

**Present**

***Cindy Mihelich, President***  
***Robert Pratt, Vice-President***  
***Jan Williams, Secretary***  
***Judy Sikes, Treasurer***  
***Julia Vean, Past President***  
**Jane Garnett, Board Member**  
**Joel Thompson, Board Member**  
**Maria Reyes, Board Member**  
**Mikhal Laskin, Board Member**  
**Renee Greenway, Board Member**  
**Wayne Hunter, Board Member**  
Mike Atlas-Acuña, Executive Director  
Karen Caldwell, Chief Finance Officer  
Louda Allbritton, Service Coordination  
Pat Morales, Human Resources  
Sandra Montee, QI & Compliance  
Mariah Schofield, Administrative Assistant

**Absent**

**Beth Thatcher, Board Member**  
**John Cordova, Board Member**  
**Leon Harwood, Board Member**  
**Polly Boggs, Board Member**  
**Steven Higgins, Board Member**  
Terri Martinez, Bluesky Adult Support Services  
Melinda Rizley, Children's & Family Services

**Welcome Guests**

- Fe Ana Balsick the new Guardianship Coordinator. She has been working with individuals who have a disability for 30 years, she has been a court visitor for 7 years, has her MSW and her LCSW.
- Al Montelongo is the new Assistant Director for our residential program. He has been a great asset to Colorado Bluesky and we are looking forward to what he will accomplish.

## Proxy Votes

- Polly Boggs gave her proxy vote to Judy Sikes
- Beth Thatcher gave her proxy vote to Cindy Mihelich

## Action Items

- Board and Personnel Meeting Minutes
  - **Motion to Approve** August 2016 Board Meeting Minutes.

<b>Motion to approve the August 2016 Board Minutes.</b>	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- **Motion to Approve** the updates to the By-Laws

<b>Motion to approve the updates to the By-Laws</b>	
<i>Action by:</i>	Julia Vean
<i>Seconded by:</i>	Jan Williams
<i>Passed:</i>	Unanimously Approved

## Financials

- May 2016 Financials
  - **Motion to Approve** the 2016-2017 Annual Budget.

<b>Motion to approve the 2016-2017 Annual Budget</b>	
<i>Action by:</i>	Judy Sikes
<i>Seconded by:</i>	Wayne Hunter
<i>Passed:</i>	Unanimously Approved

## Employee Satisfaction Survey & Turn Over Data

- Pat Morales presented the employee satisfaction survey and the turn over data to the board. There was time given for questions and answers after each slide was presented. Please see attached power point presentation.
- The following were recommendations from the board members on the survey:

- Question 7 – Change or define the use of management to ensure staff understand who we are asking about.
- Question 8 – How do staff know how Medicaid funds are being used to implement supports and services? The question is misleading if staff are unsure what we are asking. Possibly ask the question in the following way: How well does management utilize funds to implement supports and services?
- Turn over percentages – we may want to look at percentages per department and not just as a whole. That would drill down more information per department.

## **Executive Director Report**

### **CFCM Plan**

- There has not been any movement on the plan in terms of it being approved by CMS; nevertheless, we are still in the process of analyzing the document. As Mike stated last month, this is a major part of our new 3 to 5 year plan. Mike will be attending a CCB Coalition planning meeting in October specifically to strategize the options presented to us in the plan.

### **Case Management Survey**

- We were recently surveyed by HCPF on our Case Management services. The survey included the review of 16 persons randomly selected. They also reviewed our Human Rights Committee process, and policies & procedures governing these areas. The exit interview went very well with small items we need to address. HCPF will be providing a written report and there might be more items cited that were not pointed out at the exit interview.

### **3 to 5 Year Plan**

- The team recently met to make changes to the plan before it's presented in a public forum. One significant change was to separate the goals based on priority. For example, CFCM & the Settings rule goals will be focused on in the first 3 years of the plan with the remaining 3 goals to be achieved in the remaining 2 years. We felt that it would be better to focus our energy on the two main goals that will also impact the rest of the plan. We still need to schedule a public forum, so that will be forthcoming.

### **Guardianship Services**

- Fe Ana Balsick has been hired to be our Guardianship Coordinator. Fe Ana started on August 15<sup>th</sup> and is in the process of developing the rest of the program before we implement it on October 1<sup>st</sup> at the latest.

## **Financial Audit**

- Cal Logan and his staff will be conducting our annual audit the week of September 5<sup>th</sup>, so the finance staff will be very busy providing the auditors with information.

## **Candidates Night**

- Candidates night has been scheduled for October 24<sup>th</sup> 5 to 6:30 at PDI. We have started to invite the candidates running for office. This is an event where we need Board members to attend.

## **Fashion Show**

- The Fashion Show is scheduled for November 3, 2016 at the Sangre de Cristo Arts & Conference Center. We have started to secure sponsors and Terri is seeking individuals to sponsor our models by purchasing their clothing. If you are interested in sponsoring a model please let Terri know. Also, we need Board support in securing organizations, business, or individuals who might be willing to sponsor the event or purchase a corporate table for \$150. Please let Mike know and he will send them a sponsor letter, which details the levels of sponsorship. All funds raised go to the Bluesky Foundation the funds are used to support our services such as furniture for the homes and recently we helped an individual in SLS purchase a bed and mattress.

## **Guardianship Advisory/Oversight Committee**

- Mike has two individuals, Barbara Hadley and Robert Toole from the community that have agreed to serve on the guardianship Advisory/ Oversight Committee. Robert is from the DA's office and has served in that position for 7 years. Barbara has a license to counsel, two masters degrees, teaches and councils at CSU Pueblo.

<b>Motion</b> to approve Barbara Hadley and Robert Toole as members of the Guardianship Advisory/Oversight Committee	
<i>Action by:</i>	Robert Pratt
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

- We will need one member of the Board Executive Committee to also sit on the guardianship oversight committee. Cindy Mihelich was nominated and accepted this position.

<b>Motion</b> to approve Cindy Mihelich as a member of the Guardianship Oversight Committee.	
<i>Action by:</i>	Robert Pratt
<i>Seconded by:</i>	Jan Williams
<i>Passed:</i>	Unanimously Approved

## **Public Comment**

- None

## **Upcoming Events**

- September 29, 2016 – Employee Forum
- October 2016 – Candidates Night (Date TBA)
- October 23, 2016 – Inservice Day
- October 31, 2016 – BASS Halloween Party
- November 3, 2016 – Fashion Show
- November 16, 2016 – BASS Thanksgiving
- November 17, 2016 – CBE Thanksgiving
- December 14, 2016 – BASS Christmas Party
- December 29, 2016 – Employee Forum
- December 2016 – Public Forum - 5 Year Plan (Date TBA)
- February 3, 2017 – BASS Super Bowl Party
- February 9, 2017 – BASS Valentine’s Party
- March 16, 2017 – BASS St. Patrick’s Day Party
- March 18, 2017 – Blizzard Run
- March 30, 2017 – Employee Forum
- April 2017 – BASS Talent Show (Date TBA)
- May 4, 2017 – BASS Cinco de Mayo Party
- June 2017 – Employee Picnic (Date TBA)
- June 29, 2017 – Employee Forum
- August 2017 – BASS End of Summer Picnic (Date TBA)

## **Public Comment**

- None

**Motion to Adjourn**

- No motion to adjourn was made prior to going into executive session.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
Mariah Schofield, AA  
Recording Secretary

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
Mike Atlas-Acuña, ED  
Colorado Bluesky Enterprises, Inc.

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
Judy Sikes, Secretary  
CBE Board of Directors