



2017 S.W.A.G.G. Girl Rising

Sophisticated, Wise, Accomplished, Graceful, Girlz

Teen Leadership Program

Informational Packet

Fall 2016 - Spring 2017

Lady Pamela Damon, Director & Founder

Talitha Cumi Urban Etiquette and Leadership Academy

Academy Site: 815 Allerton Ave., Bx., NY 10467

www.FLAWLESSGIRLZ.org

718-530-8935

Transforming Girls into Ladies & Leaders!





Teen Leadership Course Informational Packet

Ages: 13-19 years' old
~ 14-16 week course ~

The Teen Leadership program is designed to empower young girls with self-esteem, elegance and promise. Our goal is to make an impact on our members, while helping them understand how important their futures are.

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Learning to become a young woman means learning social skills, how to maintain positive and nurturing relationships, how to present yourself properly and so much more. Through our sessions young ladies have the potential to gain self-confidence, make better grades and improve their attitudes at home, school and in their community.

Above all, each little young lady learns she is destined for greatness in all that she does.

For further information, visit www.FlawlessGirlz.org

Developed By

Lady Pamela Damon

Director & Founder

Certified Etiquette Instructor

Talitha Cumi Urban Etiquette and Leadership Academy

Esther 4:14

Transforming Girls into Ladies & Leaders!



Greetings Teen Leader Candidates and Parents,

Welcome to the 2017 S.W.A.G.G. Teen Leadership Program, where we are rising up a generation of ladies & leaders!

Participating in the teen leadership means young girls will be exposed to crucial leadership skills necessary in today's very competitive world. She will learn the basic social graces needed in a diverse scope of social environments as well as basic skills related to relationships, self-worth and community service.

The following weeks will challenge participants to become a leader and community change agent. Pre-Debs will be supported by Lady Pamela and Mentors who will work closely with our members during the duration of the program.

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This package will answer some general questions regarding the Pre-Debutante program which includes our commitment and your daughter's responsibilities. Please take some time to read this informational packet thoroughly to prepare to register for the Little Ladies Lollipops & Lace Pre-Debutante program.

Thank you and welcome to a time of great discovery.

In His Service,

Lady Pamela Damon

Director & Founder

Talitha Cumi Urban Etiquette and Leadership Academy

www.FlawlessGirlz.org LadyPamela@TalithaCumiAcademy.org

718-530-8935

Site Academy: 815 Allerton Ave., Bronx, NY 10467

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COURSE DESCRIPTION

The S.W.A.G.G. Teen Leadership program is designed to build leadership, character and self-worth in young ladies.

Talitha Cumi Urban Etiquette and Leadership Academy is bringing *ELEGANCE, GRACE* and *CONFIDENCE* back into vogue by meeting a growing demand for etiquette social skills, leadership training and mentorship programming.

We offer more than your average etiquette course:

Course Highlights:

Self-Esteem

Poise & Grace

Leadership Skills

Financial Management

Personal Growth

Etiquette (dining, social, school, business)

Job Preparedness

Image Development

Public Speaking

Positive Relationships

Conflict Resolutions

Bullying

Cultural Outings

CPR Certification

Baby Sitter Certification

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MISSION STATEMENT

The mission of S.W.A.G.G. is to equip our teens with the tools needed to walk in leadership with poise, elegance and grace through professional, personal, and social development. We strive to inspire our ladies, assisting them to dream big and realize their goals can become reality. Through our unique training courses, we are speaking life to our members.

“Damsel Arise!”

Transforming Girlz into Ladies & Leaders!

STATEMENT OF OBJECTIVES

- ☞ Empower young girls with a strong foundation
- ☞ Assist young girls in developing a positive self-image
- ☞ Learn social graces related to charm and etiquette
- ☞ Improve self-esteem and self-worth
- ☞ Recognize healthy and unhealthy relationships
- ☞ Be encouraged to maintain their health
- ☞ Recognize the part they play in their school, family and community
- ☞ Develop leadership skills

VISION STATEMENT

Talitha Cumi has S.W.A.G.G.

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Program Information

I. Program Fee:

Registration fee: \$75.00 Due September 22, 2016

Session fee: \$10 per session (8-11 sessions)

The Program Fee includes:

14-16 Week Training Program

Student Work Manual

Course supplies

Session Refreshments

Tiara

Photo Session

Modeling Class

Dance Instruction

Graduation Ceremony

Certificate(s)

Debutante Ball

Additional Program Requirements:

Academy Shirt: \$25.00

Academy Tote Bag: \$15.00

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II. Sessions: Meet: Twice a month. Teen Leaders will use their student manuals, have hands on activities and guest speakers will join us on various days. Exciting cultural outings, community service and special events

III. Fund Raisers: Each member will participate in our 2-scheduled fund raising events:

Journal Sales

Annual Tea Celebration

IV. Teen Leadership Graduation Events

Conclusion of the *S.W.A.G.G.* Course teen leaders will celebrate graduation in a number of ways which include:

*Surprise Leadership Outing

*2017 Damsel Arise Pre-Debutante & Leadership Cotillion Ball (free to members)

*Participate in the Leadership Luncheon & Award Ceremony (free to members)

V. Teen Leadership Ceremony Attire:

Two outfits –

Leadership Luncheon: *white dress blouse, black skirt or pants suit, stockings and mid-heel black shoes*

Cotillion: *White gown, white wrist gloves, pearl necklace and stud earrings*

Ticket Cost for Parents & Guest

Leadership Luncheon: \$15.00 per person

2017 Damsel Arise Cotillion Ball: \$45.00 parents and guest

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Meetings

Attendance:

Pre-Debs are expected to arrive promptly and picked up immediately at the close of each meeting.

Pre-Debs are expected to attend all the sessions. If she is going to miss a session, please notify Talitha Cumi Academy ASAP.

Assignments:

The success of our members depend a great deal on their full participation in the program, all assignments must be completed and handed in on time.

Meeting Behavior:

During meetings Pre-Debs must treat everyone with respect.

Negative attitudes should not be displayed

Teasing and Bullying will not be accepted

Everyone must all maintain a friendly, respectable attitude within and beyond our meetings.

Foul language and speaking to one another harshly will not be tolerated. Parents will be notified

immediately if belligerent and disrespectful behavior is displayed.

Volunteer Activities:

All Teen Leaders are expected to participate in all community service activities.

Teen Leader Chats:

Allows our members to speak openly and freely about personal issues, concerns, and feelings. This is a judgement free environment. Gossiping is not tolerated. One chat session is set aside for Mother & Daughter Chat time.

Some of our workshop titles: *Each age group receives a combination of these classes.*

We may rotate topics depending on the interest and flow of the group/s.

Welcome Teen Leaders

A Teen Leader's Leadership

A Teen Leader's Poise and Grace

A Teen Leader's Personal Style Appropriate attire, health & beauty

Pre-Assessment Test, Interest and skills Inventory

Goal Setting (Education & Career)

Customer Service

Communication (school, workplace, social media)

Basic Life Skills (conflict resolution, Etiquette, transportation, assertiveness training)

Applications, Resumes, Etc.

Interviewing and Essential Follow-Up

Enrichment Activities

In addition to completing the initial enrollment criteria, Teen Leaders must also complete the following three Developmental criteria.

Developmental Criteria 1: Outreach Enrichment

Maturing emotionally is a main focus of the S.W.A.G.G. Course. Activities that lead Young Ladies to look beyond their self is the goal of this activity. Participants must collectively take part in an event where they IMPACT the lives of other young ladies, example fashion show, talent night, career day, etc. They must bring in a guest or attend a girl focused activity will also meet the Outreach enrichment criteria.

Development Criteria 2: Personal Enrichment

Teen Leaders will put to practice their social graces during an evening of grace. They will host the Academy's annual tea party where our members will utilize the social graces learned during the program.

Development Criteria 3: Social Enrichment

Impacting the community in which we live and serve is a priority of the program. Teen Leaders will participate in a local community service event selected and designed by the Teen Leaders & LadyPamela.

7 Helping others is a covenant step of obedience as we vow as Leaders to reach out and touch the communities in which we live. Community service fosters compassion, creativity and faith in the lives of participants and staff.

Program Criteria

Age: Teen Leaders must be between the ages of 13 - 19 years of age.

Pre-Debs must be between the ages of 7-12 years of age.

Grades: We encourage our members to work hard in school. All Teen Leaders & Pre-Debs should pass all their school classes. If a member is failing, we will work closely with her and her parents to help achieve passing grades.

Discipline: Teen Leaders & Pre-Debs who have more than one write-up in one grading period will be placed on probation until the following grading period in which they receive no further write ups.

Community Service: Our members are not required to have previous community service experience, however, those who have some background in community service is helpful. Each Teen Leader must complete at least 10 hours of community service before the Cotillion Ball.

One Page Paper: Teen Leaders must submit a one page paper explaining how becoming a Teen Leader S.W.A.G.G. participant will impact her life.

Three Nomination Forms: Ask 3 responsible adults who know the Teen Leader well, to complete a nomination form providing a recommendation for acceptance into the Teen 2017 S.W.A.G.G. Leadership & Pre-Deb Candidate Program.

Teen Leader Profile

Name _____ Date of Birth: _____

Address _____

City _____ Zip Code _____

Telephone _____ Email _____

School _____ Grade: _____

Parent/Guardian Name _____ Telephone# _____

Telephone# _____

What are some of your favorite things to do with friends:

_____, _____, _____

Describe your perfect day with your Parents _____

Describe one person you consider a Role Model _____

Why _____

If you could learn about a job or career what would it be? _____

What are your top 2 concerns in your life right now? _____,

What are some goals you have set for your future? _____

If you could do one thing to improve the life of a young girl what would it be? _____

Use the back of this page to describe why you want to participate in the

Little Ladies Lollipops & Lace Teen Leadership & Pre-Deb Course.

Parent/Guardian Full Name: _____



Talitha Cumi **Teen Leadership & Pre-Debutante Program**

*“This is you now and you have a picture of who you would like to become.
You shall soon see the results of your efforts.”*

PARTICIPANT RELEASE AND INDEMINITY AGREEMENT

We (or I) requests that you accept the participation of my child (please legibly print child(ren) name) _____ for activities associated with the Talitha Cumi Urban Etiquette and Leadership Academy Teen Leadership & Pre-Debutante Course. In consideration of acceptance, we (or I) hereby release Talitha Cumi Urban Etiquette and Leadership Academy Teen Leadership & Pre-Debutante Course and all its agents and all persons associated with Talitha Cumi Urban Etiquette and Leadership Academy from all claims or causes of actions arising from damage or injury to the person or property of my child resulting from participation in field trips and classes, whether such damage or injury is the result of negligence or some other cause. We (or I) hereby agree to indemnity and hold harmless proceedings of every kind and character which may be presented or initiated by any other persons or organizations and which arise directly or indirectly from my child’s participation in Talitha Cumi Urban Etiquette and Leadership Academy Teen Leadership & Pre-Debutante Course activities, including, but not limited to field trips, dance instruction, exercise sessions. If medical attention is required for injury or illness while participating in field trips or classes, we (or I) give our (or my) permission for such medical care. In the event of illness or injury requiring treatment, hospitalization and/or surgery, we (or I), the child’s family or their medical insurance is responsible for the cost. We (or I) will accept all expenses for such treatment.

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We (or I) give permission for Talitha Cumi Urban Etiquette and Leadership Academy Teen Leadership & Pre-Deb Course to use photographs of my child for publicity, advertising or other commercial purposes. We (or I) have read and understand the Talitha Cumi Urban Etiquette and Leadership Academy Teen Leadership & Pre-Deb Course Indemnity policy and release agreement.

Signature
(Parent or Legal Guardian)

Date



Talitha Cumi Teen Leadership Program

S.W.A.G.G.

Nomination Form



Candidate's Name _____

Nominator's Contact Information

Nominator's Name _____ Telephone _____

Email _____

Please use the following space to describe why you feel the Nominee should participate in the Talitha Cumi Urban Etiquette & Leadership *S.W.A.G.G.* program and Debutant Ball.

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Signature _____ Date _____



2017 S.W.A.G.G. Girl Rising

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Pre-Debutante & Teen Leadership Awards & Scholarships Opportunities

Selected participants will be recognized for the following:

Perfect Attendance Award: Recipient attended all Sessions, Workshops, Practices and

Community Service Award:

Most community service hours and or most unique community service project

Miss Congeniality Award:

The recipient of this award has shown herself to be the most congenial, charismatic, and inspirational member of the academy. Selected by Peers,

Miss Talitha Cumi S.W.A.G.G. Award:

This award is given by the Academy Director & Volunteers to the participant who best represents the Talitha Cumi Urban Etiquette & Leadership S.W.A.G.G. she is sophisticated, wise, accomplished, graceful while showing sportsmanship, teamwork, honesty, dedication, respect and compassion.

Most Creative:

Showcasing how the academy has impacted her life and what it means to be a girl through the arts: song, dance, poem, spoken word, dramatic piece, drawing, pictures, etc.

Leader Scholarship Awards:

1st, 2nd and 3rd place: Scholarships will be awarded to participants based on a number of criteria's which includes Advertisement/Patron/Ticket sales, Event and Activity Preparation, Community Service and Leadership Skills

All decisions are final. Scholarships will be based upon the amount of funds raised through Advertisement/Patron/Ticket sales along with Sponsorship funds.

Journal & Booster Ads Rates

Full Page Ad \$100.00

Half Page Ad \$75.00

Quarter Page Ad \$50.00

Booster Ads \$15.00



Registration & Information Session

Dates: Thursday, September 22, 2016

Time: 6:00pm – 8:00pm

Register online: www.FlawlessGirl.org

Location: The Sanz Banquet Hall

Address: 815 Allerton Ave. Bronx, NY 10467

Contact Information: LadyPamela Damon

Email: LadyPamela@TalithaCumiAcademy.org

Telephone #: 718-530-8935

R.S.V.P. Sept. 18, 2016

Submit the following documents by Orientation Day,

1. Application
2. One-page paper stating why you want to be a Teen Leader /Pre-Deb Candidate
3. Three completed nomination forms from people who can describe your character.
4. Emergency Form (will receive during orientation)
5. Signed Participant Release Form
6. \$65.00 Registration Fee deposit.

