

**Board of Trustees
January 5, 2016**

Members present: Mark Stanke, Barbara Johnson, Lacey Rowell, and John Morris.

Staff present: Brian Huckabee- Police Chief, Bruce Wallace- City Manager/Water Dept., April Stephens- Deputy Clerk, Terry Brungardt- Fire Chief, and Joe Weaver- Town Attorney.

Others present: Steve Snow, Kaci Snow, Brian Leck, Dustin Compton, Dawn Morgan, Ben Morgan, Roger Rinehart, Amy Firestone, David Johnson, Jack Stewart.

Mickey Stratton- Treasurer arrived at 8:00 p.m.

- 1. Meeting called to order and roll call. John Morris, Mayor called the Regular Meeting of the Board of Trustees to order. April Stephens- Deputy Clerk, called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on December 31, 2015 at 8:30 a.m...**
- 2. Public Comments- Citizen's comments will be heard at all regularly scheduled board meetings only during the designated public comment portion of the agenda. Comments are limited to three minutes with no action taken. None**
- 3. Consider approval or amendment of minutes for the Regular Meeting held December 2, 2015 with action necessary. Trustee Johnson made a motion to approve the minutes of Regular Meeting held December 2, 2015 as written. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.**
- 4. Consider approval of claims, checks, and warrants for the month of December, 2015. Trustee Rowell made a motion to approve the claims, checks, and warrants for the month of December, 2015. Seconded by Trustee Stanke. Vote was: Aye: Trustees, Stanke, Johnson, Rowell and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.**
- 5. Public hearing to consider request by Firestone Trucking, Inc. to change zoning from AG- General Agriculture to IH- Heavy Industrial for property located at 13900 West 122nd Street, Calumet, Oklahoma 73014, more particularly described as follows: Part of the Southwest Quarter (SW/4) of section Thirteen (13), Township (13) North Range Nine (9) West of the Indian Meridian, Canadian County, Oklahoma, more particularly described as follows: Beginning at the SE corner of said SW/4; Thence North a distance of 685 feet; Thence West a distance of 284 feet; Thence South a distance of 685 feet; Thence East a distance of 284 feet to the Point of Beginning,**

AND

Part of the Southwest Quarter (SW/4) of Section (13), Township Thirteen (13) North Range 9 (9) West of Indian Meridian, Canadian County, Oklahoma, more particularly described as follows: Beginning at a point 428 feet West and 430 feet North of the Southeast Corner of said SW/4; Thence containing North 255 feet; Thence East 144 feet; Thence South 255 ft; Thence West 144 feet to the point of beginning.

- 6. Discussion, Consideration and possible action on Ordinance No. 2016-01 amending the Town of Calumet Zoning Ordinance to change zoning from AG-General Agriculture to IH-Heavy Industrial for property located at 13900 West 122nd Street, Calumet, Oklahoma 73014, more particularly described as follows: Part of the Southwest Quarter (SW/4) of section Thirteen (13), Township (13) North Range Nine (9) West of the Indian Meridian, Canadian County, Oklahoma, more particularly described as follows: Beginning at the SE corner of said SW/4; Thence North a distance of 685 feet; Thence West a distance of 284 feet; Thence South a distance of 685 feet; Thence East a distance of 284 feet to the Point of Beginning,**

AND

Part of the Southwest Quarter (SW/4) of Section (13), Township Thirteen (13) North Range 9 (9) West of Indian Meridian, Canadian County, Oklahoma, more particularly described as follows: Beginning at a point 428 feet West and 430 feet North of the Southeast Corner of said SW/4; Thence containing North 255 feet; Thence East 144 feet; Thence South 255 ft; Thence West 144 feet to the point of beginning.

Trustee Stanke made a motion to change property from AG to IH with recommendations from the Planning Commission meeting held December 15, 2015. Seconded by Trustee Johnson. Vote was: Aye: Trustees, Stanke, Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.

- 7. Discuss and consider whether Lots 4 and 5, Block 5, Todd's First Addition to the Town of Calumet, also known as 109 North Calumet Road, Calumet, OK, is a hazard to the health or safety or welfare of the general public and should be declared dilapidated, with action as necessary, including, but not limited to, that the dilapidated buildings be torn down and removed. Trustee Rowell made a motion to declare Lots 4 and 5, Block 5, Todd's First Addition to the Town of Calumet, also known as 109 North Calumet Road, Calumet, OK, dilapidated and that the Occupant has 120 days to vacate and remove items from building. Seconded by Trustee Johnson. Vote was: Aye: Trustees, Stanke, Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion unanimously.**

8. Consider and discuss report submitted by the Fire Chief, with action as necessary. Chief Brungardt asked that Drayton Morgan be approved and added to the Fire Department after proper paper work/application is signed by Drayton. Trustee Stanke made a motion to approve Drayton Morgan for Fire Department with proper paper work/application is signed by Drayton. Seconded by Trustee Johnson. Vote was: Aye: Trustees, Stanke Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.
9. Consider and discuss report submitted by the Police Chief, with action necessary. Chief Huckabee asked to use the money from the Devon Donation to purchase a Computer Data Entry program, and also new tires for Unit #2. Trustee Johnson made a motion to use the money from Devon Donation to purchase the Computer Data Entry program and to purchase new tires for Unit #2. Seconded by Trustee Stanke. Vote was: Aye: Trustees, Stanke, Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.
10. Consider and discuss report submitted by the Public Works Supt., with action necessary. Bruce Wallace asked to purchase a Weather Crossed Tool Box 6ft, 3 compartment Pack Rat Tool Box, and the purchase of 4 Tires for PW 1. Trustee Rowell made a motion to purchase a Weather Crossed Tool Box 6 ft, 3 compartment Pack Rat Tool Box, and the purchase of 4 Tires for PW 1. Seconded by Trustee Stanke. Vote was: Aye: Trustees, Stanke, Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.
11. Consider entering into executive session for the purpose of the following: A discussion concerning employment hiring, appointment, promotion, discipline or resignation of any salaried public office or employee pursuant to 25 O.S. 307 (B) (I). Trustee Rowell made a motion to enter into executive session for the purpose of the following: A discussion concerning employment hiring, appointment, promotion, discipline or resignation of any salaried public office or employee pursuant to 25 O.S. 307 (B) (I). Seconded by Trustee Stanke. Vote was: Aye: Trustees, Stanke, Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.
12. Consider entering back into open session. Trustee Johnson made a motion to enter back into open session. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.
13. Consider taking action on matters discussed in executive session. Discussion was: Mickey Stratton- Treasurer will be given a \$1.00 per hour raise and Bruce Wallace- Water Supt., will be given a \$2.50 per hour raise. Trustee Rowell made a motion to approve Mickey

Stratton-Treasurer \$1.00 per hour raise and Bruce Wallace- Water Supt. \$2.50 per hour raise. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.

14. Consider and discuss Daniel Tatro for Building Inspector for The Town of Calumet, with action necessary. Mayor Morris wants to set up a Special Meeting, and would like Daniel Tatro to provide a Proposal, Resume, amounts for each inspection, Residential/Commercial, Contract, etc. Trustee Stanke made a motion to Table #14. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.

15. Consider and discuss the Board of Trustees vacancy, with action necessary. Trustee Stanke made a motion to nominate Steve Snow to the Board of Trustees to serve until the next General Election. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.

Mayor Morris swore in Steve Snow to the Oath of Office to serve until the next General Election. Steve Snow took his seat with his fellow Board Members.

16. Consider and discuss updates to the Employee's Handbook, with action necessary. Due to the need for further information from surrounding towns, Trustee Stanke made a motion to Table #16. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Snow and Morris. Nay: None: Mayor Morris declared the motion carried unanimously.

17. Remarks and Inquiries of the governing body members: Bruce Wallace made a suggestion that we need to get a estimate to overhaul generators, estimate for all 5, Also look into getting a generator for Town Hall big enough to cover all the buildings.

18. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action necessary. NONE.

19. Adjournment: Trustee Stanke made a motion to adjourn the meeting, Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Snow, and Morris. Nay: None: Mayor Morris declared the motion carried unanimously and the meeting was adjourned.

John Morris- Mayor

ATTEST:

April Stephens- Deputy Clerk