

October 21, 2013
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, October 21, 2013 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was led by Father Dan Gardner.

Present: Mayor Lentz, Commissioners Krug, Forkenbrock, Edwards and Barton, Kevin Hill, and Kim Clausen.

Motion by Commissioner Barton to pull #3269 from the Consent Agenda. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Forkenbrock to approve the minutes from the October 7th, 2013 regular meeting. Seconded by Commissioner Barton. All aye.

Commissioner Forkenbrock made the motion to approve Appropriation Ordinances #3268 (Payroll) for \$33,561.64. Seconded by Commissioner Barton. All aye.

Commissioner Barton made the motion to approve Appropriation Ordinance #3269 (Disbursements) for \$45,271.79 after clarification on a tow charge. Seconded by Commissioner Edwards. All aye.

Public Comments

Buzz Alan was present and wanted to know who is in charge of maintenance of the letters at the lake. Rex West stated that he will have someone on his team go out and trim.

Rex West discussed the base charge on sewer rates. Commissioner Edwards suggested that we get with BG Consultants to see how other cities handle their sewer rates.

Request for Cities Help in Roof Repair

Keith Olsen was present and requested assistance from the city in repairing the leaky roof at the Senior Citizens Blue Building. Mr. Olsen said that they have applied for a grant. The Commission declined the request in donating funds because we don't have the extra funds. The Commission also feared that this would open a can of worms and we would receive a lot more requests for help when the funds simply aren't there. Mayor Lentz is going to reach out and see if he can find some donations.

City Pool Repair

The city was notified from our insurance company that if the pipe in the bottom of the pool was not rerouted before April 2014 we would not be able to open the pool. They worry that the pipe inside the pool poses a risk for someone getting their foot stuck. Rex West has visited with BG Consultants and has a couple of different ideas for rerouting the pipe. The city would get approval from the insurance company on the plan before any changes are made.

Staff Reports

Rex West and team are working on electric at the volleyball and basketball courts at the lake, and then will move to the east side of the lake to work. They have been also working on flushing out fire hydrants, and winterizing the pool and the fair building.

John Calhoon updated the Commission about the fuel cards. After research from John, he has decided to go with Wright Express for the cards. Motion by Commissioner Edwards to allow the city administrator to fill out the necessary paperwork to get the fleet cards for the city vehicles. Seconded by Commissioner Forkenbrock. All aye.

John and Mayor Lentz visited with the insurance company to see about getting insurance for volunteer employees. They are looking into it and will get back with them.

John stated that the cleaning of the upstairs is moving right along.

John is going to hold his first team meeting on Tuesday, October 22nd to discuss schedules and other items. He will have an update for the Commissioners at the next meeting on Nov 4th.

John Calhoon wanted to express his gratitude to everyone that has helped him since he has been with the city.

Lake Village Apartments

The Commission discussed a letter from Richard McKinney requesting help from the city for the labor of the repair, and for the water bill while they had the water leak.

Regretfully, the Commission voted to decline the request in helping with the expenses that were incurred due to the water leak. The Commission stated that there is a cause for concern with the delay in attempting to solve the water leak once it was detected.

Payment Request No. 10 for Sapulpa Digging

Motion by Commissioner Edwards to approve the payment of \$391,662.86 to Sapulpa Digging Inc. for work completed. Seconded by Commissioner Forkenbrock. All aye.

Security Camera Bid

A recent bid from The Computer Doctors, LLC was discussed by the Commission which would install 8 camera's throughout City Hall. Kim Clausen also presented recent bids from ADT and Rainbow to the Commission. The Commission would like Kim and John to look at prices for a web based monitoring system, and look at the possibility of the city running the wiring ourselves.

Damaged Cemetery Markers

There are a number of cemetery stones that have either fallen over, sunk into the ground, or broke in half. The city is looking into the possibility of budgeting funds for repairs of these stones in the future.

City Clerk's/Administrator's Agenda

Chris Corkran from Woody Financial Group wanted the Commission to provide a response on whether or not he could serve as the city's insurance broker. The Commission would like to table until our renewal is up in 2014 and then have Chris come back and give a presentation.

Commissioner's Agenda

Commissioner Krug

Absent.

Commissioner Forkenbrock

Commissioner Forkenbrock spoke of the September Revenue Report and how there hasn't been much money collected for dog licenses. He suggested a reminder article in the paper and reminder letters to the citizens.

Commissioner Forkenbrock would like to be added to the next agenda to discuss the EMS Subsidy.

Commissioner Edwards

Commissioner Edwards shared lots of interesting information with the Commission that he received when he attended the League of Municipalities Fall Conference.

Commissioner Barton

Commissioner Barton asked Kevin Hill about the lake caretakers' contract and if we could recommend a time to him on when the city would like his duties completed by.

Mayor Lentz

Motion by Commissioner Edwards to allow the Shriners to use the center room of the Blue Building on December 6th at no charge for their Christmas party. Seconded by Commissioner Forkenbrock. All aye.

Mayor Lentz asked for permission from the Commission to purchase new flags for downtown for Veteran's Day.

Mayor Lentz submitted the purchase requisition for 875 electric water meters.

Mayor Lentz recommended that the city doesn't hold the auction to sell items removed from the buildings prior to demolition until after the first of the year because of the potential for bad weather and the availability of an auctioneer.

Mayor Lents said that the punch list for the sewer project is moving right along.

Motion by Commissioner Edwards to adjourn the meeting at 7:11 p.m. Seconded by Commissioner Barton. All aye.

Kim Clausen, City Clerk

Tim Lentz, Mayor