



Minutes of Meeting
Thursday, September 3, 2015

I. GENERAL

A. Roll Call – Faith Brown, Matt Gunderson, Jennifer Leui, Stacey Henderson, Erika Peterson, Greg Henson, Kathryn Fuller.

Absent – Eric Rieckers, Doug Eadie, Ryan Rees.

B. President's Kudo's, Comments, and Concerns

1. Faith thanked everyone for their efforts in getting their tasks done and on time. Faith expressed concern with local members calling into Board meetings instead of physically attending. MSI has a limited amount of phone lines available and it is especially important for Doug E. and Ryan R. to call in since they are not in or near the Spokane area. Faith urged members to make every effort to physically attend not only because of the phone line situation, but also because is important to have face-to-face interactions during our meetings.

C. Review of Meeting Minutes for June & August: Jennifer Leui

1. The June and August Meeting Minutes were unanimously approved.

D. Treasurer's Report: Matt Gunderson

1. Total Income is \$.08 Interest; Total Expenses are \$300.00 for Arbor Crest (Membership Social); Total Loss (\$300.08). Washington Trust Balance is \$187.44. Matt mentioned Metal Sales has paid their sponsorship for the Membership Social, but is not currently reflected in the Treasurer's Report. The Treasurer's Report was unanimously approved as corrected (with the inclusion of Metal Sales' payment).
2. We have not yet received payment from Institute, which continues to be a concern. In fact, all chapters are experiencing the same issue. Matt has had discussions with Institute and they continue to reassure him that payment will be coming soon. Until payment is received, we will continue to be short on funds in the checking account.
3. Another concern is that Institute has received payments for Matt and Kathryn's membership renewals and checks have been cashed; however, neither have been acknowledged by Institute as members. Kathryn was unable to register for the CDT Exam because of this.

II. COMMITTEES

A. Programs: Greg Henson

1. October Program – Alternate Delivery Methods; Rustin Hall, ALSC; Nectar Tasting Room; Thursday, October 8th
 - Rustin’s presentation will include different delivery methods. He would like to do a pre-presentation to ensure he hits areas of interest for us.
2. November Program – Thursday, November 12th
 - Securing a speaker is still in the works. The Programs Committee will be meeting on at noon on Friday, September 4th at Twigs to continue planning.

B. Education & Certification: Eric Rieckers (Absent)

1. Fall Certification Window – Wednesday, September 30th thru Saturday, October 31st
2. CDT Classes – Schedule and Location TBD
 - Faith reported there are one to two CDT candidates interested.
3. Education Seminar (January) – Topic TBD
4. Brown Bag Series – Specifications Writing; Location and Date TBD (tentative for February)
 - Faith reported this will be done in connection with AIA.

C. Communications/Publications: Kathryn Fuller

1. August Newsletter Update
 - December is the next Newsletter. Kathryn encourages article submissions to beef up the content.
2. Website
 - The website is updated.
3. MailChimp
4. Facebook
5. Twitter
 - Everyone is encouraged to “tweet”. Let’s get the word out!

D. Membership: Stacey Henderson

1. Membership Appreciation Social – Arbor Crest Winery; Thursday, September 10th
 - We are under budget, with a portion of payment still due to the caterer and payment for the wine.
 - Stacey and Heather are considering having a survey available at the Social to solicit interested topic ideas for the Programs Committee. Those filling out the survey would receive extra raffle tickets for the Social.

E. Scholarship Committee: Doug Eadie (Absent)

F. Golf Tournament: Kory Kelly (Absent)

1. The Creek at Qualchan Golf Course – Thursday, September 17th

- On behalf of Kory, Jennifer reported that the current player count is 94 and we need at least another 30.

III. OLD BUSINESS

IV. NEW BUSINESS

A. Chili Cook Off – Portland Chapter

- a. Faith reported that Eric would like for us to think about coordinating with the Portland Chapter for this event, which will take place next spring. Perhaps some of the Board members would like to travel together to this event.

B. Boise Chapter – Spec Writing Seminar – October 29th

- a. The Boise Chapter could use some help with this event. If interested, contact Faith.

C. Name Tags for Stacey, Heather, and Ryan

- a. Name tags for these members will be ordered when more funds are available in the checking account.

V. UPCOMING EVENTS

A. Construct 2015 – Wednesday, September 30th thru Saturday, October 3rd; St. Louis, MO

B. Regional Leadership Training – Saturday, November 7th thru Sunday, November 8th, Hillsboro, OR

- a. An invite will be coming out soon.

VI. NEXT MEETING

A. Thursday, October 1st, 7:00 A.M., MSI Engineers

*Respectfully submitted,
Jennifer Leui, Secretary*