

**St. Edward's Parish  
Pastoral Council Meeting  
May 10, 2016**

**In attendance:** Jackie Hennessey, Patricia Power, Tony Gilbert, Sean Doyle, Fr. Bill, Ed Lawlor, John Power, Gerald Walsh

**Guest:** Jim Hoskins

**1.0 Opening Prayer** – Lead by Fr. Bill

**2.0 Minutes** – The minutes of April 12, 2016 were approved by Jackie Hennessey and seconded by Patricia Power.

**3.0 Business Arising**

**3.1 Cemetery Mass** – July 12, 2016 at 7:00 pm

**3.2 Parish web page**- A meeting will be held on May 17<sup>th</sup> with Ed Smith to discuss the web page and discuss suggestions from the last council meeting.

**3.3 Extra parking for needy** – parking lot will be sealed the end of May and it was agreed by council that there should be two blue handicapped parking spaces, and two reserved spaces for anyone who does not have a handicap sticker but may need to park close to the church for various reasons. The blue handicapped spaces will be located next to the main door with one on the right and one on the left. A notice will be placed in the bulletin with regards to the spaces in the hope that only those who need them will use them.

**3.4 Charity Fund** – Although council members agree that the charity fund is a good idea they had many question regarding the fund and how it would work. It was suggested that someone who was knowledgeable about this topic could come to the next meeting to answer some questions. Fr. Bill will try to get someone from the Sisters of Mercy to attend the June meeting to explain how they have set up a similar fund.

**3.5 Parish profile** – Ed Lawlor completed the parish profile and sent it last week to the archdiocese. The council thanked Ed for his work on this document.

**3.6 Archbishop's Dinner and auction** – winners were announced in the bulletin; five people will attend.

**3.7 New computer for office** – price \$666.00 + environmental fee. Dual hard drive necessary for backup as data will be saved if main hard drive fails. \$65.00 for IT support for two years. Keyboard, mouse, monitor also guaranteed for two years. Online purchase is cheaper than buying from the store so Sean Doyle has agreed to make the purchase and will be reimbursed. Total price approximately \$1000.00.

## **4.0 New Business**

**4.1 Strategic Plan for Archdiocese** – Ed Lawlor attended meeting on May 7, 2016 at St. Kevin’s Parish, Goulds. Vince Withers is the chair person for the strategic plan for the Archdiocese and a committee has been formed. Thus far no information has been released in regards to the strategic plan. Ed has concerns that the parish will not have any input into the plan. The council agrees and supports writing a letter to the archdiocese to clarify their position regarding the strategic plan and determine if the parish can have input.

**4.2 Parish Maintenance** - Church doors in main entrance were damaged during wind storm and the cost to repair is \$860.00. There will also be an additional cost to replace the closing mechanism on the other doors for a total cost of \$974.00. It was also suggested that the wedges that pry the doors open be removed as they are causing damage to the closing mechanism on the doors. The grill in the front foyer of the church will also be replaced by Mike Lawrence at a cost of \$3,650.00.

The parish house also had some bathroom repairs and renovations completed by Chris Hunt at a cost of \$3,000.00. The carpets in the house as well as the church also need to be cleaned and quotes will be needed for such. Patricia Power will help prepare for the carpet cleaning.

**4.3 Fr. Kennedy’s 50<sup>th</sup> anniversary** – Council members would like to celebrate Fr. Kennedy’s anniversary by inviting him to a celebration in the parish hall. Members from all committees will be invited and wine, cheese, snacks and cake will be served. A gift of \$500.00 will be given. Cathy White will determine how many people on the committees would like to attend. Fr. Bill will contact Fr. Kennedy to determine an appropriate date.

**4.4 Policies and Procedure Manual** – The secretary for St. Edwards Parish has not been enrolled in any pension plan. In lieu of the pension, can money such as a stipend be paid to the secretary that presently holds this position? The secretary indicated she is no longer able to do the accounting/book keeping. Council members discussed options regarding the position and how to advertise it.

**5.0 Next Meeting** – June 14, 2016 at 7:30pm

Meeting adjourned – 9:40 pm

Minutes submitted by: Cathy White