This competition seeks to recognize the originators of the best and their organizations. This category is open to non-members.

ELIGIBILITY

- ◆ Any organization that has a suggestion system or employee involvement program.
- ◆ Any team idea that was implemented during the year 2017.
- ◆ **Gold finalists must be able to attend the Annual IA Summit to present their idea to the judges. Team finalists must send at least one member to present the idea to the judges to be selected for winning team.**
- ◆ **Gold finalists may be asked to present and staff a display during the IA Summit demonstrating the idea and its implementation. Components of this display may be used during the Gold finalist judging at the IA Summit.**

INSTRUCTIONS

- ◆ Complete the 2018 Idea of the Year Competition form. **Save your Acrobat file with the following name: TeamIOTY-CompanyName-#.pdf.**
- ◆ Submit the Idea Competition form and any supporting documentation in the same email.
- ◆ Supporting documentation is limited to 4 items.
- ◆ Multiple entries are permitted but should be submitted in separate e-mails.
- ◆ Entries must be submitted no later than midnight on 1 June 2018, to IA@ideas-america.org.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**
- ◆ **A submission will be considered for a single category only. Do not submit an idea for multiple Idea of the Year categories as this will disqualify your submission.**

CRITERIA

- ◆ Clearly identify the team idea/suggestion and results
- ◆ Provide a succinct (35 words or less) summary of the idea
- ◆ List specific details of the team idea that make it unique, significant, different, etc.
- ◆ List all benefits from the implemented idea:
 - ▶ Tangible
 - ▶ Intangible (safety, quality, etc.)
 - ▶ Financial (must be supported with evidence)
 - ▶ Recurring

JUDGING

A committee of independent judges will be evaluating each nomination based on points accumulated and how well documentation provided supports nomination criteria.

SAFETY IDEA OF THE YEAR AWARD

Deadline: 1 June 2018

The Safety Idea Competition Award recognizes the most significant safety ideas implemented by organizational members throughout the previous calendar year. It is estimated that our member organizations receive numerous safety ideas per year. This competition seeks to recognize the originators of the best and their organizations. This category is open to non-members.

ELIGIBILITY

- ◆ Any organization that has a suggestion system or employee involvement program.
- ◆ Any safety idea that was implemented during the year 2017.
- ◆ **Finalists must be able to attend the Annual IA Summit to present their idea to the judges. Team finalists must send at least one member to present the idea to the judges to be selected for the winning idea.**
- ◆ **Gold finalists may be asked to present and staff a display during the IA Summit demonstrating the idea and its implementation. Components of this display may be used during the Gold finalist judging at the IA Summit.**

INSTRUCTIONS

- ◆ Complete the 2018 Idea of the Year Competition form. **Save your Acrobat file with the following name: SIOTY-CompanyName-#.pdf.**
- ◆ Submit the Idea of the Year Competition form and any supporting documentation electronically.
- ◆ Supporting documentation is limited to 4 items and should be in the same email.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**
- ◆ Multiple entries are permitted but should be emailed separately.
- ◆ Entries must be submitted no later than midnight, 1 June 2018 to IA@ideas-america.org. IA will acknowledge receipt of all entries.
- ◆ **A submission will be considered for a single category only. Do not submit an idea for multiple Idea of the Year categories as this will disqualify your submission.**

CRITERIA

- ◆ Clearly identify the problem and the solution
- ◆ Provide a succinct (35 words or less) summary of the idea
- ◆ List specific details of the idea that make it unique, significant, different, etc.
- ◆ List all benefits from the implemented idea:
 - ▶ Tangible / Intangible
 - ▶ Financial (must be supported with evidence)
- ◆ Identify which category(ies) this Safety Idea of the Year achieved:
 - ▶ A reduction in the number of accidents or incidents.
 - ▶ Cost avoidance due to the elimination of safety hazards.
 - ▶ Safety education or awareness programs.
 - ▶ Safety innovation (new methods, materials or machines).

JUDGING A committee of independent judges will be evaluating each nomination based on points accumulated and how well documentation provided supports nomination criteria.

POLICING AND SECURITY IDEA OF THE YEAR AWARD

Deadline: 1 June 2018

The Policing and Security Idea Competition Award recognizes the most significant policing and security ideas implemented by organizational members throughout the previous calendar year. This competition seeks to recognize the originators of the best and their organizations. This category is open to non-members.

ELIGIBILITY

- ◆ Any organization that has a suggestion system or employee involvement program.
- ◆ Any Policing and Security idea that was implemented during the year 2017.
- ◆ **Finalists must be able to attend the Annual IA Summit to present their idea to the judges. Team finalists must send at least one member to present the idea to the judges to be selected for the winning idea.**
- ◆ **Gold finalists may be asked to present and staff a display during the IA Summit demonstrating the idea and its implementation. Components of this display may be used during the Gold finalist judging at the IA Summit.**

INSTRUCTIONS

- ◆ Complete the 2018 Idea of the Year Competition form. **Save your Acrobat file with the following name: PI-CompanyName-#.pdf**
- ◆ Submit the Idea of the Year Competition form and any supporting documentation electronically.
- ◆ Supporting documentation is limited to 4 items and should be in the same email.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**
- ◆ Multiple entries are permitted but should be emailed separately.
- ◆ Entries must be submitted no later than midnight, 1 June 2018 to IA@ideas-america.org. IA will acknowledge receipt of all entries.
- ◆ **A submission will be considered for a single category only. Do not submit an idea for multiple Ideas of the Year categories as this will disqualify your submission.**

CRITERIA

- ◆ Clearly identify the problem and the solution
- ◆ Provide a succinct (35 words or less) summary of the idea
- ◆ List specific details of the idea that make it unique, significant, different, etc.
- ◆ List all benefits from the implemented idea: Tangible/Intangible; Financial (must be supported with evidence)
- ◆ Identify which category this Policing and Security Idea of the Year achieved. Innovation in:
 1. Criminal field
 2. Traffic
 3. Modern technologies
 4. Customer service
 5. Economic security
 6. Community initiative
 7. Environment (green initiatives)
 8. Human resources
 9. Support of human rights
 10. Judicial security

JUDGING A committee of independent judges will be evaluating each nomination based on points accumulated and how well documentation provided supports nomination criteria.

KUDOS AWARDS

Submissions accepted at any time

This award provides the opportunity for member-to-member recognition for special assistance provided throughout the year. KUDOS will be awarded at any time for a member's help and support.

ELIGIBILITY

- ◆ Any IA member. Members may nominate any other member at any time during the year for this award.

INSTRUCTIONS

- ◆ Complete a 2018 Annual Awards Nomination Form. Be sure to check the appropriate award category. **Save your Acrobat file with the following name: Kudo-CompanyName-#.pdf.**
- ◆ Nominations are accepted at any time throughout the year.
- ◆ Limit your nomination write-up to no more than one (1) typed page (8½ x 11”).
- ◆ Nomination should clearly state what the person did to receive a KUDOS award.
- ◆ Submit the nomination form and write-up to IA electronically by sending to IA@ideas-america.org.
- ◆ **Please be sure that no proprietary information is included in the nomination information.**

CRITERIA / EXAMPLES

- ◆ Exceeding other member's expectations
- ◆ Sharing specific program information with another member
- ◆ Providing benchmarking information
- ◆ Researching a question or request from another member
- ◆ Support at the chapter level of the chapter president and/or membership
- ◆ Sharing a great idea with other Summit attendees
- ◆ Providing information or sharing personal experience on a specific topic with other members
- ◆ A member who can consistently be counted on to follow through with a commitment, a promise, or to meet a specific deadline

JUDGING

Nominations for KUDOS will be accepted at any time during the year. The 2018 KUDOS Sub-Committee will review nominations based on the criteria/examples listed above.

IdeasAmerica

2018 Awards Nomination Form

I am nominating: Individual Team Organization

Award Category: **Leadership Awards** **Organizational Awards**
 Executive Leadership Anniversary
 Advocate Communication Excellence
 KUDOs Evaluator of the Year
 Champion

Applications must be received by 1 June 2018 unless otherwise noted.

Nominee's name _____
Position/Title _____
Organization _____
Address _____
Phone _____ Fax _____ E-mail _____
Submitted by _____
Position/Title _____
Organization _____
Address _____
Phone _____ Fax _____ E-mail _____

Authorization is granted for the above nomination(s) to be considered, and where required, the selected nominee(s) will be present at the Annual Summit to receive their Award.

I understand that the completion of this form and submission of the above nominee(s) is in no way a guarantee of an Award. I further understand that the decision of IA is final.

I understand that if an award is granted, our company's name will be included in press releases issued by IA.

Name: _____
Position/Title _____
Phone _____ Fax _____ E-mail _____
Signature _____

Return this entry form, along with supporting documents and/or samples, by the appropriate deadline

Save this form using the file name as explained in the instructions and Email to:

IA@IDEAS-AMERICA.ORG

☎ Phone 248-961-2674



2018 ENTRY FORM FOR: IDEA OF THE YEAR / TEAM IDEA / GREEN IDEA / SAFETY IDEA / POLICING- SECURITY IDEA

- Idea of the Year
 Team Idea
 Green Idea
 Safety Idea
 Policing/Security Idea

A submission will be considered for a single category only. **Do not submit an idea for multiple categories as this will disqualify your submission.** Please be sure that information submitted is not proprietary and your management approves of this submission.

Submit this entry form electronically, with supporting documents and/or samples, by 1 June 2018 unless otherwise noted

Organization _____
 Entry submitted by _____
 Position/Title _____
 Address _____
 Phone _____ Fax _____ E-mail _____

- IA Member (no fee required)
 Not an IA member (\$50 entry fee)

Suggester(s) name _____
 Position/Title _____
 Idea Title _____
 Idea Summary _____
 (35 words max)
 Detail of Idea _____

Tangible benefits(list all) _____
 Intangible benefits(list all) _____
 Financial benefits(list all) _____
 Recurring benefits
 Yes, more than one year Amount \$ _____
 No, one year only

Date idea received _____
 Date idea implemented _____

Supporting Documentation
 Please check any of the following items you are enclosing:
 Photographs Drawings
 Technical Reports Statistical Information
 Press Releases Other

Authorization is granted for the above nomination(s) to be considered, and where required, the selected nominee(s) will be present at the Annual Summit to receive their Award.
I understand that the completion of this form and submission of the above nominee(s) is in no way a guarantee of an award. I further understand that the decision of IA is final.
I understand that if an award is granted, our company's name will be included in press releases issued by IA. I understand that if this award is selected as a potential finalist, a representative of our organization will provide a display and present the idea to the judges at the 2018 Training Summit.

Save this form using the file name as explained in the instructions and Email to:
IA@IDEAS-AMERICA.ORG ☎ Phone 248-961-2674



BEST PROGRAM ADMINISTRATOR OF THE YEAR 2018 ENTRY FORM

Applications must be received by 1 June 2018 unless otherwise noted.

Nominee's name _____
Position/Title _____
Organization _____
Address _____
Phone _____ Fax _____ E-mail _____

Submitted by _____
Position/Title _____
Organization _____
Address _____
Phone _____ Fax _____ E-mail _____

Authorization is granted for the above nomination(s) to be considered, and where required, the selected nominee(s) will be present at the Annual Summit to receive their Award.

I understand that the completion of this form and submission of the above nominee(s) is in no way a guarantee of an Award. I further understand that the decision of IA is final.

I understand that if an award is granted, our company's name will be included in press releases issued by IA.


Name: _____
Position/Title _____
Phone _____ Fax _____ E-mail _____

Signature _____

Return this entry form, along with supporting documents and/or samples, by the appropriate deadline, to:

Save this form using the file name as explained in the instructions and Email to:

IA@IDEAS-AMERICA.ORG

 Phone 248-961-2674

NON-MEMBER ENTRY FORM

IdeasAmerica has opened up the Idea of the Year, Team Idea of the Year, Green Idea of the Year, Safety Idea of the Year, and Policing-Security Idea of the Year competition to organizations that are not currently members of IA. Any organization may submit one or more entries in each of these categories.


Organizations that are not currently members may join IA and enjoy the membership benefit of submitting unlimited number of entries with no fees required.

Name: _____
Organization : _____
Position/Title: _____
Phone: _____ Fax _____ E-mail _____

Signature _____

List your entry file names here covered by this payment form: (refer to instructions)

Save this form using the file name as explained in the instructions and Email to:
IA@IDEAS-AMERICA.ORG

 Phone 248-961-2674