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Morgan Hill Community Garden Agenda **Tues., Feb. 27, 2018** **7:30 PM**
17000 Monterey Road, Morgan Hill, CA **Community and Cultural Center, Madrone Room**

Board Members:

Pat Day	President 2019	Mary Mansson	Board Member 2019
John Jenkins	Vice-President 2019	Joe Elliott	Board Member 2019
Glenn Lattig	Treasurer 2020	Jiangyun Ouyang	Board Member 2020
Mary Kellogg	Secretary 2020	Kay Meyer	Board Member 2020

- I. Call Meeting To Order 7:31 Pat Day, President
- II. Adopt Agenda Pat Day, President, Action Item
Motion by Joe. Second by Mary M. Passed Unanimously
- III. Introduce Board Members Pat Day, President, Information Item
(as listed above) Pat welcomed Jiangyun to the Board.
- IV. Approve November 2017 Minutes Mary Kellogg, Secretary, Action Item
Motion by Kay. Second by John. Passed Unanimously.
- V. Hearing of Membership Membership Information Item, 5 min.

Any garden member may address the Board when recognized by the Chair. The Board members or other audience members may not engage in conversation or dialog with the membership speaker. A member may say they will wait to talk on a specific agenda item until that item comes up on the agenda and be so noted by the Chair.

Spoke now: Sherrie Wren wants the Board to approve minutes soon after the meeting by email and post them quickly after that. In November Sherrie wants the vote consider voting by all secret ballot or all transparent ballot.

Will speak on agenda item later: None

- VI. Reports
A. Financial Report Glenn Lattig, Action Item

1. Financial Report

Beginning Balance as of October 24 meeting: \$10,698.70

Receipts: \$8 plot fee

Expenses: supplies (\$59.96), two water bills (\$85.04, \$50.02),
meeting room (\$150) Total: \$345.02

Balance as of December 31, 2017 \$10,361.68

Receipts: Gardening plot fees (\$4,181.25), donations (\$19.50)
Total: \$4250.75

Expenses: returned check (\$50.00), stamps (\$10.04)
two water bills (\$54.14 and \$50.26),
Total: \$164.40

Net: \$4186.35 brought in

Ending Balance: \$10,361.68

\$14,448.03 Current Cash Assets as of February 27, 2018

2. Proposed 2018 Budget: There is some increase for the water bill, office supplies, etc. in the new budget. Glenn thinks we are managing our finances well and we're in good shape. One gardener took advantage of the CARE program.

Motion to approve 2018 budget by Mary K. Second by Joe. Passed Unanimously

3. Inventory

Items noticed during the inventory:

- Missing: One broom that needs to be returned or replaced, and a file and pruners
- One hose splitter is missing. One is still there.
- When we move to new garden we will have supplies to buy.

4. Garden Registration- Many calls, emails out, etc. went out. It was a difficult registration period this year.

Committee Reports: Current Members and Reporting

B. Oversight Committee

Mary Kellogg, Information

About 20 emails were sent to gardeners who had not completed the required work day hours. There was also an extra work day in December to try and give those gardeners a chance to catch up, but still there were a number of gardeners who had to make up the time with individual work in December and in January. We need to do something to get gardeners to participate earlier in the year so the Board and Oversight Committee don't have so much to do at the end of 2018. Many calls went out to all gardeners who had not registered a few days before the due date in January. Most were just getting the forms and check mailed during that last week. Once again, there were a few gardeners who had not responded to the emails. Two plot gardeners did not use email and one had an incorrect email on file with the garden. We also sent out emails about working to stay active in the garden and change from summer/fall gardening to winter gardening.

C. Work Day Committee

Kay Meyer, Information Item

-Some gardeners need to do make-up work this year for last year.

-Kay suggests having work days at various times of the week and day this year to give gardeners some options. Not everyone was available on Saturday mornings. This year some will be on Saturday, Sunday, and during the evening. Joe asks for a response to the email on work day preferences.

-There is new management at Trader Joe's and they don't keep coffee grinds during the week for us. Kay noticed eggshells and household garbage in compost. An email needs to go out telling gardeners that household garbage cannot be placed into our compost. John says a new composting system needs to be put in place.

-It was discussed to add taking out and bringing in garbage cans as an alternative work day option. John suggests asking those who did not do workdays on time last year to sign up for these extra duties. Tending the pollinator garden can be another individual work day task.

-Our first work day will be on Saturday, March 10 from 9-11 am where we will be weeding. Pat will send out an email.

-Mary K suggests making a plan at the March meeting for the year to announce Work Days for the year to the membership.

D. Education Committee

Sherrie Wren, Information Item

What to Plant and Master Gardener Tips were sent out. She asked if she is updating the map and asked for information about plot name changes. She suggests education be forwarded to gardeners who are leaving about getting rid of items before they leave. Mary M suggests just educating gardeners individually as they are given the new plot and what to do with the items in the plot. Sherrie suggests putting work days on the website.

E. Garden Relocation Committee

John Jenkins, Information

Leslie Miles, a local architect, has been selected to plan the new garden. John met with her and discussed our needs. She has a preliminary plan to start out and we will help her revise the plan. We may go with solar power. John suggests the tractor isn't going to be a big maintenance issue. Pat wonders who does bathroom maintenance, etc. There will be an event planning area with seating and shade. It was asked what time line we have to move in. John says it goes out to bid this year, and then look for construction planning. We have some suggestions from other community gardens to look at.

F. Suggestion Box Comments

(none)

VII. Old Business

A. Wait List There are 12 on the list.
Website

Pat Day, Information Item B.
Shauna Rios, Information Item

Shauna updated the website with the current agenda and removed things over 6 months old. Oversight letters are not left over a year. There is no blog yet. There were many hits this year in January, which is up from last year.

VIII. New Business

A. Fluers Plant Sale

Pat Day, Action Item

1. Sue Villanueva's group wants to have their plant sale again on Sat., Apr. 7, at 7 am. They will bring in plants on the Friday night before and need a Porta-Potty. Glenn suggests they be reminded to take their trash out and/or put it in the trash cans. John suggests discussing the amount for the lot use.

Motion to allow the sale by Glenn. Second by Mary K Passed unanimously.

2. Fluers are to bring a Porta Potty for their event (Fri-Mon). John will email Sue as to the location.

Motion to allow the Porta Potty by Mary M. Second by Kay 1 abstained. Passed unanimously.

B. Calendars

Pat Day, Action Item

1. Meetings 4th Tuesday on each month.

Mar 27, April 24, May 22, June 26, July 24, Aug 28, Sept 25, Oct 23, Nov 13

Motion to accept these meeting dates by Joe. Second by Glenn. Approved unanimously.

2. Work Days (First Work Day- March 10. We will plan the rest at the next meeting)

3. Events Mary M will plan the potluck event dates for Spring (end of Apr) and Fall.

IX. Adjournment

9:10 Pat Day, Action Item

Next Board meeting: March 27, 7:30 pm at the CCC

Items to include: Ballot discussion, Ideas for getting work days done earlier in the year, work days dates and work options, Spring Potluck in April