

RENA Community Center



Restoring the Rogers
Road Community

Return this application to:
RENA Community Center
101 Edgar Drive
Chapel Hill, NC 27516
(919) 918-2822

Social Security No _____ Position Applied For _____

Name _____
Last First Middle

Address _____
Street Apt. No. City State Zip Code

When are you available to work or volunteer at RENA Community Center: _____

Monday _____ Tuesday _____ Wednesday _____

Thursday _____ Friday _____ Saturday _____

Date available to begin _____

How did you learn about RENA Community Center? _____

Do you have relatives or friends working/studying/volunteering at RENA Community Center? Yes No

Have you been previously employed by RENA Community Center? Yes No

If yes, when? From _____ To _____

Are you legally eligible for employment in the United States? Yes No

Age if under 18 years of age _____

NAME AND LOCATION OF SCHOOL	MAJOR	DIPLOMA/DEGREE

Please list any certifications/licenses held

WORK AND VOLUNTEER HISTORY

Most recent employer _____ Telephone _____

Address _____
Street City State Zip Code

Name and title of supervisor _____

Starting position _____ Date started _____

Position on leaving _____ Date left _____

Description of duties

Reason for leaving _____

Previous Employer _____ Telephone _____

Address _____
Street City State Zip Code

Name and title of supervisor _____

Starting position _____ Date started _____

Position on leaving _____ Date left _____

Description of duties

Reason for leaving _____

Previous Employer _____ Telephone _____

Address _____
Street City State Zip Code

Name and title of supervisor _____

Starting position _____ Date started _____

Position on leaving _____ Date left _____

Description of duties

Reason for leaving _____

Additional sheets may be added to this application to further explain answers or to share information you feel is needed.

Applicant Questionnaire

What skills do you currently possess that are applicable to the position you are applying for?

What committees or specific projects interest you the most?

What are your experiences in working with youth under 16?

What are your experiences working in a multicultural environment?

APPLICANT'S CERTIFICATION

1. The information I have provided on this application is accurate to the best of my knowledge and subject to validation by RENA Community Center.
2. I understand and agree that any misrepresentation or deliberate omission of fact in my application will lead to an application being deactivated or to disciplinary action of an already-hired employee up to and including termination from RENA Community Center.
3. I authorize my previous employers, personal references and other persons, businesses, or institutions, which appear on this application for employment to provide information upon request by RENA Community Center.

Signature of Applicant

Date

RENA Community Center adheres to and believes in equal opportunity for all applicants without regard to race, color, creed, sex, age, disability, veteran status, or national or ethnic origin.

Have you ever been convicted of ANY unlawful offense other than a minor traffic violation? (This includes felonies or misdemeanors. An example of a common misdemeanor is . . . "Worthless Check.") Yes No If yes, please explain the nature of the crime(s), date and place. If more space is needed, use additional sheet of paper.

I hereby authorize RENA Community Center to investigate all statements made by me on this form as well as information furnished by me on my employment application. I authorize any and all police and law enforcement agencies, courts, or other agencies as may be contacted to release any records or information which may have bearing upon convictions or judgments relative to me. I hereby release above agencies from any and all liability in conjunction with the release of said records of information.

Full Signature

Date