



# Monroe Fire Protection District



## MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Joel Bomgardner called a regular meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:00 p.m. EST Tuesday, March 12, 2019 at Station 23 located at 8019 S. Rockport Rd, Bloomington, Indiana. Public notice of the meeting had been duly made to local media by facsimile transmission and hard copy notices had been placed in all the usual places.

Mr. Bomgardner called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows: Joel Bomgardner, Chairman  
C. Ed Brown, Fiscal Officer  
Vicki Sorenson, Board Member

Those absent were as follows:

Others present were: Dustin Dillard, Chief, MFD  
George Cornwell, Deputy Chief, MFD  
Tammy Bovenschen, Administrative Assistant  
David Ferguson, Ferguson Law Offices  
Capt. Mark Mahurin, MFD  
Bryan Hazel, MFD firefighter

Those absent were as follows:

### CHANGE OR AMENDMENTS TO THE AGENDA

Chairman Bomgardner asked if there were any amendments or changes to the agenda. There were no changes or amendments.

### PUBLIC COMMENT

Mr. Bomgardner explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Mr. Bomgardner explained that we do have a policy for public comment that is outlined on the back of the agenda.

There was no public comment.

HEADQUARTERS  
STATION 11  
3953 S KENNEDY DRIVE  
BLOOMINGTON IN  
812-331-1906  
812-336-1166 (FAX)

LAKEVIEW  
STATION 21  
9094 S STRAIN RIDGE RD  
BLOOMINGTON IN  
812-824-6077

KIRKSVILLE  
STATION 23  
8019 S ROCKPORT RD  
BLOOMINGTON IN  
812-824-6202

## MINUTES OF PREVIOUS MEETING

Minutes from the February 12, 2019 regular board meeting were presented to the board for approval. Chairman Bomgardner asked if there were any questions or comments concerning the minutes.

Mr. Brown made a motion for approval of the minutes February 12, 2019.

Mrs. Sorenson 2<sup>nd</sup>.

Motion passed 3-0.

## OLD BUSINESS

### a. District 8 Fiscal Agent

Chief Dillard informed the board that there were no updates however there are claims later. Chief Dillard stated that there is some turmoil at the state level in the Fire Training Division. The top two individuals have been let go due to personnel issues. The grant cycle runs from July 1 to June 30 each year. We are not sure what will happen with the grant if no one is hired prior to the start of the next grant cycle. The KHI fund is being adjusted because several classes were not put on in other counties. Monroe County has done more classes than originally budgeted for.

### b. Legal Updates

#### 1. Annexation

Mr. Ferguson updated the board about the annexation lawsuit. There is a hearing set for March 26. The judge will have 30 days or more to rule after the hearing. The parties will then have 30 days to appeal, which could take up to a year. Mr. Brown asked who the plaintiffs were in the case. Mr. Ferguson stated that the City of Bloomington is suing the Governor of the State of Indiana over a Legislative act.

#### 2. Other Legal Updates

Mr. Ferguson stated that the former employee is no longer incarcerated but is now serving house arrest.

#### 3. House and Senate Bills

Chief Dillard informed the board that Representative Ellington was able to insert language into HB1214 to protect Fire Districts from annexation. This bill has made it out of the House and is now in the Senate. It has been assigned to the local government committee. Representative Ellington urged the Chief to reach out to Senator Koch concerning the bill. Representative Ellington also stated that SB248, which is the Public Safety Income Tax bill, would probably be turned down in the House. There was other discussion concerning several other bills.

c. Indian Creek Township

Chief Dillard and Mrs. Sorenson met with Deckard Surveying and the parcels were plotted out. The concerns at our previous meeting have been taken care of at the county level. We should have everything within the next month or so to take to the title company and have the township sign over the deed. We did have to modify what was originally discussed due to the septic. Mrs. Sorenson has spoke with the new township trustee and he will be getting in touch with Dustin.

Mrs. Sorenson asked if there would be a representative from Indian Creek ever on the Fire Protection District Board. Chief Dillard stated that the way the ordinance was written by the County Commissioners, the board is made up of 3 individuals, 1 from Perry, 1 from Clear Creek and 1 from any of the other townships. Mrs. Sorenson stated that she had someone ask her about a representative from Indian Creek being on the board. Mr. Bomgardner asked what the citizens of Indian Creek should do if they want to address the issue of adding a member from their township to the board. The Chief stated that it would be something the County Commissioners would address. The Chief also stated that the commissioners did discuss the board becoming a 5-member board, with 2 from Perry, 2 from Clear-Creek and 1 from Indian Creek. Chief Dillard also stated that if/when Van Buren would join the District, the number of board members would need to be addressed. Chairman Bomgardner stated it is not this boards decision who is appointed to be a member of the Districts Board, it is the decision of the County Commissioners.

d. Squad Replacements

Chief Dillard stated that we have picked the new squad up and camper shell and slide out have been installed. It is currently at ECS getting the radios and lights installed and should be back by the end of the week. We have it scheduled to go on Monday to have the lettering and striping on. We hope to have in service by mid-March. Mr. Brown asked who does the striping and lettering of our trucks. Deputy Chief Cornwell explained that we have SignRite, located in Harrodsburg do all our trucks.

e. Surplus Equipment

Mrs. Bovenschen stated that she received one sealed bid and it is in the originals folder. Chief Dillard stated that we did not receive any bids for the cover.

Mr. Bomgardner opened the bid and read it aloud. The bid was from Chris Welch for \$361.00 for the old utility 21. Chief Dillard stated that since no one bid on the camper shell, we would like to take that to Alexander's and see if they would like to offer us anything for it. Mr. Ferguson asked if we had advertised the camper shell, Chief Dillard stated that yes, we had at the same time that we advertised the utility. Mr. Ferguson stated that we can do what ever we choose at this point.

Mr. Bomgardner asked for a motion to accept the bid of \$361.00 for utility 21.

Mr. Brown made a motion to accept the bid of \$361.00

Mrs. Sorenson 2<sup>nd</sup>.

Motion passed 3-0.

f. Station 23

1. Expenses

Chief Dillard has prepared a spreadsheet for the board to track expenses for Station 23. Chief Dillard explained that the spreadsheet consists of three different categories, on-time expenses, apparatus and utilities and regularly scheduled station maintenance. Chief Dillard stated that the building is not finished yet, but things are coming along nicely.

Mr. Bomgardner questioned the expense to reimburse Dustin Dillard for the purchase of the washer/dryer combo in the station 23 expenditures. Mr. Ferguson stated that we have addressed this matter previously and that everything has been done correctly to reimburse Chief Dillard. Chief Dillard stated that reason he had to purchase the washer/dryer was because the District has only one credit card with a limit of \$2000.00 and when we have large purchases such as this, it is difficult to purchase because of the small limit we have on the card. Mr. Bomgardner asked why we didn't increase the limit on the credit card so that this would not be an issue.

Mr. Bomgardner asked Mr. Ferguson if he could make a motion to increase the limit of the credit card. Mr. Ferguson stated that yes, the board could raise the limit.

Mr. Bomgardner made a motion to have Chief Dillard pursue increasing the credit card limit to \$5,000.00.

Mr. Brown 2<sup>nd</sup>

Motion passed 3-0.

Chief Dillard stated that he was going to address this with the board along with the fact that we now have a Deputy Chief and that we would like to get a credit card for him to have as well. Mr. Brown stated that when he was with the school district, they had several cards issued that were all kept in the business office and individuals had to sign the cards out from the business office. The cards were not issued with individuals names but were issued to the district. Mr. Brown suggested we look into this. Mr. Bomgardner stated that at NMFT each of the deputy chief's and the chief all have credit cards issued to them with a credit limit of \$5,000. He stated that each of them is linked to the same account but are separated on the bill, meaning that each card would have a separate total within the credit card bill.

Mr. Bomgardner amended his original motion to include Chief Dillard pursuing getting the Deputy Chief a credit card and increasing the limit on both cards to \$5000.00

Mr. Brown 2<sup>nd</sup> the amended motion.

Motion passed 3-0.

Chief Dillard finished going over the expenditures for station 23. Chairman Bomgardner stated that currently the district is carrying Indian Creek. Chief Dillard stated that the first settlement from the Indian Creek Cumm fund will come in June.

We have estimated revenue of \$26,000. Chief Dillard noted that most of the things that we have done at Indian Creek is all temporary, as we will be renovating the building for permanent living quarters, once we have the property deeded to us.

**g. Rescue 11 Replacement**

Chief Dillard stated that we had a meeting with Dave Thomas and finalized some of the compartments. We don't have a set date yet for the final meeting with Dave Thomas prior to deliver, we hope that will be August or September. We will then need to address what we would like to do with the old Rescue at 21. We do not feel that we will need to surplus or get rid of it. We will plan to use it somewhere but will need to determine the best use for the vehicle. We might want to use as a rehab vehicle.

**New Business**

**a. Department Updates**

Chief Dillard went of the summary sheet for February 2019 statistics

1. Statistics	<b><u>February 2019</u></b>
Fire	11
EMS	77
MVA	8
Haz Cond	3
Service	9
Good Intent	9
False Alarm	9
 Total Runs	 126
 Mutual Aid	
Given	10
Received	5
 Average Response Time	 7:56
Paid Off Duty Response	109
 Volunteer Response	 149
Avg. Volunteer/Run	1.18
 Volunteer Standby Time	 1202.05
Avg. Standby/Day	42.93
 <b>February <u>1<sup>st</sup> due</u></b>	 20 calls under 5 minutes 05 calls over 15 minutes 105% calls under 5 minutes 20% of call volume

Outlying Areas:            0 calls under 5 minutes  
                                     15 calls over 5 minutes  
                                     00% calls under 5 minutes  
                                     12% of call volume

**Total Annexation as of February 2019 Call Percentage: 32%**

Chief Dillard explained that our received aid has almost doubled. This is because Van Buren station 19 automatically responding with us on all EMS calls in Indian Creek. Chief Dillard will be meeting with Van Buren to determine some zones, there are some areas in the western part of the township that station 19 is closer to and can respond more quickly. Everyone wants to have the closest station to an area responding to the call, creating zones should help us to determine that. We are also helping station 19 with MVA calls and brush fire calls on Harmony and south of Highway 45. This mutual aid is helping both stations and the community.

Chief Dillard also mentioned to the board that he has been working to label all the roads by township and hopes to be able to breakdown the calls by township next month.

Mr. Bomgardner asked if the paid off duty response included part-time employees. Chief Dillard stated that yes it does, anyone who is regularly scheduled is considered in off duty response. Chief Dillard noted that the volunteer standby time is up a considerable amount and that we have discussed this and believe it is due to how we are now doing training. We now offer training on Thursday, Friday or Saturday every week, each at a different time of the day so that everyone should have an opportunity to attend. Chief Dillard also noted that our clean-up event at station 23 added about 160 hours of standby time.

Chief Dillard mentioned that the first due annexation area had significant increase due to two separate address. One address we ran on 10 times during the month of February.

Mr. Brown mentioned that we had ran on a call in Salt Creek Township and that the individual was very complimentary of the District. He stated that the gentleman said the fire district was there in record time and were very professional.

**b. Van Buren Township**

Chief Dillard explained that he had received a strategic plan from Van Buren Trustee Rita Barrow. She would like to proceed with getting the documentation ready and try to get everything approved and have Van Buren become part of the district by 2021. Mrs. Barrow is hoping to have letters out to Van Buren residents by the end of March.

**c. Health Insurance Renewal Process**

Chief Dillard stated that we received the packet in the mail. He will be contacting Jason Haenning to get spreadsheets like we have in the past so that we can do comparison. Chief Dillard noted that the rate increase is only about 5% however the deductible is

quite a bit higher. Chief Dillard would like a few different plans for us to look at. We should have comparable plans to look at next month. Mr. Bomgardner asked what we had budgeted for. Chief Dillard stated that we had budgeted for 15% increase.

Mr. Bomgardner asked what Chief Dillard would like to do. Chief Dillard stated that he plans to bring everything to the board in April, we just must renew by June 1.

## **Claims and Financial Report**

### **Claims:**

#### **a. Monroe Fire Protection District Claims:**

Monroe Fire Protection District Claims dated February 25, March 8, and March 12, 2019 were presented for approval.

Mr. Brown motioned to approve MFD claims dated February 25, March 8, and March 12, 2019.

Mrs. Sorenson 2<sup>nd</sup>

Motion passed 3-0

#### **b. District 8 Claims:**

District 8 claims dated February 22 and March 12, 2019 were presented for approval.

Mr. Brown motioned to approve District 8 claims dated February 22 and March 8, 2019.

Mrs. Sorenson 2<sup>nd</sup>

Motion passed 3-0

#### **c. Financial Report:**

Chief Dillard went over the February 2019 financial report. Chief Dillard noted that we should be at about 16% overall on budget lines. It was noted that there were a few lines that were over that already, however these lines are usually renewed at the beginning of the year. Chief Dillard noted that utilities are up slightly, but this includes two propane fills at station 23.

Mrs. Sorenson asked what was paid out of the computer support line. Chief Dillard stated that we pay for our computer programs out of that line, Aladtec, Firehouse, software renewals, IamResponding all these programs are renewed at the beginning of the year.

Mr. Brown asked about the deficits on the financial reports. Chief Dillard explained that this is due to the large settlement distributions that we receive in June and December.

**Payroll:** Included the semi-monthly payrolls for February 2019.

Mr. Brown made a motion to approve the Financial Statement dated February 28, 2019, and payroll for February 2019.

Mrs. Sorenson 2<sup>nd</sup>

Motion passed 3-0

**NEXT MONTHLY BUSINESS MEETING**

Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be at 6:00pm Tuesday, April 9, 2019 at Station 11, 3953 S. Kennedy Dr., Bloomington, IN.

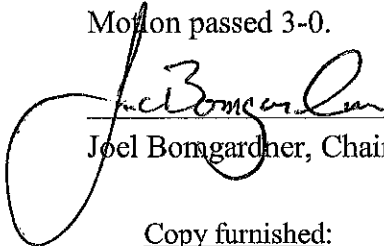
**ADJOURNMENT**

There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

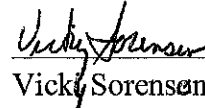
Mr. Brown motioned to adjourn at 6:48pm on Tuesday, March 12, 2019.

Mrs. Sorenson 2<sup>nd</sup>

Motion passed 3-0.

  
Joel Bomgardner, Chairman

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Ed Brown, Fiscal Officer

  
Vicki Sorenson, Member

Copy furnished:

Mr. Bomgardner, Chairman  
Mrs. Sorenson, Board Member  
Mr. Cornwell, Deputy Chief  
Mr. Ferguson, Legal Counsel  
Station No.11, Bulletin Board

Mr. Brown, Fiscal Officer  
Mr. Dillard, Fire Chief  
Station No. 23, Bulletin Board  
Station No. 21, Bulletin Board