



# SHEET METAL INSTITUTE

Portland Sheet Metal Workers JATC MA#1028

## Sheet Metal Worker Apprenticeship Openings

The Sheet Metal Workers Apprenticeship Program will be **accepting applications every Wednesday from 1:00pm to 4:00pm** until further notice.

*Applications must be submitted in person at:*

<b>Region 1 &amp; 2 (Portland &amp; Bend areas)</b>	<b>Region 3 (Springfield area)</b>	<b>Region 4 (Coos Bay area)</b>	<b>Region 5 (Medford)</b>
Sheet Metal Institute 2379 NE 178 <sup>th</sup> Ave. Portland, OR 97230 503-257-1022	Sheet Metal Institute- 1887 Laura St. Springfield, OR 97477 1-541-988-3339	Chambers Plumbing & Heating 225 W Lockhart Coos Bay, OR 97420 1-800-475-3205 (apprenticeship office)	By appointment only Medford, OR 1-800-475-3205 (apprenticeship office)

### **Entrance requirements to qualify for the interview and ranking:**

- Must be eighteen (18) years or older
- **Provide High school transcripts showing graduation with a minimum 2.0 GPA or provide GED showing a minimum score in each category of 51 (for scores obtained before 1/1/02) or 510 (for scores obtained after 1/1/02).**
- **1 year high school algebra or equivalent post high school algebra** course with grade of “C” or better
- **AccuPlacer College Placement Test** results with placement into **Math 60 & Writing 101 Or Compass Test** showing placement **equivalent** to AccuPlacer Math 60 & Writing 101  
(Contact Mt. Hood Community College for test procedures 503-491-7678)

**Note:**

**Placing above Math 60** on AccuPlacer or Compass test equivalent to Accuplacer **satisfies** the **algebra requirement**

Placing into or above:

- Math 60 will satisfy the 510 score for the math portion of the GED test
- Writing 101 will satisfy the 510 score for the writing portion of the GED test
- Reading 115 will satisfy the 510 score for the reading portion of the GED test

All qualifying documentation must be submitted at the time of application, no exceptions. If you do not have all qualifying documents at the time of application you must wait until the following Wednesday to make application.

Applicant **interviews** will be **the month following the month of application**, unless otherwise notified, for those who meet the entrance requirements.

After the completion of the interview, the applicant will be scored and placed on a ranked pool of eligible's for possible future acceptance into the apprenticeship program. The pool of eligible's list will be created and re-ranked by the end of each month

**NOTE:** Individual employers may require a valid driver's license and or pre-employment drug test.

**Women and Minorities Are Encouraged To Apply.**  
**Veterans that have GI benefits may use them in this program.**  
**Equal opportunity employment**

**Geographical area where participating Employers are located:**

**Region 1:** Hood River, Jefferson, Lincoln, Linn, Marion, Multnomah, Polk, Sherman, Tillamook, Wasco, Washington, Wheeler, and Yamhill, Clark and Skamania in Washington

**Region 2:** Linn, Lane and Douglas (east of the Coast Range) Counties.

**Region 3:** Coos, Curry and Douglas (west of the Coast Range) Counties.

**Region 4:** Jackson, Josephine, Klamath, and Lake Counties.

A registered Apprenticeship Program with the Oregon Bureau of Labor and Industries Apprenticeship and Training Division.

**For more information and to obtain an application packet access our website @ [www.SheetMetalInstitute.org](http://www.SheetMetalInstitute.org)**



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**Description of the trade:** Sheet metal workers fabricate and install fittings and duct work used in construction or industry for heating, ventilation and air-conditioning systems in residential, commercial and industrial applications. They set up and operate shears, press brakes, hand brakes, bending rolls, welding machines and other equipment to cut, form and attach metal together for applications such as metal roofing and stainless steel work for restaurants, kitchens and hospitals. They prepare shop and field drawings manually and with computer programs. Computer skills are becoming increasingly important for controlling industrial equipment.

**Working Conditions:** The work is performed both indoors and out, using scaffolding, ladders and high lifts, and in awkward positions and cramped spaces. Sheet metal workers may work in shops performing fabrication work or on construction sites, doing installation.

**Selection Method:** Ranked based on scored interview combined with points based on documentation of classroom training and previous work experience.

<b>Selection Interview Scoring:</b>		
a. Attitude	minimum to maximum	1-20 points
b. Interest	minimum to maximum	1-20 points
c. Potential	minimum to maximum	1-20 points
d. Stability/Work History	minimum to maximum	1-20 points
e. Education	minimum to maximum	1-20 points
<b>Total Possible Interview Points</b>		<b>100 Points</b>
<b>Points awarded for the following on documentation:</b>		<b>Points:</b>
Valid Driver's License		0 or 6
<b>Education</b>		
High school, Community College or private classes: shop, industrial technology, welding, drafting, blueprint reading, building construction and similar classes. (2 pts per semester credit per class 8 points max)		0-8
Geometry: High school grade of "C" or better for one year or equivalent (C=2 points, B=4 points, A=6 points)		0-6
Trigonometry: High school grade of "C" or better for one year or equivalent (C=2 points, B=4 points, A=6 points)		0-6
<b>Standardized Tests</b>		
Accuplacer or Compass equivalent to Accuplacer Math Score greater than MTH60		6
Accuplacer or Compass equivalent to Accuplacer Writing Score greater than WR101		6
Work Keys Gold Level		5
<b>Work Experience:</b> Maximum total points 24		
Classified Worker	(3 points per 3 month period – 18 points max)	0-18
Sheet Metal	(3 points per 3 month period – 18 points max)	0-18
Construction	(2 points per 3 month period – 10 points max)	0-10
Construction related	(1 point per 3 month period – 5 points max)	0-5
<b>Specialized Training:</b>		
Graduate of Oregon Tradeswomen, Portland Youth Builders, Clark County Skills Center, ACE Academy, PCC Pre-Trades; Lane County Pre-Apprenticeship for HS Youth, Military,		0 or 8
<b>Total Possible Documentation Points:</b>		<b>75</b>
<b>Total Possible Points:</b>		<b>175</b>