**The City of Montesano**

**Utility Shut off Form**

**If you are a City of Montesano utilities customer and would like to have your services shut off or removed from your name, please complete this form and return to City Hall.**

**Authorization Statement: I,** Click here to enter text. **Hereby give the City of Montesano the authorization to close my utility account at the address provided below.**

**The date I would like my name removed from the account is:** Click here to enter text.

**Please choose one of the choices below:**

**Please shut off all utilities:** Click here to enter text. **Please leave all utilities on:** Click here to enter text.

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| --- |
| Service AddressClick here to enter text. |
| Name on the Account Click here to enter text. | Phone NumberClick here to enter text. |
| Mailing address Click here to enter text.  | Cell PhoneClick here to enter text. |
| City Click here to enter text.  | StateClick here to enter text. | Zip CodeClick here to enter text. |
| Driver’s License Number and issuing StateClick here to enter text.  | Social Security NumberClick here to enter text. |
| Employer Click here to enter text.  | Work Phone NumberClick here to enter text. |
| Applicants Signature Click here to enter text. | DateClick here to enter text.  |

 If Applicable:

|  |  |
| --- | --- |
| Landlords NameClick here to enter text. | Phone NumberClick here to enter text. |
| Landlords AddressClick here to enter text. | City, State, ZipClick here to enter text. |

**Completed forms shall be submitted to City Hall 112 North Main Street, Montesano WA 98563**

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| **For Staff Use Only****Account #\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Date Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Staff Member Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Water Previous Reading: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Current Reading: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Date Entered into System\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Staff Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |