



Tippy Toes Ballet

Phone: 0490 107 576

Email: info@tippytoesballet.com.au

Website: www.tippytoesballet.com.au

STUDENT REGISTRATION FORM

Student Information

Child's First Name:	_____	Last Name:	_____
Date of Birth (dd/mm/yyyy):	_____		
Year starting Prep (Formal School):	_____		
Parent / Guardian's First Name	_____	Last Name:	_____
Mailing Address:	_____		
Mobile Number:	_____		
Email:	_____		
Signature:	_____	Date :	_____

By signing this agreement, I understand and agree to the term and conditions as set out below.

Please list any illness, medical condition, or behavioral issues, Tippy Toes Ballet should know about your child:

Medical Conditions (including food allergies):

Are any of the above serious medical conditions requiring immediate attention:

Behavioral Issues:

Prior to signing, if you would like clarification regarding any part of this agreement, please contact us at info@tippytoesballet.com.au or 0490 107 576.

Enrolment Terms and Conditions

Parents and/or Guardians ("**You**", "**I**" and "**My**") who enroll their child ("**Child**" and "**Children**") in classes run by Tippy Toes Ballet ("**Us**", "**Our**" and "**We**") must carefully read this Enrolment Agreement before signing.

By signing this Enrolment Agreement,

- You agree to be bound by, and to comply with, its terms and conditions. You must notify us of any of your Child's medical conditions or behavioural issues that the teacher should be aware of by completing the medical questionnaire in the 'Student Information' section.
- You also agree that, as the children attending Our classes are young, notwithstanding that your Child is in Our class, you have a special parental responsibility for the safety of your Child, which includes, but not limited to:
 - Dropping off and picking up Your Child on time
 - Notifying Us of your Child's illness or medical condition if not previously notified
 - Taking Your Child to the toilet
 - Notifying Us of the person who will pick Your Child up in the event You are unable to
 - Attending to your Child 's needs when you are present
 - Provide parental support if Your child is upset, has separation issues, has a serious medical condition, or for any reason You child needs parental support

Payment Terms

Term Fees – are strictly payable within the first week of term. We reserve the right to seek interest on outstanding amount for any unpaid fees of 5% on the unpaid amount as administrative charges.



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Parental Attendance

I agree to remain and maintain responsibility for My Child at all times before, during and after the class for the following classes:

- MUMMY AND ME (2 to 3 1/2 year-olds)
- TRIAL CLASSES
- OPEN DAYS
- PRESENTATION DAYS

I also agree to remain and maintain responsibility for My Child all times before, during and after the class.

Term Classes (3 ½ and up)

Drop-off and start time

I agree to:

- Bring My Child into the classroom, and prepare them for the class (if necessary);
- Ensure that I take My child over to the teacher and, if I am going to leave, make sure that the teacher acknowledges My child before I leave;
- Notify the teacher if My child has any medical issues other than those previously provided in writing and known to the teacher;
- If possible, remain on the premises in the area designated by the teacher for parents;
- Be available to the teacher in the case of an emergency;
- Not remain in class or observe the class, without the consent of the teacher, while the classes are being conducted except where one parent/carer is required to participate in the Mummy & Me classes.

During Class

We highly encourage that You remain on the premises, just outside the classroom (or in an area designated by the teacher) during that class, to be present if Your Child needs You (for example to go to the toilet), or in the case of any incident, We can call You into class immediately.

If You do not remain on the premises or just outside the classroom during the class, then You agree to:

- Inform the teacher and ensure that the teacher has Your name, contact details and any applicable details in relation to Your Child's medical conditions noted correctly on the roll;
- If Your Child requires to use the toilet during class, allow another parent to accompany and assist Your child. If this is not acceptable to You, then You must not leave the premises. If You arrange for someone other than You to collect Your child after class (**Nominee**), then You agree to:
 - Inform the teacher before the class begins;
 - Provide the teacher with full details of the person who will pick up Your child, including the person's name, relationship to the child, emergency contact number;
 - Sign a record that these details are correct before leaving.

If there is a serious incident during class then We agree to notify you immediately on the Emergency contact number You have provided. In the event You are not contactable, We shall seek the appropriate Medical treatment, if required, and all expenses shall be borne by You.

After Class

At the completion of class, the teacher will gather the children together.

You or Your Nominee shall enter the classroom at the scheduled class completion time (or when called in by the teacher) and collect Your child from the teacher.

Conditions Of Participation

You agree that your family members that attend Tippy Toes Ballet sessions will comply with our Class Conduct Policy (**Policy**), which we may change from time to time. We agree that if we change the Policy, We will give You a copy or make a copy available to you and We are entitled to assume You have read it and will comply with its terms from the time we give You notice of the changes.

By complying with the above terms and conditions, You will assist Us to provide a safe and happy environment for your Child and other Children in which to enjoy the ballet classes.