

NOTICE
Town of Lowell
SELECT BOARD MEETING
THE LOWELL SELECTBOARD WILL MEET ON
Tuesday December 17, 2024, AT 5:30 P.M.
AT THE TOWN OFFICE BUILDING.

AGENDA:

- Additions & Deletions
- Sign Orders
- Review minutes from December 3, 2024
- Road Commissioner updates
- Other Business
- Town Report Quotes

Selectboard:
Wayne Richardson-Chm
Darren Pion
Jennifer Blay

MINUTES
SELECTBOARD MEETING
TOWN OF LOWELL
Meeting held on December 17, 2024.

Board members present:

Wayne Richardson- Chm, Darren Pion, Jennifer Blay
Christy M. Pion -Town Clerk/Selectboard Clerk/Ass't Treasurer
Marie Busch-. Treasurer/Del. Tax Col./Ass't Clerk

Note: All meetings are recorded on a handheld recording device.

Meeting called to order at 5:34p.m.

GUEST:

- Brenda Wesolow
- Brian Richardson
- Chad Falconer

Additions and Deletions: See additions and deletions below.

- ****Meeting Opening and Agenda**:** The meeting was called to order by Wayne Richardson, agenda was reviewed, and an addition regarding nonprofit funding appropriations was proposed.

Nonprofit Funding Policy Discussion:

- A draft policy for managing nonprofit funding requests was discussed. The policy aims to ensure that organizations requesting funds demonstrate they provide services to Lowell residents.
- The proposal includes deadlines for submission of requests and annual reports, eligibility criteria, and a process for first-time funding requests.
- Concerns were raised about the administrative burden of requiring petitions for new funding requests and the need for clarity on existing requests.

Town Report Quotes:

- Quotes for printing the town report were reviewed. A significant cost difference was noted between local and other printing services, with a recommendation to return to a previous vendor for cost savings.

Sign Orders:

- Financials for the Treasurer were approved and signed by the Board.

Minutes from December 3, 2024:

- Minutes from December 3, 2024, were approved and signed by the Board unanimously.

Road Commissioner Updates:

- Updates on road maintenance, including servicing of town vehicles and addressing road washouts, were discussed. There was also discussion of implementing a structures grant for the Carter road washouts, and a different road grant for the Valley road. We should know more on the approval of the grants in the upcoming weeks.
- Wayne offered Darren the barrels of waste oil for his old oil burner, Darren accepted the offer and will be by to pick it up.
- There were concerns about delayed state funding for road projects, which will require the town to utilize a line of credit to cover immediate expenses. The Board asked Marie to transfer \$360,383.20 from the line of credit to cover those expenditures.

Other Business:

- ****Vermont 250th Anniversary Commission**:**
A proposal to adopt a resolution supporting the Vermont 250th Anniversary Commission was introduced, emphasizing the need for community involvement and potential funding for events. Community engagement is crucial for commemorating Vermont's 250th anniversary, and the involvement of local organizations like the Historical Society could enhance participation.
- There was a question on whether or not the category listed as building maintenance is actually just building maintenance or both building and ground maintenance for ARPA purposes. The Board asked Marie to look into this for more clarification.
- The Board asked Marie to have a rough draft for the budgets by the first week of January
- The meeting highlighted the need for a structured approach to nonprofit funding requests to ensure accountability and transparency in how town funds are allocated.

Board Warrants:

➤ General Order # 27	\$	387,888.00
➤ Payroll Order # 26	\$	<u>8,240.79</u>
	\$	396,128.79

Signed for the Treasurer to draw checks totaling -

* **Note:** Full discussion details of the minutes are available in the Clerks office.*

Meeting adjourned at 6:25 p.m.

Respectfully submitted by Christy M. Pion

Next meeting date: December 31, 2024, at the Town Office Building.

Wayne Richardson – Chair

Christy M. Pion–Selectboard Clerk

Darren Pion-Select Person

Jennifer Blay-Select Person