

Chapin Board of Trustees Meeting

January 13, 2021

Minutes

The meeting was called to order at 7:00 by Acting Village President and Trustee Leslie Forsman followed by the Pledge of Allegiance. Roll Call: Acting Village President and Trustee Leslie Forsman present, Trustee Mary Rae Brockhouse present, Trustee Mark Lovekamp present, Trustee Loren Hamilton absent, Trustee Kevin Scott present, Trustee Rex. Brockhouse present. 6 Trustees present. Also present were Christina Courier – Village Clerk, Allen Yow – Village Attorney, Wendy Bridgewater – Treasurer, Dalton Surratt – Interim Water Superintendent, Scott Pahlmann – Chapin Fire Chief and Steve Edwards – Water Operator.

Minutes of December 9, 2020

Trustees reviewed the minutes of the previous meeting. A motion to approve the minutes of the December 9, 2020 meeting was made by Trustee R. Brockhouse. A second was made by Trustee M. Brockhouse. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton absent, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 5 yea, 0 nay, 1 absent.

Executive Minutes of December 9, 2020

The minutes of the Executive Minutes of December 9, 2020 were reviewed by Trustees. A motion to approve the executive minutes of December 9, 2020 was made by Trustee M. Lovekamp. A second was made by Trustee M. Brockhouse. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton absent, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 5 yea, 0 nay, 1 absent.

Bills & Transfers

Trustee L. Hamilton entered the meeting at 7:12pm.

Trustees reviewed the Bills & Transfers. Wendy Bridgewater – Treasurer noted the bill in the Water Fund from HACH Corporation. This is for the brand-new turbidity meter that the Village is not in possession of. HACH Corporation was able to track down that they did ship the turbidity meter, and this now has to be paid.

Wendy was wanting clarification on what expenses Earlybird Feed was going to be responsible for. The representatives from Earlybird Feed came to a meeting prior to beginning construction and asked about any permits or fees. At that meeting Trustees did not believe there was anything, however after further research there is. The Ordinance that states these fees is old, potentially from 1983 to 1985. Discussion was had about who was responsible for what expenses. In the past thoughts were that the Village paid for the parts at the meter including the meter, pit, yolk, cover and valves then the business/resident would be responsible to bore to the main and from the meter to the structure, a licensed plumber to do the connection, a \$100 permit and a \$2,000 bond that is refundable after one year. A motion to approve the expense of \$1,143.05 for the

meter, pit, yolk, cover and valves for the Earlybird Feed location also to clarify the responsibilities of Earlybird Feed including the \$100 permit fee, \$100 water deposit with application (refundable upon termination of water service pending good standing), a one year refundable \$2,000 bond, a licensed plumber for meter installation and cost to bore and install lines to Mains from Meter pit and from Meter pit to structure was made by Trustee K. Scott. A second was made by Trustee M. Lovekamp. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

A motion to approve the Bills & Transfers as presented was made by Trustee M. Lovekamp. A second was made by Trustee K. Scott. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

Financial Reports

Trustees reviewed the Utility Billing Aging report. Wendy Bridgewater – Treasurer noted Acct # 057-310-002 has been shut off since December. The residents are no longer staying there due to the heat not working in the home. They have been made aware the past due balance will need to be paid. The deposit on the account has not yet been applied. If this is not taken care of a lien will be filed.

Acting Village President & Trustee L. Forsman there are no CD's coming due for another 6 months and accounts seem to be doing well.

Wendy Bridgewater – Treasurer noted that she has cancelled Ronald Upchurch's Village credit card. If Dalton Surratt is appointed, she will need to get him issued one.

A motion to approve the Financial Reports as presented was made by Trustee M. Brockhouse. A second was made by Trustee M. Lovekamp. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

Committee & Department Reports

Chapin Water/Sewer

Dalton Surratt – Interim Water Superintendent reports Regular & Recurring Duties completed include: Daily Water Testing and Water Treatment Inspection, Daily Lift Station Inspections, Daily Wastewater Treatment Inspection, Monthly Water Meter Readings, Monthly EPA Water Sample Collection and Delivery and Monthly EPA Sewer Sample Collection and Delivery.

New Business #1 – Requesting the purchase of an Uninterruptible Power Supply for the water treatment plant. This was knocked out by a recent storm. The original thought was the battery was bad, so the battery was replaced, however it was later determined that the board was fried. This is an essential component as it provides backup power to the monitoring system for the skids(s) that then communicates to the SCATA system for the water treatment plant. Gano Electric is quoting a new one with labor would be a NTE \$1,200.

New Business #2 – Requesting to rent a pole saw to trim a branch that fell on a resident's house. This is for a tree that is located in the alley North of 210 Superior. After further investigation, the

tree has cracked multiple places at the trunk and will need further work than he can do with just a pole saw and will have to hire someone to work on the tree. There was discussion about if the tree was Village property or personal property. If the tree belongs to the Village, the Village will take care of it, but if it is the property owners, they will need to take care of it. Dalton is no longer looking to rent a pole saw.

New Business #3 – Requesting to repair/send in coin changer for bulk water purchases.

Currently it still accepts bills but not coins. Orville Wheatley has already looked at the machine, however, was unable to find the issue. Steve Edwards said he would come take a look at it and if he could not fix it, someone would have to be called to come look at it. This could include taking the machine out putting bulk water purchases out of service.

New Business #4 – Requesting to replace floor jack for the shop. The current one sat in shop all year and has rusted out. Dalton provided quotes from various sizes/types. The ideal one is a 3-ton Heavy Duty Rapid Pump Floor Jack that is \$99.99.

Dalton reports there was a service line leak on Morgan street that has now been fixed.

A leak on Skid A at the water plant that has now been fixed.

Dalton reports that road maintenance continues as necessary.

The Christmas decorations have now been taken down.

The fence at the lagoon is now finished.

Dalton reports that when he was using the plow truck he noticed some gear issues and possible hydraulic issues, however he believes that needs to be addressed right now. The truck has been worked on recently but hasn't been run a whole lot yet so going to wait and see if these issues continue. Acting Village President & Trustee L. Forsman noted that Dalton did a wonderful job at plowing the roads during the recent snow.

Steve Edwards noted that the technician from Vortex will be on site the following day to replace the finished water meter.

A motion to approve the Water/Sewer Report as presented was made by Trustee M. Lovekamp.

A second was made by Trustee R. Brockhouse. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

Chapin Police

Jordan reports there were 44 hours worked during the month of December 2020 with 42 Calls for Service and 4 Traffic Stops. There was a total of 8 days of coverage.

Jordan reports that the in-car computer has been successfully installed. This was submitted for CURES funds.

Jordan also reports that Sgt. Helmich has been setting up an account with the ISP Crime Lab for the Department.

A motion to approve the Chapin Police Report as presented was made by Trustee M. Lovekamp.

A second was made by Trustee L. Hamilton. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

Chapin Fire

Scott reports there was a meeting held on December 10th, after the meeting members set up for Breakfast with Santa.

Breakfast with Santa was held on December 12th and was considered a success. Acting Village President & Trustee L. Forsman helped Santa and the FD was grateful for her assistance.

No other meetings were held due to the holidays.

Scott reports that he won various lots from the MacMurray College Auction on December 14th including 7 computers, 5 monitors, 1 rolling table and a box of various computer equipment. One of the computers included a bar code scanner that was purchased for \$8. Two of the computer lots came with a second computer, a table and two chairs. Total spent was \$255.55. There was extra that got added to the end.

Scott reports that on December 16th there was a standby call, and he was unable to gain entry into the Fire Station. To gain entry he had to break a window in one of the doors to be able to enter the building. The door handle to the door between the Fire and Rescue bays was locked.

Although the keypad worked, the door handle was locked, and we could not gain access that way. The keypad on the door into the meeting room was not working and the keypad on the addition door had a dead battery. Since the FD was responding to a call, he broke the window on the addition door. The door handles will be replaced to non-locking door handles and the keypad to the meeting room door has been replaced. The door with the broken window will be replaced by the end of the month.

Scott reports the following calls:

December 15th for Standby for Jacksonville & South Jacksonville, Structure Fire

December 16th for Standby for Jacksonville & South Jacksonville, Structure Fire

December 16th for Mutual Aid to CARS for vehicle accident

December 18th for Standby for Jacksonville & South Jacksonville, Structure Fire

December 22nd for a Brush Fire at 1697 Mt. Zion Road

January 1st for Standby for Jacksonville & South Jacksonville, Structure Fire

January 3rd for Standby for Jacksonville & South Jacksonville, Structure Fire

Scott reports Upcoming Activities for January and February:

January 14th for the Annual Planning Meeting

January 28th for training

February 11th for a meeting followed by training

February 25th for training

New Business #5 – Requesting the purchase of a hose rack and shelving NTE \$1,000. The shelving is the Xtreme Garage modular shelving from Menards. He will be watching for sales before making the purchase.

New Business #6 – Requesting to purchase a copier/printer/fax, smart board and possibly other equipment from the final MacMurray Auction NTE \$400. This would be split 50/50 with the Chapin Rural Fire Association and Village of Chapin Fire.

A motion to approve the Chapin Fire report as presented was by Trustee M. Brockhouse. A second was made by Trustee K. Scott. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

Chapin Rescue

Bryce reports there were 13 incidents/responses since last meeting, 88 incidents/responses for 2020, 5 incidents/responses year to date and 1,657 hours of members on standby this month.

Old Business #1 – IAR information has been passed onto M. Lovekamp. An old radio was found at the station and Mark has a scanner that may work. Waiting to see if the computer will match up to implement IAR Two-Tone-Detect information and begin saving money by dropping FTR. Bryce reports he is waiting on the modems for the monitors. MMC has been made aware of the inability to transmit ECG's at this time.

New Business #10 – Ronnie Upchurch has submitted his resignation from CARS and Nicole Menge has not renewed her EMT license. Both will need to be dropped from the CARS roster. Bryce reports he has reached out to Nicole for her resignation but since she is no longer listed with IDPH she cannot be a CARS member.

Bryce reports in his 2020 Inventory and Review that 20% of all responses for 2020 were Mutual Aid to Jacksonville. Due to the Pandemic active members were forced to isolate or quarantine for weeks at a time and accounted for a loss of just under 80% weekly coverage. In 2020 CARS received grants from Federal (FEMA, Assistance for Firefighters Grant for PPE), State (OSFM, Small Equipment Grant for Powerload), and local (PAH Foundation, Training grant) sources. In the beginning of 2020, an EMR courses was completed and increased active membership and increased weekly coverage to levels not seen during the initial stages of the pandemic. CARS continued to operate on transport income and past donations, receiving \$0 in local taxes and \$0 from the Village of Chapin General Fund. During 2020 there was 79.1% weekly coverage with an average responses time of 6.37 minutes. Members were available a total of 13,821.5 hours for 2020. A total of \$5,615 was spent on payroll to members with training and a total of \$8,727.23 collected from transport payments.

Bryce reports that with the availability of the COVID-19 vaccine to healthcare providers, traditional response and training will return as of March 1, 2021. CARS will begin having meetings in person and full responses at that time.

New Business #15 – Requesting the purchase of two CO meters for medical bags. These are area a passive meter that stays on the bags for 24 months at a time. Both bags have a meter that needs replacement. Typically, they are \$200 each, but by switching brands, the cost would be \$145 each plus shipping.

A motion to approve the CARS report as presented was made by Trustee L. Hamilton. A second was made by Trustee M. Lovekamp. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

Old Business

1. Discussion & Possible Approval to Purchase Equipment for IAmResponding (IAR) – tabled; awaiting on equipment compatibility and possible need to purchase equipment.
2. Discussion Regarding Firehouse Generator – tabled; Bigelow Electric has not been able to come out and look at the generator, so Scott is going to be finding another electrician.
3. Discussion Regarding Legion Rentals & Mitigation Levels – No action; Acting Village President & Trustee L. Forsman stated that the Lions Club was interested in using the

Legion for an upcoming meeting. Trustees agreed since the mitigation levels for the region have not changed the Legion will not be available for rentals or for the Lions Club use.

4. Discussion & Possible Approval of 2021 MFT General Maintenance Program & Maintenance Engineering – approximate cost of maintenance costs for 2021 based on previous years. This includes costs for road patch materials, drainage, traffic control devices and safety items. A total of \$9,420 in maintenance costs and \$688.40 in Maintenance Engineering fees. A motion to approve the 2021 MFT General Maintenance Program & Maintenance Engineering of \$10,108.40 was made by Trustee R. Brockhouse. A second was made by Trustee M. Brockhouse. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.
5. Discussion & Possible Approval of Resolution of Maintenance Under the IL Highway Code – Appropriates \$11,00 from the Motor Fuel Tax Fund for the purpose of maintaining streets and highways from January 1, 2021 to December 31, 2021. This is Resolution number 2021-1. A motion to approve Resolution 2021-1 for Maintenance Under the Illinois Highway Code was made by Trustee K. Scott. A second was made by Trustee M. Lovekamp. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.
6. Updates on Village Hall – Acting Village President & Trustee L. Forsman stated that the repairs on Village Hall have now been completed. The drop box door has changed colors and the drop box has been installed in the door.

New Business

1. Discussion & Possible Approval to Purchase UPS Backup for Water Tower – previously discussed during Water/Sewer report. A motion to approve the purchase the UPS Power Supply Backup with parts and labor by Gano Electrical Contracting NTE \$1,200 was made by Trustee R. Brockhouse. A second was made by Trustee M. Lovekamp. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.
2. Discussion & Possible Approval to Rent Pole Saw – previously discussed during Water/Sewer report. Withdrawing request.
3. Discussion & Possible Approval to Repair Coin Changer at Water Tower – previously discussed during Water/Sewer report. Table.
4. Discussion & Possible Approval to Purchase Floor Jack for Shop – previously discussed during Water/Sewer report. A motion to approve the purchase of the Pittsburg 3-ton Heavy Duty Rapid Pump Floor Jack for \$99.99 was made by Trustee M. Lovekamp. A second was made by Trustee K. Scott. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M.

- Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.
5. Discussion & Possible Approval to Purchase Hose Rack & Shelving NTE \$1,000 – current shelving is home-made and deteriorating. It does not hold everything that the FD has. Scott looked at racks from fire supply companies and they are close to \$1000. Instead looking at hose rack and additional shelving. A motion to approve the purchase of hose rack and shelving NTE \$1,000 was made by Trustee M. Brockhouse. A second was made by Trustee M. Lovekamp. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott nay, Trustee R. Brockhouse yea. Motion carried. 5 yea, 1 nay.
 6. Discussion & Possible Approval to Purchase Copier/Printer/Fax, Smart Board and other Equipment NTE \$400 – Will be split 50/50 with Village and Rural Fire Association. Purchasing through Spradlin Auction from the final MacMurray College auction. A motion to approve the purchase of a Copier/Printer/Fax, Smart Board and other Equipment NTE \$400 (Split 50/50) was made by Trustee L. Hamilton. A second was made by Trustee M. Lovekamp. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott nay, Trustee R. Brockhouse yea. Motion carried. 5 yea, 1 nay.
 7. Discussion & Possible Approval to Waive Fees for Acct # 213-516 – Account holder was on ACH program and has passed away, therefore ACH did not process. The widow did not realize it would not process or that the account had been frozen due to their passing. Ordinance states that these fees will be assessed a \$10 Administrative fee and 10% of Water and Sewer charges as late fees plus a \$50 NSF Fee. Also, the Bank charges a \$5 return item fee. Mark stated that the bank has returned this fee. The residents always pay. A motion to approve waiving fees of \$72.50 for acct #213-516 was made by Trustee M. Brockhouse. A second was made by Trustee M. Lovekamp. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.
 8. Discussion & Possible Approval for Curb Side Yard Waste Pickup – tabled; looking to have a pickup due to the most recent ice storm. Normally do this as needed. There are various limbs and trees around town that need cleaned up. Multiple residents have already started bringing limbs to the curb. The tree that is in the alley on Superior that will probably need to be taken down also. Will have to check if it is on the Village's side or the owner's side. Concern was that there would be more winter weather to come that could bring more down – would not want to have a pickup and then another one needed a month later. Anything that is blocking traffic or landing in the street could be taken to the Lagoon. Will do this closer to Spring potentially in early April.
 9. Discussion & Possible Approval to Accept Resignation of Water Superintendent – Acting Village President & Trustee L. Forsman has received a resignation letter from Ronald Upchurch resigning as of 12/31/20. He has turned in his keys, credit card and various tax-exempt cards. A motion to accept the resignation of Ronald Upchurch as Water

Superintendent was made by Trustee R. Brockhouse. A second was made by Trustee M. Lovekamp. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

A motion to accept the resignation of Ronald Upchurch from CARS was made by Trustee M. Lovekamp. A second was made by Trustee R. Brockhouse. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

10. Discussion & Possible Approval to Remove Members and Accept Resignation of CARS Members – Nicole Menge will also be removed from the CARS roster since her license is no longer valid with IDPH.
11. Discussion & Possible Approval to Appoint New Water Superintendent – action taken after return to Open Session.
12. Discussion & Possible Action Regarding Employee Compensation & Benefits – action taken after return to Open Session.
13. Discussion & Possible Approval to Hire Part-Time Public Works Employee(s) – action taken after return to Open Session.
14. Discussion & Possible Approval to Change Payroll Dates – Currently Payroll ends on a Thursday and payday is the next day. This leaves little to no time for payroll processing and sometimes employees must guess on their time for the Thursday payroll because it is due first thing that morning to take effect Friday. This would also allow for more time for the Village President to review timesheets. To make the transition would have a 1 week pay period ending January 14th that would be paid out on the 22nd then will go back to a 2-week cycle pay period and payable the following week. A motion to change the payroll dates as presented was made by Trustee K. Scott. A second was made by Trustee R. Brockhouse. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.
15. Discussion & Possible Approval to Replace Expired/Out-of-Service CO Detectors on Aid Bags – a passive device that would detect CO gas and be a safety device to detect noxious gasses that may hinder first responders. Quoted as \$145 each from 3G Safety Supply. A motion to approve the purchase of two CO Single Gas CO Meter was made by Trustee M. Lovekamp. No second. Motion failed.
16. Discussion & Possible Approval to Send an Individual to Upcoming Part-Time Academy – action taken after return to Open Session approved; Jody Parrish; \$11 per hour
17. Discussion & Possible Approval to Hire Jody Parrish to Chapin Police as a Patrolman – action taken after return to Open Session. included in motion during New Business #16 after return to Open Session.

Steve Edwards & Scott Pahlmann left the meeting at 8:57pm.

A motion to leave Open Session and go into Executive Session at 8:57pm to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Village was made by Trustee M. Lovekamp. A second was made by Trustee

M. Brockhouse. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

Trustees returned to Open Session at 10:45pm. Roll Call: Acting Village President & Trustee L. Forsman present, Trustee M. Lovekamp present, Trustee L. Hamilton present, Trustee M. Brockhouse present, Trustee K. Scott present, Trustee R. Brockhouse present. 6 Trustees present. Also present were Christina Courier – Village Clerk and Allen Yow – Village Attorney

New Business #11 – Appoint Dalton Surratt as Public Works Superintendent at \$16.50 per hour retroactive January 1,2021 and a 3-month evaluation. A motion to approve Dalton Surratt as the Public Works Superintendent at \$16.50 per hour was made by Trustee R. Brockhouse. A second was made by Trustee M. Lovekamp. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

New Business #12 – No action

New Business #13 – Village will seek applications to build applicant pool.

New Business #16 – Jody Parrish to join Chapin Police as Trainee at \$11 per hour plus mileage to the required training sessions. Once he has passed the POWR test will be sent to upcoming part-time academy. A motion to hire Jody Parrish to Chapin Police as a Trainee at \$11 per hour plus mileage to the required training sessions was made by Trustee M. Lovekamp. A second was made by Trustee K. Scott. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

New Business #17 – No action

Acting Village President & Trustee L. Forsman noted that the Village is now in possession of Ronald Upchurch’s Elan credit card, Menards tax ID, Walmart tax ID and Village keys. A motion to approve issuing Dalton Surratt a Village credit card was made by Trustee M. Lovekamp. A second was made by Trustee L. Hamilton. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

A motion to adjourn the meeting at 10:54pm was made by Trustee M. Lovekamp. A second was made by Trustee K. Scott. Roll Call: Acting Village President & Trustee L. Forsman yea, Trustee M. Lovekamp yea, Trustee L. Hamilton yea, Trustee M. Brockhouse yea, Trustee K. Scott yea, Trustee R. Brockhouse yea. Motion carried. 6 yea, 0 nay.

Respectfully Signed,

Christina Courier – Village Clerk