

**Board of Trustees  
VILLAGE OF MILLERTON  
Regular Meeting  
June 19, 2017**

The regular meeting of the Village of Millerton Board of Trustees was held on Monday, June 19, 2017 at 7:05 PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Christine Bates and Jennifer Najdek. Trustees absent: David Sherman. Also present: Highway Supervisor Cole Lawrence, Treasurer Amber Jordan, Clerk Stephany Eisermann, Attorney Ian MacDonald, Sergeant Matthew Leonard, Officer Keven Kemp, Daniel Lindell, Cody Sterritt, Delora Brooks, Joshua Schultz, KT McClune, Kaitlyn Lyle, Mark Tabor and Zina Tabor. (Sign in sheet attached).

**Mayor Appointments**

Mayor Middlebrook appointed Stephen Waite to the vacant seat on the Village of Millerton Board of Trustees. Stephen Waite accepted the appointment and took his Oath of Office.

Mayor Middlebrook appointed Matt Hartzog and Ron Orlando to the Zoning Board of Appeals. *Motion* made by Trustee Najdek to accept Mayor Middlebrook's appointment of Matt Hartzog and Ron Orlando to the Village of Millerton Zoning Board of Appeals, seconded by Trustee Bates, all four (4) members in attendance approved and the motion was passed.

**Attorney's Report**

County Property on South Center Street

Attorney MacDonald reached out to the County after discussions with the board at the May meeting. The County is not willing to demolish the building as requested by the Village Board, but they will conduct an environmental assessment and remediate. Attorney MacDonald states that at this point, the board may want to have an engineer look at the building to make an assessment.

Annexation

Attorney MacDonald asked if anyone has received word that the Town adopted the resolution approving the annexation of the two requested parcels. He was informed that the Town did in fact adopt the resolution. Attorney MacDonald will reach out to Attorney Raplansky (Town).

Fire Company 125<sup>th</sup>

Attorney MacDonald stated that within the Village Code, it is stated that there is to be no consumption of alcohol within a public park. That ordinance will need to be waived in order to allow the Fire Company to apply for a permit to serve alcohol at the 125<sup>th</sup> Carnival at Eddie Collins Field.

*Motion* made by Trustee Najdek to allow the Millerton Fire Company to apply for an alcohol permit for the 125<sup>th</sup> anniversary event to be held in August contingent on receipt of the proper insurance forms, signed contract and hold harmless agreement and any other information that the lawyers and insurance company should deem necessary; to be held at Eddie Collins Field and will be restricted to that area only, seconded by Trustee Bates, all four (4) members in attendance approved and motion was passed.

**Hazard Mitigation Plan Resolution**

**RESOLUTION # 2017 - 12**

WHEREAS, Village of Millerton has worked cooperatively with Dutchess County, with the

assistance of Tetra Tech, Inc., in gathering information and preparing the Dutchess County Multi-Jurisdictional Hazard Mitigation Plan Municipal Annex (the Plan), a copy of which is annexed hereto, and

WHEREAS, the Dutchess County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000, and

WHEREAS, Dutchess County and Village of Millerton are units of government that have afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan, and

WHEREAS, Dutchess County and Village of Millerton has reviewed the Plan and affirms the Plan will be updated no less than every five years, and

NOW, THEREFORE BE IT RESOLVED, that this governing body approves and adopts the attached Dutchess County Hazard Mitigation Plan Municipal Annex as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions of the Plan.

**That this Resolution is a true and correct copy of the Resolution, as regularly adopted at a legally convened meeting of the Board of Trustees of the Village of Millerton duly held on the 19<sup>th</sup> day of June, and further that such Resolution has been fully recorded in the 2017 Resolution Book in my office. In witness thereof, I have hereunto set my hand this 19<sup>th</sup> day of June 2017.**

**SIGNED BY:**

\_\_\_\_\_  
**Stephany Eisermann, Village Clerk**

**SEAL**

MOTION MADE BY: Trustee Stephen Waite

SECONDED BY: Trustee Christine Bate

Roll Call:	Debra Middlebrook	<u>AYE</u>
	Christine Bates	<u>AYE</u>
	David Sherman	<u>Absent</u>
	Jennifer Najdek	<u>AYE</u>
	Stephen Waite	<u>AYE</u>

DATE: June 19, 2017

**Department Head Reports**

**Cole Lawrence - Highway / Water Supervisor**

**Pool Fence**

Supervisor Lawrence stated that he would like to remove the fence around the swimming pool which had been filled in. The board discussed and will consult with our insurance company. Would also like to run it by the Recreation Director to see if there will be any issues with the Board of Health.

Tree – Library

Supervisor Lawrence received proposals to remove the tree in front of the Library. The proposals were between \$1,000.00 and \$1,200.00. He stated that this is work that could possibly be done in- house. The board discussed and would like to further discuss it with the insurance company.

An air conditioner was requested for the Nutrition Center. Will get pricing information.

Supervisor Lawrence would like to hire Anthony Sarvis for the position of Highway Laborer. *Motion* made by Trustee Najdek to hire Anthony Sarvis, for the permanent position of Highway Laborer effective 06/20/2017 at the rate of \$16.00 per hour with a one (1) year probationary period, seconded by Trustee, three (3) board members in attendance was approved and motion was passed without a vote from the Mayor.

**Sgt. Matthew Leonard – Police**

Total of 51 incidents: 37 in the Village and 14 in the town. 5 total arrests.

William Moore Resignation

*Motion* made by Trustee Bates to accept the resignation of William T. Moore, seconded by Trustee Waite, all four (4) members approved and motion was passed.

New Officers

Would like to hire Cody Sterritt and Daniel Lindell to send to the police academy.

*Motion* made by Trustee Najdek to hire Daniel Lindell and Cody Sterritt for the positions of part time police officer, seconded by Trustee Bates, all four (4) members in attendance approved and motion was passed.

Both Daniel Lindell and Cody Sterritt took their oaths of office.

**Recreation Report – Jennifer Najdek**

Summer Camp Staff

Trustee Najdek presented a list (see attached) of all summer camp employees, titles, hourly wage and hours for the season.

*Motion* made by Trustee Bates to hire all summer camp employees at rates presented (see below), seconded by Trustee Waite, all four (4) members in attendance approved and motion was passed.

Employee	Rate
Nicole Gerringer	\$15.00
Maryanne Belarge	\$12.00
Caroline Markonic	\$16.00
Cassandra Lopane	\$11.00
Kenya Blue	\$9.00
Daja Williams	\$9.00
Victoria Golden	\$9.00
Mackenzie Dunlavey	\$9.00

## **Clerk's Report**

### Village Hall

Due to changes in board members and personnel, it has come up that the lock on the Village Hall should possibly be changed. The cost of a locksmith can be expensive and a good option may be a lock with a keypad, as that can be changed over time without requiring the services of a locksmith.

*Motion* made by Trustee Bates to approve the purchase of a keypad door lock in the amount of \$200.00 or under, seconded by Trustee Najdek, all four (4) members in attendance approved and motion was passed.

### Workman's Compensation Policy

Still waiting on quotes to come in, our broker does not anticipate any changes, but there will not be another board meeting prior to the date that coverage must be bound.

*Motion* to allow Mayor Middlebrook to sign Workman's Compensation Insurance paperwork to bind coverage, providing there are no significant changes to the cost of the policy or the policy itself, seconded by Trustee Waite, all four members in attendance and motion was passed.

### Motion to approve April's minutes

*Motion* made by Trustee Najdek to accept the minutes for 04/10/17, 04/15/17, 04/25/17 and 04/27/17, seconded by Trustee Bates, all three (3) members in attendance approved and motion was passed. Trustee Waite abstained as he was not in attendance for those meetings.

### Workshop meeting

*Motion* made by Trustee Bates to schedule a Workshop Meeting on July 5, 2017 at 7:00 PM, seconded by Trustee Waite, all four (4) members in attendance approved and motion was passed.

### Change Date of Regular Board Meeting

*Motion* made by Trustee Bates to change the date of the regularly scheduled Board Meeting from 07/17/17 at 7:00 PM to 07/24/2017 at 7:00 PM, seconded by Trustee Najdek, all four members in attendance approved and motion was passed.

## **Treasurer's Report**

Two (2) reports presented: April 2017 and May 2017.

*Motion* made by Trustee Bates to accept Treasurer's reports as presented, seconded by Trustee Waite, all four (4) members in attendance approved and motion was passed.

### Budget Adjustments

There are budget adjustments to be completed for the General and Water Fund.

*Motion* made by Trustee Bates to accept the budget adjustments as presented by the Treasurer, seconded by Trustee Najdek, all four members in attendance approved and motion was passed.

## **Vouchers**

*Motion* made by Trustee Bates to pay voucher #'s 2017447-2017480 once all Trustees have signed vouchers (to be completed no later than Wednesday morning), seconded by Trustee Waite, all four (4) members in attendance approved and motion was passed.

*Motion* made by Trustee Bates to pay Voucher #'s 2018001-2018018 once all trustees have signed the vouchers, seconded by Trustee Waite, all four members in attendance approved and motion was passed.

**Mayor**

Crosswalk – Century Blvd.

Residents have approached Mayor Middlebrook concerned about how busy Century Blvd. becomes throughout the day specifically by the post office. Mayor Middlebrook asked the trustees to consider the possibility of a crosswalk which will be discussed at a later time.

Recreation Contract

*Motion* made by Trustee Bates to allow Mayor Middlebrook to sign the Recreation Contract between the Village of Millerton and Town of Northeast, seconded by Trustee Waite, all four (4) members in attendance approved and motion was passed.

Waiver – Composting Toilets

*Motion* made by Trustee Waite to authorize Mayor Middlebrook to sign the waiver request form for the Composting Toilet project, seconded by Trustee Bates, all four (4) members in attendance approved and motion was passed.

**Adjourn**

*Motion* made by Trustee Bates to adjourn the meeting at 8:45 PM, seconded by Trustee Najdek, all four (4) members in attendance approved and motion was passed.

Respectfully Submitted,

Stephany Eisermann  
Village Clerk