

Heisley Park Homeowners Association Inc.
Board Meeting Minutes
August 25, 2015

I. Call to order

D.Krizan called the meeting to order.

II. Roll call

B.Barnett conducted a roll call. The following persons were present: B.Barnett, P.Mullin, D.Krizan, H.Gasper, and R.Hurn. N.Catania participated via phone as needed.

III. Approval of minutes from last meeting

Minutes from the last meeting were reviewed and approved as submitted.

IV. Financial Review

P.Mullin motioned to approve Financial Statement ending July 31, 2015. D.Krizan seconded motion. Financial Statement approved as read.

V. Open/Unfinished issues

a. Inspection and Maintenance Agreement with the City

- No movement on this yet
- Received updated map from Mortell
- **Next Steps** (*from last meeting*)
 - 1) P.Mullin to call Attorney to make sure we have latest version of agreement
 - 2) Mtg with City Engineer
 - 3) Contract revisions as deemed appropriate after meeting

b. Design Guidelines Review

- P.Mullin to lead and coordinate all efforts on this matter
- **Next Steps**
 - 1) Mtg with Attorney – working session for changes

c. Rules and Regulations Update

- Need to update design guidelines and any matters for declarations prior to revising draft.
- H.Gasper to lead and coordinate all efforts on this matter.
- **Next Steps**
 - 1) Mtg with Attorney – working session for changes

d. *Enforcement Procedure Update*

- H.Gasperi to lead and coordinate along with handbook.
- **Next Steps:**
 - 1.) Mtg with Attorney – working session for changes

e. *Website & Domain Name Update*

- Issue with delay in transferring domain to D.Krizan's account
- HOA owns domain register
- D.Krizan to lead and coordinate all matters relating to website update.
- Will address communication items and topics at future meeting.
- **Next Steps:**
 - 1.) D.Krizan to resolve domain transfer issue
 - 2.) D.Krizan to send link to shell of site for board to review

f. *Safety/Parking Committee*

- Tabled for future meeting.

g. *Storm Water Study Update*

- D.Krizan motioned to proceed with CVE independent study. R.Hurn seconded motion. All were in favor
- **Next Steps:**
 - Board review results of study once received

h. *Green Space Update* – moved to Executive Session

VI. New Business

- a) *Schedule 2016 Budget Meeting* – B.Barnett to send proposed budget. Will cover after September 30 meeting at a future time TBD.

VII. Adjournment

H.Gasperi motioned to adjourn the meeting. D.Krizan seconded motion. All agreed in favor.

Next meeting planned for **Wednesday, September 30, 2015 at 6:30 p.m.** at Riverside High School. B.Barnett will contact Attorney to attend. H.Gasperi to send out meeting invite once attorney and location confirmed from B.Barnett.

Minutes submitted by: H.Gasperi

Minutes approved by: 