

IMMANUEL LUTHERAN CHURCH

ANNUAL CONGREGATION REPORT

FOR THE YEAR 2015

JANUARY 24, 2016

ANNUAL CONGREGATIONAL MEETING  
Immanuel Lutheran Church  
January 24, 2016

OPENING PRAYER

DETERMINATION OF QUORUM: (Chapter 10.04 of the Congregation constitution states: "15% of voting members shall constitute a quorum." Chapter 8.02C defines voting members who "have communed and made a contribution of record during the current/preceding year voting members. (A quorum is 24 members.)

ACTION OF MINUTES 2015 CONGREGATION MEETINGS: pg: 2-5  
January 25, 2015, December 6, 2015

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OLD BUSINESS

NEW BUSINESS

1. Elect synod assembly delegates

ADJOURNMENT AND CLOSING PRAYERS

**Immanuel Lutheran Church**  
**Annual Congregational Meeting**  
**25 January 2015**

**Call to Order:** The meeting was called to order by President Robert Dorler at 11:53 hours.

**Order of Business:** It was ascertained a quorum was present.

**Pastor Zachrison led the congregation in prayer.**

President Dorler presented the minutes from the Congregational meetings from Jan., 2014 and December 2014. A motion to accept all minutes was made by Cindy Geddes, seconded by Scott Rispin and passed.

President Dorler then presented the Annual Report to the congregation. He recognized Pastor Zachrison for her efforts, dedication, and leadership. The Congregation acknowledged with enthusiastic applause.

President Dorler thanked the past and present members of Church Council for their support of the church's mission and their efforts in leading Immanuel.

President Dorler moved on to the reports of standing committees.

The Treasurer's Report was reviewed. President Dorler thanked Bob Roemer for his tireless efforts. Treasurer Roemer was acknowledged by the congregation with enthusiastic applause.

**Old Business:** There was no old business presented before the congregation.

**New Business:** President Dorler asked for the following members be elected to serve as the Congregational Call Committee:

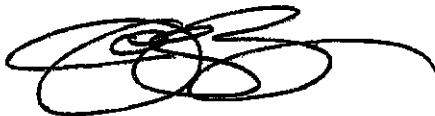
<b>Kathy Bednar</b>	<b>Joseph Byrne</b>	<b>Rick Kuntz</b>
<b>Kim Lee</b>	<b>Diane McGranor</b>	<b>Ben Reitz</b>
<b>Alternates:</b>	<b>Ryan Mays</b>	<b>Debbie Redditt</b>

The floor was opened to nominations. Seeing there were no nominations from the floor, President Dorler asked for a motion to elect these individuals as the Call Committee. Motion was made by Debbie Redditt and seconded by George Shabla. The above named individuals were elected to serve unanimously. President Dorler reminded the congregation that the process is still just beginning and may take an extended amount of time. He informed the membership that just because of a call committee is formed does not mean that a candidate or new pastor is imminent. He cautioned the congregation to remain patient and prayerful.

The floor was opened for nominations for representatives to the Synodical Assembly at Thiel College in June. There were no other nominations from the floor. Pastor Zachrison recommended the slots remain open and advertised that perhaps someone will volunteer to represent Immanuel.

No other business was introduced before the congregation. President Dorler asked for a motion to adjourn. The motion was made by Bryan Timm, seconded by Debbie Redditt. The motion carried. The meeting was adjourned at 1210 hours.

Respectfully submitted:

A handwritten signature in black ink, appearing to be 'Joseph F. Byrne', written in a cursive style with a long horizontal flourish extending to the right.

Joseph F. Byrne, Secretary

**Immanuel Lutheran Church**

**Congregational Meeting**

**6 December 2015**

**Call to Order:** The meeting was called to order by President Robert Dorler at 11:47 hours.

**Order of Business:** It was ascertained a quorum was present.

President Dorler presented the 2016 Budget. President Dorler mentioned the budget was available for the past few weeks for review.

Several questions were posed.

- Several categories have an 'X' and what does that mean? Treasurer Roemer indicated it means either the change was too great or there was no line item in the 2015 budget.
- What is the 'honorarium'? This is to pay for rostered, ordained clergy to preside over the Eucharist Sundays.
- The cost of trash removal? Immanuel is locked into a contract with Waste Management until February, 2017 at which time Council will explore new options.

A motion from Maria Seifert to accept the 2016 Budget as presented was made, seconded by Stan Holsopple. The Budget passed unanimously.

President Dorler then introduced the second item of business for the congregation. Three members of Council terms are to expire 31 December 2015. They are: John Seifert, Stan Holsopple and Joe Byrne. Stan Holsopple and Joe Byrne are not eligible to be on Council as they have served six (6) years consecutively. John Seifert has agreed to remain on Council for another term. Gretchen Andrews has agreed to run for Council. One position remains open and needs to be filled. President Dorler asked for members to consider serving Immanuel in this capacity.

Char Feiler asked what the length of term is for Council. It is a three (3) year term.

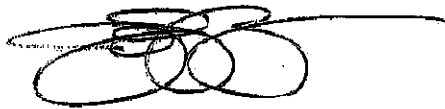
The motion was made by Debbie Redditt to elect those candidate presented to Council. It was seconded by Rick Kuntz and passed.

President Dorler then announced the retirement of Bob Roemer as Treasurer. The search has begun and President Dorler asked if there were any interested members willing to serve. He then invited current Treasurer Bob Roemer to speak on the job, the amount of time needed and the responsibilities. Bob was asked if he would be willing to assist someone in learning the position and he was willing to do so. If no one steps forward, the Congregation through Council may have to advertise and hire from outside.

Hannah Mays asked for time for a public service announcement. She showed the 75<sup>th</sup> Anniversary Christmas Ornament that is for sale for \$5.00 each. She explained the design was done by member Scott Rispin.

President Dorler asked for any further business from the congregation. Seeing there was none, he asked for a motion to adjourn. Scott Rispin made said motion and it was seconded by Bryan Timm. The motion passed and the meeting was adjourned at 1200 hours with The Lord's Prayer.

Respectfully submitted:

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Joseph E. Byrne, Secretary

**Vicar's report**

**August-December 2015**

by 12/31/15

<b>Calls:</b>			
Hospital:	2	3 hrs.	4 to pastoral colleague
Homebound:	26	39 hrs.	
<b>Worship:</b>			
<b>Preaching/Presiding:</b>			
Preaching:	31	31 hrs	Incl. 4 Advent services, graveside (1) & funerals (4)
Presiding:			
Other:			
<b>Meetings:</b>			
Mentor-meeting	18	54 hrs approx.	
Pericope meeting	16	40 hrs + 3 hrs. prep.	
Deaconess meeting	3	18 hrs.	
Council meeting	4	5 hrs.	
Property Committee	1	0.5 hrs.	
Wedding Prep-meeting			
Funeral-Prep-meeting	7	10 hrs.	
Music-Worship Committee	2	3.5 hrs.	
Convocational Meeting	1	10/14 - 10/15/15	
Staff Meeting	2	3 hrs.	
Youth Event	2	2 hrs.	
Pastoral Acts:	7	21 hrs.	graveside service 12/04/15, viewings for NR, WS, PH and AP incl. worship services, 4 hospital visits to Pastoral colleague
Other:			
TEEM-classes	4	64 hrs class-time, 160 prep.	09/02 - 09/05/15 & 09/18 - 09/20/15, 10/10/2015, 11/21/2015
Sermon-prep	31	310 hrs.	
Viewing	4	4 hrs.	NR, WS, PH, AP
Vacation Days:	5		11/10-11/15/15

**Mileage:**

Date:	Miles:	Destination	Miles-Total:
			286 miles

## MEMBER STATISTICS

December 31, 2015

(Source: Shepherd's Staff computer program for churches)

Baptized Membership	224
Active Confirmed (contributed/communed in 2015)	91
Members Removed by Inactivity	87
Members Removed by Transfer	1

## MEMBERS RECEIVED

(Source: Shepherd's Staff and manual Parish Register)

### Holy Baptism

### Transfers In

### Transfers Out

Vicar Heidi Cowey 8/24/15

Nancy Mason 7/21/15

### Confirmation

NONE

### Wedding

N/A

### Deaths

Lawrence Rickrode member	02-23-2015
Robert Case	05-31-2015
Betty Wurst	06-27-2015
Gary Krantz	08-31-2015 (in FL)
Nancy Rubner	09-15-2015
William Skerlong	10-19-2015
Marjorie Hess	10-29-2015(in FL)
Pamela Holsopple	12-03-2015
Agnes Peterson	12-08-2015

### Funerals/Non Members

attended as Non-Member married to

Funeral:	06-06-15
Funeral:	06-30-15
Memorial:	10-03-15 (past member)
Funeral:	09-18-15 (at Burton's)
Funeral:	10-23-15
Graveside	12-04-15 (non-member):
Funeral:	12-07-15 (at Burton's)
Funeral:	12-14-15



## ATTENDANCE STATISTICS

(Source: Weekly Summary attendance sheets from ushers)

### Average Weekly Attendance at Worship

	<u>8:15 am</u>	<u>10:45 am</u>	<u>TOTAL</u>
<b>2013</b>	<b>28</b>	<b>57</b>	<b>85</b>
<b>2014</b>	<b>26</b>	<b>47</b>	<b>73</b>
<b>2015</b>	<b>23</b>	<b>35</b>	<b>58</b>

### Summer Average for 2014

<b>2013</b>	Saturday night	20	Sunday morning	43	<b>Total 63</b>
<b>2014</b>	Saturday night	19	Sunday Morning	66	<b>Total 85</b>
<b>2015</b>		N/A	Sunday Morning	44	<b>Total 44</b>

	<u>2014</u>	<u>2015</u>
<b>Ash Wednesday -</b>	45	NO COUNT
<b>Wednesdays in Lent – average</b>	34 (E) 110 (L)	N/A
<b>Monday in Holy Week</b>	N/A	N/A
<b>Tuesday in Holy Week</b>	N/A	N/A
<b>Maundy Thursday</b>	41	25
<b>Good Friday</b>	25	24
<b>Easter Vigil</b>	N/A	N/A
<b>Easter</b>	45 (E) 100 (L)	38 (E) 74 (L)
<b>Christmas Eve</b>	72 (E) 63 (L)	67 (E) 91 (L)

**IMMANUEL LUTHERAN CHURCH**  
**2015 PRESIDENT'S REPORT**

It has been a privilege to have served our Immanuel family this past year, and an honor to have been re-elected by your council to serve in this coming year.

In last year's President's Report submitted by Debbie Redditt, she outlined in perfect detail the changes that took place during 2014 and how they affected our church family and how we positively responded to those challenges.

During 2015 we were blessed with the hiring of Lori Nemenz as our new church secretary, bringing with her a background of achievements complementing our exact needs. Our Bishop Jones then introduced us to the TEEM program through our synod, and the Lord then blessed us with Vicar Heidi Cowey. We are truly joyful to have our new shepherd.

I would like to thank our Church Council for its constant support of our goals. Continued thanks go to all of our committees who provide both physical and spiritual support of our in-house and outreach missions.

I would be remiss if I didn't mention the awesome commitment Bob Roemer has made over the past 17 years as our treasurer. He has given countless hours of devotion to our church. Thank you, Bob.

We will face many new changes and challenges in 2016. Your support and prayers for our Immanuel family will help us stay focused, bringing the message of our Lord and Savior, Jesus Christ, to all those we encounter.

Robert L. Dorler  
Church Council President

## **WOMEN OF THE ELCA**

We were able to send 27 quilts to Lutheran World Relief. Thank you to all for the support of this ministry at Immanuel that touches the world. There is currently one sewing group that meets at Immanuel on Monday evenings.

## **WORSHIP AND MUSIC**

No Report at this time.

## **MUSIC DIRECTOR / ORGANIST**

No Report at this time.

## **SOCIAL MINISTRY**

We, as a congregation, have supported the following projects of the Social Ministry committee:

- Collecting items to be donated to the local Overflow Shelter
- Providing Coffee Hour for Lenten Wednesday evening worship
- Organizing "All Sew Saturday" during which church members donated materials, time and talent to create lap robes for residents of Luther Square.
- Collecting funds, shopping for ingredients and supplies, preparing and serving dinner for a Holy Trinity Pasta Kitchen meal.
- Collecting donated items and funds to pack 35 Christmas gift bags for homeless men and women

Thank you for your generous response to our ministry.

Respectfully submitted,  
Cathy Shabla, Chairperson

## STEWARDSHIP

Once again Stewardship and FOG joined together to celebrate Stewardship Sunday. This year everyone was invited to bring their gift of apples and their time to collectively make apple and grape cider in the Church parking lot. When we come together as a congregation and share our gifts, our rewards are sweet and satisfying. In this case, the fruits-of-our-labor was delicious cider. Thanks to all who were able to stay and help and thank you for your pledges of support.

We are very blessed to have so many who give generously of their time and gifts here at Immanuel. Your continued support is greatly appreciated and please let me know if you have any questions or comments.

Yours in Christ,  
John Siefert

### QUARTER SUNDAY REPORT – 2015

From the 2014 Annual Report it showed that since starting this effort many years ago, we had collected a total of **\$9062.07** Money has been used for the bell/organ, youth ministry and building fund/roof project. . During the year **2015** we collected a total of **\$397.80**. Thank you everyone for your continued support with this project. Your help is always greatly appreciated. The current computer records only go back to 2011 & the current beginning balance for 1-1-2016 is **\$2276.30**

#### **Months / Amount Collected**

January	0	August	31.00
February	50.00	September	33.75
March	70.00	October	26.25
April	40.75	November	43.80
May	28.00	December	26.50
June	20.75		<b>Total 397.80</b>
July	27.00		<b>Total collected since inception: \$ 9442.87</b>

## **PROPERTY COMMITTEE REPORT- 2015**

### **CHURCH RENOVATION-**

Phase III: Choir chairs are now in place and it is the matter now of completing the financing for the entire renovation. A separate fund has been established to pay for the chairs. The bell choir and tables now have a home opposite the choir area but can be moved to provide extra seating if needed.

### **IMPROVEMENTS AND CHANGES-**

Both of the church's rental properties are now rented (Powell Ave & 10<sup>th</sup> Street houses) to fairly responsible people. There may be times when they lapse with outside upkeep and we remind them in a good neighborly fashion to take care of our property according to their lease. We have been having problems with the entrance door at the parking lot. It is very hard to unlock with the key for anyone. This will be addressed very soon. Some of the overgrown shrubbery around the church has been trimmed back for appearance and safety sake. Use of our building by various outside groups is a mission entrusted to us. Rules for use and waiver forms for regular and one-time users have been updated to provide them and us of what is expected. Forms for users are to be signed by a responsible person for their group.

### **FUTURE CONCERNS-**

Do we need a space in the church for the handicapped? Hallway flooring by sacristy room may be done this year? Church sign needs cleaned and painted? Some outside stonework of the church needs re-pointed? All the wood furniture in the church needs cleaned and treated. A future project are the windows in the educational wing of the church. Glazing has deteriorated and needs replaced and painted. Some materials to do this have been purchased. Energy conservation is always on our mind. What can we need to do to make our church "green"? Replacement fixtures/bulbs, inside and outside, may have us updating the church and yet trying to keep costs at a minimum. There has been some concern about church upkeep, when there are times or circumstances beyond our control. We as a congregation need to step up and do the tasks that need done. The committee is always trying to do what is needed at Immanuel to preserve our legacy. As always it's a matter of funding, time and manpower to address church issues. Any concerns and/or suggestions the congregation may have are always welcomed by the property committee. If there is any particular cleaning/maintenance issue, a note may be left in the office for custodian or property member.

Anyone is welcome at our meetings to learn and offer input. Meetings are usually held the 3rd Tuesday of the month at 7:00 pm at the church.

Thanks to God and all the members that volunteer their time and effort to make all this happen.

Respectfully submitted by the Immanuel Lutheran Church property committee,  
January 2016

## CHRISTIAN EDUCATION

Thankfully Sunday school had another busy year.

**January 5<sup>th</sup>:** We collected 110 items from our mitten trees, all donated to the Bethesda Trinity Center.

**February 17<sup>th</sup>:** We served 45 people at your Shrove Tuesday Pancake and Sausage meal. \$80 profit was given to the pasta kitchen.

**March 15<sup>th</sup>:** Pretzels were given to students as a reminder to say their prayers, and that prayers are said for them.

**April 5<sup>th</sup>:** Easter celebration with games, egg hunt and a piñata.

**May 17<sup>th</sup>:** Last day of classes for 2014-15.

Year end collections: church offering \$220; mission offering (Pasta Kitchen) \$200; collection of canned veggies: 125 cans

**July 19<sup>th</sup>-23<sup>rd</sup>:** Vacation bible school at Lakewood Methodist Church. We taught, fed and enjoyed 60 plus students each night!

**September 13<sup>th</sup>:** We started our new year with a rally day celebration.

**October 11<sup>th</sup>:** Senior High school class trip to corn maze in Edinboro.

**November 8<sup>th</sup>:** Community shelter offering of \$45 collected. Mitten trees were put up by our 3<sup>rd</sup>-6<sup>th</sup> grade class.

**December 20<sup>th</sup>:** Christmas play performed at 10.45 am service.

Sunday school is truly one of Immanuel's blessings. Teaching our students about God and his teachings is a privilege we take seriously with warm smiles, happy hearts and humor! Many thanks to our teachers who make our program work: Anita Byrne, Rick Kuntz, Ben Rietz, and Janice Kreger.

**YEAH SUNDAY SCHOOL!**

Respectfully submitted,  
Carolyn Kuntz, Superintendent

## Fellowship, Outreach, and Growth Committee Annual Report

In 2015, the Fellowship, Outreach, and Growth Committee hosted several events. In February the Immanuel "Souper" Bowl was held. About 45 members of the congregation were in attendance. Seven soups were prepared and members were able to vote for their favorite. A trophy was given to the 1<sup>st</sup> place soup, along with bragging rights for the year.

'Weather in Your Neighborhood' was held on July 1<sup>st</sup>. WJET TV came and ran the weather broadcasts for the 5:00, 5:30, and 6:00 news at Immanuel. We had many volunteers come to display and demonstrate their equipment including an Erie Bomb Squad truck with a robot, the Airport Police with "Smoke" the bomb sniffing dog, a Millcreek Paramedic vehicle, a Millcreek Police car, and the West Lake Fire Department with two fire trucks. We had a very good turn-out for the event.

In July, the FOG committee organized a reception for Gail Zackrison on her last day serving at Immanuel as Interim Pastor.

Fellowship, Outreach, and Growth assisted the Stewardship Committee hosting 'Apple Cider' Sunday in October. Members were encouraged to bring their own apples to use with the apple press.

Lastly, the committee helped with Immanuel's 75<sup>th</sup> Anniversary Luncheon in late October. The celebration was well attended by members of our congregation.

Respectfully submitted,

David Mays  
Chairperson

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## LIBRARY

The library had a slow year. Only a few titles were added to the collection. Thanks to all who use the library and to Jeanette Swanson who writes a book report every month for the newsletter.

Respectfully submitted,  
Cindy Eckman

## **TREASURER'S REPORT 2015**

2015 was a good year financially, as regular offerings exceeded our budget plan by \$7,808.00. We finished the year with total expenditures approximately \$3,600.00 below the budget figure. Although the budget numbers were somewhat effected by Pastor Gail leaving and Vicar Cowey joining the Immanuel family, we finished our fiscal year in the black.

We ended the year with no external outstanding bills or expenditures pending. Thank you to all that made these things possible.

We still owe ourselves approximately \$9,800.00 for the flooring in the church and the remodeling of the West 10<sup>th</sup> St. house. We have repaid ourselves approximately \$4,200.00 in 2015. We continue to receive contributions to eliminate this expenditure.

Listed elsewhere in this annual report are copies of the Designated Fund Balance Report, the Income/Expense versus Budget Report for the year 2015, and a copy of the approved 2016 Budget.

As this will be my last Treasurer's Report, I wish to thank all personnel and committees over these years for your support. As for the congregation as a whole, thank you for your prayers and support and may God's blessings be with all the Immanuel family.

Respectfully submitted,  
Bob Roemer, Congregational Treasurer

## **AUDIT COMMITTEE REPORT**

At this time there will be no Audit Report. If we did an audit for year end and then another audit when your new Treasurer is in place, it was decided that we would only perform the audit once. When the audit is performed, we will post the result in a future newsletter. I would like to thank Gretchen Andrews, George Shabla and Ron DelPorto who have performed these audits over the years and for their input and suggestions to make future audits better. Their help and time in a short time frame, between the year end and January Congregation meeting, was greatly appreciated more than mere words can explain.

Thank you.

Respectfully submitted,  
Bob Roemer  
Congregation Treasurer



8:26 PM

01/04/16

Accrual Basis

# IMMANUEL LUTHERAN CHURCH

## Budget vs. Actual

January through December 2015

	Jan - Dec 15	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
015-010 · Offerings			
015-01A · Regular Envelope	106,817.90	99,012.00	7,805.90
015-01B · Loose Offering	1,056.55	700.00	356.55
015-01C · Communion Offering	163.00	400.00	-237.00
015-01D · Church School	167.91	200.00	-32.09
015-01E · Holiday Offering	2,536.00	3,500.00	-964.00
015-01F · Folder Offerings	310.00	700.00	-390.00
015-01H · Tithing Spring	200.00	2,000.00	-1,800.00
015-01I · Tithing Fall	0.00	1,000.00	-1,000.00
015-01K · Lenten Offering	1,101.00	1,800.00	-699.00
<b>Total 015-010 · Offerings</b>	<b>112,352.36</b>	<b>109,312.00</b>	<b>3,040.36</b>
015-020 · Special Offerings			
015-02A · Flowers	1,658.00	1,800.00	-142.00
015-02C · Stewardship Envelopes	97.00	175.00	-78.00
015-02D · Family Activities	128.10	250.00	-121.90
<b>Total 015-020 · Special Offerings</b>	<b>1,883.10</b>	<b>2,225.00</b>	<b>-341.90</b>
015-030 · Other Receipts			
015-03A · Operating Interest	61.45	2,000.00	2,127.57
015-03B · Patton Interest	4,127.57	2,000.00	2,189.02
<b>Total 015-030 · Other Receipts</b>	<b>4,189.02</b>	<b>2,000.00</b>	<b>2,189.02</b>
015-040 · Misc Income			
015-04A · Rental Income	19,060.00	19,060.00	0.00
015-04B · Facility Use	2,454.00	2,750.00	-296.00
015-04C · Misc Income	77.25	104.00	1.12
015-04F · Misc. Worship & Music inc	105.12		
015-04G · Misc. Outreach Income	129.33		
015-04J · Misc. Admin. Income	20.00	100.00	-100.00
015-04L · Misc Social Ministry	0.00		
<b>Total 015-040 · Misc Income</b>	<b>21,845.70</b>	<b>22,014.00</b>	<b>-168.30</b>
<b>Total Income</b>	<b>140,270.18</b>	<b>135,551.00</b>	<b>4,719.18</b>
<b>Expense</b>			
016-010 · BENEVOLENCE			
016-01A · Synod Benevolence	16,000.00	16,000.00	0.00
016-01B · Local Charities/Missions	75.00	75.00	0.00
016-01C · Social Ministry	150.00	150.00	0.00
016-01K · Gettysburg Seminary	300.00	300.00	0.00
<b>Total 016-010 · BENEVOLENCE</b>	<b>16,525.00</b>	<b>16,525.00</b>	<b>0.00</b>

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01/04/16

Accrual Basis

**IMMANUEL LUTHERAN CHURCH**  
**Budget vs. Actual**  
 January through December 2015

	Jan - Dec 15	Budget	\$ Over Budget
<b>016-020 · MINISTERIAL</b>			
016-02A · Salaries	25,312.58	22,000.00	3,312.58
016-02B · Pension	5,969.61		
016-02C · Housing Allowance	5,833.24	10,000.00	-4,166.76
016-02D · Social Sec Allowance	955.00		
016-02E · Car Allowance	170.21		
016-02F · Continuing Education	0.00	250.00	-250.00
016-02G · Guest Pastors	275.00	500.00	-225.00
016-02H · Books & Publications	165.37	500.00	-334.63
016-02N · Honorarium	400.00		
016-02Q · Miscellaneous	35.00		
<b>Total 016-020 · MINISTERIAL</b>	<b>39,116.01</b>	<b>33,250.00</b>	<b>5,866.01</b>
<b>016-030 · WORSHIP &amp; MUSIC</b>			
016-03M · Guest Music	350.00	1,000.00	-650.00
016-03A · Music Director Salary	12,240.00	12,240.00	0.00
016-03B · Bell Director Salary	2,544.00	2,544.00	0.00
016-03C · Supply Organist	375.00	500.00	-125.00
016-03D · Choir Music	560.75	600.00	-39.25
016-03E · Instrument Maintenance	230.00	600.00	-370.00
016-03F · Benefits	1,127.98	1,130.00	-2.02
016-03G · Music Disc. Fund	90.00	250.00	-160.00
016-03H · Altar Supplies	313.94	800.00	-486.06
016-03I · Devotional Booklets	606.33	200.00	406.33
016-03J · Bulletins	9.00	400.00	-391.00
016-03K · Flowers	1,276.50	1,800.00	-523.50
016-03L · Miscellaneous	0.00	200.00	-200.00
<b>Total 016-030 · WORSHIP &amp; MUSIC</b>	<b>19,723.50</b>	<b>22,264.00</b>	<b>-2,540.50</b>
<b>016-040 · OUTREACH &amp; GROWTH</b>			
016-04A · O & G Program	98.64	100.00	-1.36
016-04B · Publicity	0.00	100.00	-100.00
016-04C · O & G Postage	0.00	100.00	-100.00
016-04D · Newspaper Advert.	0.00	50.00	-50.00
<b>Total 016-040 · OUTREACH &amp; GROWTH</b>	<b>98.64</b>	<b>350.00</b>	<b>-251.36</b>
<b>016-051 · STEWARDSHIP</b>			
016-05A · Stewardship Program	0.00	150.00	-150.00
016-05B · Stewardship Postage	0.00	150.00	-150.00
016-05C · Offering Envelopes	166.04	500.00	-333.96
016-05D · Stewardship Supplies	0.00	50.00	-50.00
<b>Total 016-051 · STEWARDSHIP</b>	<b>166.04</b>	<b>850.00</b>	<b>-683.96</b>

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Accrual Basis

**IMMANUEL LUTHERAN CHURCH**  
**Budget vs. Actual**  
 January through December 2015

	Jan - Dec 15	Budget	\$ Over Budget
<b>016-060 - CHRISTIAN EDUCATION</b>			
016-06A - Sunday School	393.16	1,000.00	-606.84
016-06B - Vacation Bible School	290.04	300.00	-9.96
016-06C - Teacher Training	0.00	50.00	-50.00
016-06D - Library & AV	0.00	100.00	-100.00
016-06E - The Lutheran Magazine	117.50	140.00	-22.50
016-06F - Family Activities	0.00	500.00	-500.00
016-06G - Synod Assembly	380.00	600.00	-220.00
016-06H - Adult Education Mtis	0.00	350.00	-350.00
016-06I - Campership	0.00	150.00	-150.00
<b>Total 016-060 - CHRISTIAN EDUCATION</b>	<b>1,180.70</b>	<b>3,190.00</b>	<b>-2,009.30</b>
<b>016-070 - YOUTH ACTIVITIES</b>			
016-07A - Confirmation	0.00	1,000.00	-1,000.00
<b>Total 016-070 - YOUTH ACTIVITIES</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>
<b>016-100 - ADMINISTRATION</b>			
016-10A - Secretarial Salary	8,235.00	7,488.00	747.00
016-10B - Secretarial Benefits	629.97	576.00	53.97
016-10C - Office Supplies	881.15	1,000.00	-118.85
016-10D - Postage	49.00	300.00	-251.00
016-10E - Equipment Maintenance	3,216.31	3,000.00	216.31
016-10F - Telephone	1,722.73	2,000.00	-277.27
016-10I - Miscellaneous	189.07	500.00	-290.00
016-10J - Petty Cash Transfer	210.00	500.00	-290.00
<b>Total 016-100 - ADMINISTRATION</b>	<b>15,133.23</b>	<b>14,864.00</b>	<b>269.23</b>
<b>016-110 - PROPERTY</b>			
016-11A - Janitor's Salary	7,316.42	6,116.00	1,200.42
016-11B - Janitor's Benefits	559.71	468.00	91.71
016-11C - Janitorial Supplies	1,252.89	1,200.00	52.89
016-11D - Church Utilities			
Milcreek Twp	336.00	352.00	-16.00
National Fuel	8,379.52	9,500.00	-1,120.48
Penelec	3,211.09	4,000.00	-788.91
Snowplowing	1,590.00	2,000.00	-410.00
Waste Mgmt	905.81	900.00	5.81
Water - Church Water	396.12	375.00	21.12
<b>Total 016-11D - Church Utilities</b>	<b>14,818.54</b>	<b>17,127.00</b>	<b>-2,308.46</b>
016-11E - Church Insurance	6,869.00	6,500.00	369.00
016-11F - Property Repairs & Maint	2,412.25	4,900.00	-2,487.75
016-11G - Property Tax	2,062.95	2,200.00	-137.05
016-11H - Expense-Powell House	2,302.85	3,000.00	-697.15
016-11I - Church Prop Improvements	0.00	500.00	-500.00
<b>Total 016-110 - PROPERTY</b>	<b>37,594.61</b>	<b>42,011.00</b>	<b>-4,416.39</b>

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Accrual Basis

**IMMANUEL LUTHERAN CHURCH**  
**Budget vs. Actual**  
January through December 2015

	Jan - Dec 15	Budget	\$ Over Budget
6560 - Payroll Expenses	3,275.32	2,147.00	1,128.32
Total Expense	132,813.05	136,451.00	-3,637.95
Net Ordinary Income	7,457.13	-900.00	8,357.13
Net Income	7,457.13	-900.00	8,357.13

IMMANUEL LUTHERAN CHURCH  
FY 2016 BUDGET - APPROVED \*\*

ACCOUNT NO. DESCRIPTION	2015 BUDGET	2016 BUDGET	CHANGE
<b>INCOME</b>			
<b>015-010</b>	<b>OFFERING</b>		
015-01A	\$99,012	\$115,000	17%
015-01B	700	800	15%
015-01C	400	300	-25%
015-01D	200	200	0%
015-01E	3,500	3,500	0%
015-01F	700	700	0%
015-01G	0	0	0%
015-01H	2,000	2,000	0%
015-01I	1,000	0	XXX
015-01K	1,800	1,800	0%
015-010	<u>109,312</u>	<u>124,300</u>	14%
<b>015-020</b>	<b>DESIGNATED OFFERNG</b>		
015-02A	1,800	1,800	0%
015-02B	0	0	0%
015-02C	175	175	0%
015-02D	250	250	0%
015-02E	0	0	0%
015-020	<u>2,225</u>	<u>2,225</u>	0%
<b>015-030</b>	<b>OTHER RECEIPTS</b>		
015-03C	2,000	3,000	50%
015-030	<u>2,000</u>	<u>3,000</u>	50%
<b>015-040</b>	<b>MISCELLANEOUS</b>		
015-04A	19,060	23,040	21%
015-04B	2,750	2,750	0%
015-04C	0	0	0%
015-04D	0	0	0%
015-04F	104	104	0%
015-04G	0	0	0%
015-04H	0	0	0%
015-04J	0	0	0%
015-04K	0	0	0%
015-04L	100	100	0%
015-04M	0	0	0%
015-04N	0	0	0%
015-04X	0	2,894 XXX	
015-040	<u>22,014</u>	<u>28,888</u>	32%
<b>TOTAL INCOME</b>	<u>\$135,551</u>	<u>\$158,413</u>	17%

\*\* Approved by Congregation Vote on December 6, 2015

IMMANUEL LUTHERAN CHURCH  
FY 2016 BUDGET - APPROVED\*\*

ACCOUNT NO.	DESCRIPTION	2015 BUDGET	2016 BUDGET	CHANGE
<b>EXPENSE</b>				
<b>016-010</b>	<b>BENEVOLENCE</b>			
016-01A	Synod Benevolence	\$16,000	\$16,000	0%
016-01B	Local Charities	75	75	0%
016-01C	Social Ministry	150	500	334%
016-01K	Gettysburg Seminary	300	300	0%
016--010	<b>TOTAL BENEVOLENCE</b>	<u>16,525</u>	<u>16,875</u>	1%
<b>016-020</b>	<b>MINISTERIAL</b>			
016-02A	Salaries	22,000	30,120	37%
016-02B	Insurance & Pension	0	15,384 XXX	
016-02C	Housing Allowance	10,000	0 XXX	
016-02D	Social Security Allowance	0	2,292 XXX	
016-02E	Car Allowance	0	1,380 XXX	
016-02F	Continuing Education	250	250	0%
016-02G	Guest Pastor	500	500	0%
016-02H	Books & Publications	500	500	0%
016-02Q	Miscellaneous	0	0	0%
016-02N	Honorarium	0	1,200 XXX	
016-020	<b>TOTAL - MINISTERIAL</b>	<u>33,250</u>	<u>51,626</u>	56%
<b>016-030</b>	<b>WORSHIP &amp; MUSIC</b>			
016-03A	Music Director Salary	12,240	12,480	2%
016-03B	Hand Bell Director Salary	2,544	2,592	2%
016-03C	Supply Organist	500	500	0%
016-03D	Choir Music	600	600	0%
016-03E	Instrument Maintenance	600	600	0%
016-03F	Benefits	1,130	1,152	2%
016-03G	Music Disc. Fund	250	250	0%
016-03H	Altar Supplies	800	800	0%
016-03I	Devotional Booklets	200	200	0%
016-03J	Bulletins	400	400	0%
016-03K	Flowers	1,800	1,800	0%
016-03L	Miscellaneous	200	200	0%
016-03X	Guest Music	1,000	1,000	0%
016-030	<b>TOTAL - W &amp; M</b>	<u>22,264</u>	<u>22,574</u>	2%
<b>016-040</b>	<b>OUTREACH &amp; GROWTH</b>			
016-04A	Program Expense	100	100	0%
016-04D	Newspaper Advertising	50	50	0%
016-04B	Other Publicity	100	100	0%
016-04C	Postage	100	100	0%
016-04F	Miscellaneous	0	0	0%
016-040	<b>TOTAL - O &amp; G</b>	<u>350</u>	<u>350</u>	0%
<b>016-050</b>	<b>STEWARDSHIP</b>			
016-05A	Program	150	150	0%
016-05B	Postage	150	150	0%
016-05C	Offering Envelops	500	500	0%
016-05D	Stewardship Supplies	50	50	0%

016-050	TOTAL - STEWARDSHIP	850	850	0%
<b>016-060</b>	<b>CHRISTIAN EDUCATION</b>			
016-06A	Sunday School	1,000	1,000	0%
016-06B	Vacation Bible School	300	300	0%
016-06C	Teacher Training	50	50	0%
016-06D	Library & AV	100	100	0%
016-06E	The Lutheran Magazine	140	140	0%
016-06F	Family Activities	500	500	0%
016-06G	Synod Assembly	600	600	0%
016-06H	Adult Education Materials	350	350	0%
016-06I	Campership	150	150	0%
016-06J	Miscellaneous	0	0	0%
016-060	TOTAL - CHRISTIAN ED	3,190	3,190	0%
<b>016-070</b>	<b>YOUTH</b>			
016-07A	Confirmation	1,000	1,000	0%
016-07B	Youth Ministry	0	0	0%
016-07C	Miscellaneous	0	0	0%
016-070	TOTAL - YOUTH	1,000	1,000	0%
<b>016-100</b>	<b>ADMINISTRATION</b>			
016-10A	Secretarial Salary (1)	7,488	8,078	8%
016-10B	Secretarial Benefits (1)	576	618	8%
016-10C	Office Supplies	1,000	1,000	0%
016-10D	Postage	300	300	0%
016-10E	Equipment Maintenance	3,000	3,000	0%
016-10F	Telephone	2,000	2,000	0%
016-10I	Miscellaneous	0	0	0%
016-10J	Petty Cash Transfer	500	500	0%
016-100	TOTAL - ADMINISTRATION	14,864	15,496	5%
<b>016-110</b>	<b>PROPERTY</b>			
016-11A	Janitor's Salary	6,116	6,234	2%
016-11B	Janitor's Benefits	468	476	2%
016-11C	Janitorial Supplies	1,200	1,200	0%
016-11D	Church Utilities			
	Millck Twp. Powell Sewer	0	0	0%
	Millcreek Twp Church Sewer	352	352	0%
	Millcreek T. 10th Street Sewer	0	0	0%
	Munisco 10th Street Water	0	0	0%
	Munisco Church Water	375	420	12%
	Munisco Powell Water	0	0	0%
	Nat'l Fuel Church Natural Gas	9,500	9,500	0%
	GPU Church Electricity	4,000	4,000	0%
	Snowplow Snow Removal	2,000	2,000	0%
	Waste Mngt Church Trash	900	1,020	14%
016-11D	TOTAL - CHURCH UTILITY	17,127	17,292	1%
016-11E	Church Insurance	6,500	7,000	8%
016-11F	Repairs & Maintenance	4,000	4,000	0%
016-11G	Property Tax	2,200	2,200	0%
016-11H	Expense - Powell Ave.	3,000	3,000	0%
016-11J	Miscellaneous	500	500	0%
016-100	TOTAL - PROPERTY	41,111	41,902	2%
<b>016-120</b>	<b>MISCELLANEOUS</b>			

016-12A	Miscellaneous			
6560	Payroll Expense	2,147	4,550	212%
	<b>TOTAL EXPENSE</b>	<b>\$135,551</b>	<b>\$158,413</b>	<b>17%</b>

\*\* Approved by Congregation Vote on December 6, 2015

(1) - 2015 Budget number for Secretary Salary and Benefits were understated. 2016 increases are actually 2% for both line items



**IMMANUEL LUTHERAN CHURCH  
FUND BALANCE ACCOUNT**

<u>FUNDS</u>	<u>BAL: 12/1/2015</u>	<u>RECEIPTS</u>	<u>DISBURSED</u>	<u>BAL: 12/31/2015</u>
ANN BROWN ESTATE	\$11,389.52	\$0.00	\$0.00	\$11,389.52
LOCAL HUNGER	0.00	0.00	0.00	0.00
CONFIRCAMP	138.00	0.00	0.00	138.00
DIVIDENDS AND INTEREST	12.35	0.00	0.00	12.35
WELCA	366.41	0.00	0.00	366.41
ORGAN FUND	2,720.28	125.00	0.00	2,845.28
MEMORIALS	2,929.05	0.00	0.00	2,929.05
HAND BELLS	36.14	0.00	0.00	36.14
CHAIR FUND	492.63	0.00	0.00	492.63
PATTON INTEREST	12,098.43	0.00	0.00	12,098.43
RENTERS DEPOSIT	1,920.00	0.00	0.00	1,920.00
SPECIAL GIFTS	6,235.08	0.00	0.00	6,235.08
SS MISSION	38.37	6.75	0.00	45.12
NEAL MEMORIAL INTEREST	2,262.72	69.18	178.73	2,153.17
WORLD HUNGER	0.00	120.00	120.00	0.00
YOUTH MINISTRY	2,127.56	0.00	0.00	2,127.56
KAERCHER ESTATE FUND	26,434.60	0.00	0.00	26,434.60
REMODELING REPAYMENT	21,252.69	919.50	0.00	22,172.19
<b>TOTAL</b>	<b>\$90,453.83</b>	<b>\$1,240.43</b>	<b>\$298.73</b>	<b>\$91,395.53</b>

<u>FUNDS</u>	<u>SAVINGS</u>	<u>CHECKING</u>	<u>BAL: 12/31/2015</u>
ANN BROWN ESTATE	\$11,389.52	\$0.00	\$11,389.52
LOCAL HUNGER	0.00	0.00	0.00
CONFIRCAMP	138.00	0.00	138.00
DIVIDENDS AND INTEREST	12.35	0.00	12.35
WELCA	275.80	90.61	366.41
ORGAN FUND	2,711.44	133.84	2,845.28
MEMORIALS	2,929.05	0.00	2,929.05
HAND BELLS	36.14	0.00	36.14
CHAIR FUND	492.63	0.00	492.63
PATTON INTEREST	12,014.58	83.85	12,098.43
RENTER'S DEPOSIT	1,920.00	0.00	1,920.00
SPECIAL GIFTS	6,235.08	0.00	6,235.08
SS MISSION	45.12	0.00	45.12
NEAL MEMORIAL INTEREST	2,153.17	0.00	2,153.17
WORLD HUNGER	0.00	0.00	0.00
YOUTH MINISTRY	1,974.18	153.38	2,127.56
KAERCHER ESTATE FUND	26,434.60	0.00	26,434.60
REMODELING REPAYMENT	22,172.19	0.00	22,172.19
<b>TOTAL</b>	<b>\$90,933.85</b>	<b>\$461.68</b>	<b>\$91,395.53</b>

