



Signed form may be faxed to: 508-747-1147,  
or mailed to: Performance Pediatrics,  
23 Aldrin Road, Plymouth, MA 02360

**AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS INFORMATION**

**Incomplete forms and forms without payment (if indicated) will not be honored.**

If you have questions related to this form, contact Performance Pediatrics at 508-747-8277.

In accordance with Massachusetts Medical Society guidelines, patients are entitled to receive a copy of their medical record upon request (practices have 30 days to comply). Physicians can charge for the cost of copying and providing medical records, but Massachusetts law states that the rate must be reasonable. The state defines a reasonable rate as no more than the following and these are Performance Pediatrics' rates:

- A base fee of \$15 per request
- Fifty cents (\$0.50) per page for the first 100 pages, and \$0.25 per page for every page after 100

**PURPOSE OF RELEASE (check the appropriate box below):**

<b>NO CHARGE</b>	<b>Minimum Payment of \$15 Must Accompany Form</b>
One-time Transfer Summary (to parent)	Insurance
Medical Care (to MD only)	Personal
	Legal Matter
	Other (please specify): _____

**All copying charges must be paid in full prior to our releasing records.**

**Patient Demographics**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_  
 Home Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Preferred Telephone \_\_\_\_\_ Alternate Telephone \_\_\_\_\_ Date of Birth \_\_\_\_\_

**I authorize Performance Pediatrics to release my/my child's protected health information including medical record of care to the following person(s) at the address/facility listed below:**

Name/Facility \_\_\_\_\_  
 Attention \_\_\_\_\_ Telephone \_\_\_\_\_  
 Address \_\_\_\_\_ Fax \_\_\_\_\_  
 City/State \_\_\_\_\_ Zip \_\_\_\_\_

**FORMAT OF RELEASE (please check appropriate box below):**

- Electronic (unprotected CD or Flash Drive)
- Paper
- Fax (to MD Office only)

**INFORMATION REQUESTED:**

Date Range for information needed: \_\_\_\_\_  
 Entire Medical Record (charges apply)  
 Medical Record Abstract (perfect for transfer to new provider)  
 Other: \_\_\_\_\_

Performance Pediatrics has my permission to release information contained in the Medical Record of the patient named on this form. I understand the information may include the items initialed below (if it is in your/your child's medical record):

**PLEASE INITIAL ALL ELEMENTS YOU AGREE TO HAVE RELEASED**

	<b>HIV Test Results</b> (Specific Patient Authorization Required For Each Release Request) Specify Dates:
	<b>Genetic Screening Test Results</b> (Specify Type of Test):
	<b>Alcohol and Drug Abuse Treatment Records</b> Protected by Federal Confidentiality Rule 42 CFR Part 2 FEDERAL RULES PROHIBIT ANY FURTHER DISCLOSURE OF THIS INFORMATION UNLESS FURTHER DISCLOSURES IS EXPRESSLY PERMITTED BY THE WRITTEN CONSENT OF THE PERSON TO WHOM IT PERTAINS, OR AS OTHERWISE PERMITTED BY 42 CFR PART2. I can, however, cancel this authorization in writing at any time, except to the extent that Performance Pediatrics has relied upon it.
	<b>Details of Mental Health Diagnosis and/or Treatment provided by a Psychiatrist, Psychologist, Mental Health Clinical Nurse Specialist, or Licensed Mental Health Clinician (LMHC).</b> I understand that my permission may not be required to release my mental health records for payment purposes.
	<b>Confidential Communications with a Licensed Social Worker</b>
	<b>Information related to a sexually transmitted disease</b>
	<b>Information related to diagnosis or treatment of Hepatitis</b>
	<b>Information related to diagnosis or treatment of Pregnancy</b>
	<b>Information related to spouse abuse and/or child abuse or neglect</b>
	<b>Information concerning family violence and/or Domestic Violence Victims' Counseling</b>
	<b>Contain information regarding rape and/or Sexual Assault Counseling</b>
	<b>Other(s): Please list</b>

I hereby authorize Performance Pediatrics to release any medical information as requested above. This may include information about drug or alcohol use, psychiatric, social work, or other protected information unless otherwise excluded, except psychotherapy notes. I am aware that Performance Pediatrics cannot control how the recipient uses or shares the information, and that laws protecting its confidentiality at Performance Pediatrics may or may not protect this information once it has been disclosed to the recipient.

Information will not be released without a valid signature below. This authorization will expire 90 days from the signature date, unless otherwise specified. I can, however, cancel this authorization in writing at any time, except to the extent that Performance Pediatrics has relied upon it. For example if I cancel it after Performance Pediatrics has sent the requested records, Performance Pediatrics will not retrieve those records. Instructions for canceling this authorization are included in the Performance Pediatrics Notice of Privacy Practices.

I understand that Performance Pediatrics will continue to provide care, even if I do not authorize this release.

*Patient signature is required for patients who are 18 years or older, or who have emancipated minor status, or a special condition as defined by law. Parent or legal guardian signature is required for patients under age 18 without emancipated status or a special condition.*

Signature of Patient \_\_\_\_\_ Name of Patient (please print) \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent or Guardian \_\_\_\_\_ Relationship to Patient \_\_\_\_\_ Date \_\_\_\_\_