

MINUTES OF THE REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF HAY LAKES HELD ON WEDNESDAY, FEBRUARY 23, 2022  
AT THE HAY LAKES RECREATION CENTRE

PRESENT: Mayor Ron These; Councillor Paige Berkholtz; Councillor Clifford Heinz and Councillor Paul Patterson

ABSENT:

PUBLIC PRESENT:

MUNICIPAL RECORDER: Shannon Yearwood

DELEGATES: Bryce Wolfe & Len Raymond arrived at the meeting at 7:04 p.m.

CALL TO ORDER: The Meeting was called to order by Mayor These at 7:05 p.m.

RES 030-2022: AGENDA: Moved by Councillor Heinz to accept the agenda as presented.

CARRIED

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Adoption of the Minutes from the Regular Meeting of Council held on January 24, 2022: the minutes having been circulated and discussed were put forward for adoption.

RES 031-2022: Councillor Berkholtz moved that the Minutes of the January 24, 2022 Regular Meeting of Council be adopted as presented.

CARRIED

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Adoption of the Minutes from the Special Meeting of Council held on January 27, 2022: The minutes having been circulated and discussed were put forward for adoption.

RES 032-2022: Mayor These moved that the Minutes of the Special Meeting of Council held on January 27, 2022 be adopted as presented.

CARRIED

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DELEGATIONS: Mayor These asked if Bryce Wolfe and Len Raymond wanted to address Council. They indicated that on behalf of the Fire Department some concerns had been brought to their attention by Councillor Patterson as the Village Representative at their last Fire Members Meeting. Discussions were directed at the current state of Hay Lakes water system and fire hydrants. Mayor These and Administration assured Chief Wolfe and Safety Office Raymond that these concerns

were very valid and being addressed as soon as we could find the funding from the province. This is a process that would take some time. It was decided that Administration would:

- get legal advice from Brownlee LLP;
- set up a meeting with Public Works Manager, Aaron Beniot, Mayor These, administration and Fire Chief Wolfe and Safety Officer Raymond as soon as convenient for all parties;
- contact the Village Insurance provider, AUMA; and
- contact Village residents to inform them of the situation.

Fire Chief Wolfe expressed that he would like a quarterly update from Public Works on the condition of the both the water station capacity and pressure to the fire hydrants. The main concerns of the Fire Department are pressure from the current pumps; capacity of water; and liability to the Village.

Chief Wolfe and Safety Office Raymond left the meeting at 8:40 p.m.

**Public Works Report:** The monthly public works report having not been prepared was tabled until the next meeting of Council to be held on March 21, 2022.

**Administration Report:** The Administration Report was presented to Council.

RES033-2022: Moved by Mayor These to accept the CAO Report presented as information.

CARRIED

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**Financial Report:** The Financial Report was presented to Council by Administrator Yearwood.

RES 034-2022: Councillor Heinz moved that the Financial Report; the General Ledgers for January to February; the MasterCard Statement for January/February; and the ATB Account Summaries all be accepted as information.

CARRIED

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The following financial reports: 2022 3-year Operating Budget; 2022 5-year Capital Budget; Administrative Wage Scenario; the Public Works Wage Scenario; and the Sale of Water Scenario are tabled until the next meeting of Council.

**Bylaws/Policies:**

Bylaw 02-2022 – Traffic Bylaw – Tabled.

Bylaw 03-2022 – Rates; Fees & Fines Bylaw – Tabled

Policy 01-2022 – Snow Removal Policy - Tabled.

### Business:

- COVID-19: Currently following Provincial requirements and will continue into the future.
- Hay Lakes Council Events: Family Day, February 21, 2022. The celebration was cancelled due to the cold. It is being rescheduled to Saturday, March 5, 2022. Administration has purchased the snacks and hot chocolate for this event.
- Fire Hydrants: discussed during the Delegations presentations.
- Comsec Quote: Council decided to look into other security at the moment and this will be discussed at a later date.
- Camrose County – Adjacent Municipalities – Amendment to Land Use Bylaw to allow data processing centres.

RES 035-2022: Moved by Mayor These to acknowledge receipt of this notice and noted that there is no objection given by Hay Lakes Council.

CARRIED

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- Budgeting and Organization assistance to CAO from Bittern Lake CAO.

RES 036-2022: Moved by Councillor Berkholtz that Administration contracts the Bittern Lake CAO, Jill Tinson, and proceed with training to be delivered outside of regular work hours and accepted the terms of Ms. Tinson's requested remuneration.

CARRIED

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- New Business Application – AJ Tires has applied for a business license to provide vehicle tires from their home. This business is by appointment only. Council has approved the application on the conditions that the homeowners property remain neat and clean and they don't cause any concerns to the surrounding neighbours.

### Committee Reports:

- Infrastructure: Discussed earlier
- Protective Services: Nothing to report
- Fire Department Report: No report submitted
- Development: Has been discussed earlier in meeting.
- HARRB: Nothing to report.
- Ag Society: Family Day Celebration moved to Saturday, March 5, 2022 and will include music by Travis Dolter.
- Library: Meeting being held tonight.

- Telegraph Park: No meeting scheduled but Councillor Heinz reported that Rick Dale has had a few requests for seasonal camping.
- Recreation Centre: Monday, February 28, 2022 the Rec Committee will host the AGM. Council will approach the Committee about forming a separate Committee under the umbrella of the Rec Society.
- School Council: Meeting scheduled for March.
- Rural Crime Watch: Nothing to report.
- CRSWSC: Councillor Patterson and Heinz both reported that the Commission will be raising the water rates in 2023.
- Go East – Regional Rural Tourism – Last meeting attended by Councillor Berkholtz and she reiterated the benefit that this organization provides through it's Facebook page alone.

RES 037-2021: Moved by Councillor Patterson to accept the Committee Reports as presented.

CARRIED

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**Information and Correspondence:**

RES 038-2021: Councillor Heinz moved to accept the Information and Correspondence as presented.

CARRIED

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**Next Meeting of Council:**

The next Regular Meeting of Council will be held on Monday, March 21, 2022 in person at the Recreation Centre beginning at 7:00 p.m.

**Adjournment:**

The being no further business to discuss Mayor These adjourned the meeting at 10:48 p.m.



Mayor Ron These



K. Shannon Yearwood  
Chief Administrative Officer