

**MINUTES OF THE REGULAR MEETING OF THE GERVAIS CITY COUNCIL  
COUNTY OF MARION, STATE OF OREGON  
HELD AT GERVAIS CITY HALL ON NOVEMBER 5, 2015.**

**1. Call to Order**

Mayor Platt called the council meeting to order at 7:00 pm.

**2. Roll Call**

- a. Council Present: Council Members Micky Wagner, Tony Miller, Michael Gregory and John Harvey. Council Member Wes Leiva was absent by excuse. Mayor Shanti Platt was present.
- b. Staff Present: City Recorder Tim Rhyne, Police Chief Peter Spirup and Public Works Superintendent Pat Claxton. City Manager Susie Marston was absent.

**3. Announcements:**

- a. Additions/deletions to the agenda

**4. Public Comment:**

- a. **Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.**

**5. Consent Calendar:**

- a. Approval of the minutes of the October 1, 2015 Regular Meeting
- b. Approval of the bill list for September 24 – October 29, 2015

*Councilor Wagner made a motion to accept the consent calendar, seconded by Councilor Miller. Motion is unanimously carried and so moved.*

**6. New Business**

**7. Staff Reports:**

- a. City Manager

Chief Spirup commented that Susie Marston prepared a written report which was distributed to the council members. Susie recently met with a company that is interested in sites to potentially build new Dollar General stores in the area. This company is interested in the corner lot on Douglas Avenue and 99E. They seem very serious and professional. The access to the property will need to be determined, but the company would deal with Marion County and ODOT on that matter.

The city manager's report also commented on the new credit card policy as well as a

Verizon cell tower that is scheduled to be constructed at the end of Alder Avenue on County property. There are some discussions to be had about potential repairs to Alder Avenue resulting from the construction of the tower.

Susie was recently notified that Gervais will be receiving an ODOT grant to assist in widening Ivy Avenue between 1<sup>st</sup> and 3<sup>rd</sup> Streets. This will be a nice improvement since that section of road is very narrow. To reduce costs, the widening will not include sidewalks or curbs. Mayor Platt commented that grant money through the COG may be coming available that would potentially help pay for curbs and sidewalks on that section of new road. Mayor Platt will be contacting Nancy Boyer to see if that money would apply to Gervais. Chief Spirup stated that Susie Marston was sad to not be able to attend the council meeting but was undergoing medical treatment that prevented her attendance.

b. Police Department

Chief Spirup informed the council that Luisa Sosa was in the audience at the council meeting. Luisa is doing a job shadow project for school and will be doing ride longs and learning from the officers in that capacity. She also went to violations bureau to learn there as well.

Chief Spirup, Pat Claxton, Susie Marston, Mayor Platt and Councilor Wagner recently attended an emergency management training class. Chief Spirup wanted people to attend in order to get some energy behind emergency management. The class was kind of high-level and not very technical, but it gave some insight into the system. There will be more information about that training at a later date.

The chief met with the school district about traffic flow problems on 1<sup>st</sup> Street by the school. Since the elementary school moved, it has caused some kids to walk less, causing parents to pick up and drop off more than before. Councilor Miller discussed a possible solution where teachers would not park on Douglas Avenue, freeing up room for parents to pick up and drop off students. There was a short discussion about parking locations.

c. Public Works

Pat Claxton reported that the storm drain project is finally completed. After the rain on Saturday, there wasn't any visible standing water, so that is a good sign. Time will tell, but it appears to have resolved any problems that were there before. The drainage ditch in the community park was cleaned out from 99E to Black Walnut so that should drain well this winter.

Another pump was rebuilt at the 4<sup>th</sup> Street lift station. Those two pumps have been in there for about 12 years, and both have now been rebuilt and hopefully will be reliable for another 12 years. The sprinkler systems are being winterized and the last of the weeds are being taken care of. Pat is looking at getting some bids to have the water filter media changed out at the water plant.

Mayor Platt asked about a shed that a homeowner had built near the drainage ditch. Pat Claxton reported that it has been removed. There was a short discussion about the maintenance of the drainage ditch.

## **8. Business from the Mayor or Council**

### **a. Mayor**

Mayor Platt informed the council about the upcoming COG awards dinner and business meeting is being held on January 27, 2016 at the Evergreen Aviation Museum in McMinnville. If any of the council members are interested in attending they should make their reservations soon.

There is a work session scheduled for January 21, 2016 to discuss ordinances and reviewing same. Mayor Platt also updated the council on the upcoming holiday plans. Mayor met with Maryann and a person with the FFA about doing some things like a coin drive to help with the food baskets. A coat drive will also happen along with the coin drive. Mayor asked that Public Works assist with getting the Christmas tree ready for display, probably around the first Saturday in December. Mayor Platt is also meeting with Maryann and the churches about Christmas plans. They have a Santa on site over at the church that serves all the kids that are coming through there while their parents are picking up food baskets. Since Mayor won't be doing the photographs or a Santa this year, she is thinking that the city would prepare the goody bags and have the church Santa hand them out. The church is also asking for volunteers for the event.

Mayor sent in the application to Toys-for-Tots yesterday in partnership with the school district, Sacred Heart Church and the City of Gervais. They help the city get toys for our children in need. They, also, are looking for volunteers that can come and help sort toys or help on their distribution day. The school will probably take some students over there to help out. Since Toys-for-Tots is now partnering with the Salvation Army, that should hopefully assist in retaining more volunteers. Mayor talked over some details of the goody bags that were distributed last year for Christmas. DataVision should also be having a local toy drive so you can also donate over at their office. There was a short discussion about donated coats for the drive and at the schools. There is an estimated 550 children being helped this year.

Mayor Platt will be on vacation in January from the 13<sup>th</sup> to the 20<sup>th</sup>. Mayor will also be having a surgery either in January or February so will be unavailable for a while at that time.

### **b. Council**

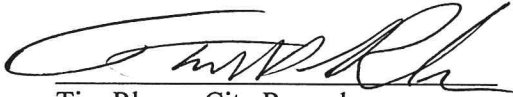
There was no business from the council.

## **9. Adjourn**

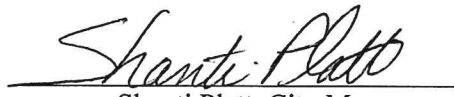
### **a. Council was adjourned at 7:21 pm.**

**I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON NOVEMBER 5, 2015 ARE CORRECT AS RECORDED.**

ATTESTED:



Tim Rhyne, City Recorder



Shanti Platt, City Mayor