

Home Inspector Training Institute LLC

Student's Right to Transfer and Cancellation Policy

Course Session Registration Transfer

If any student is unable to attend the course for which he or she has registered, they may transfer their registration to another course date in the future of equal or lesser value without penalty for a period of six months following the starting date of the class session for which they were originally registered.

Any request for course transfer must be made by email (email.hi_training_institute@yahoo.com) and will be accepted up till midnight of the day prior to the start date of the course for which the student was originally registered. Please see our website www.home-inspector-training-institute.com for course availability.

Course Session Registration Cancellations

All cancellations must be made by email (email.hi_training_institute@yahoo.com) and will be accepted up till midnight of the day prior to the start date of the course for which the student was originally registered.

For registrations cancelled 15 days or more prior to the originally registered course start date, the amount of tuition paid will be refunded in full.

For registrations cancelled less than 15 days prior to the originally registered course start date, the amount of tuition paid less a \$50 service charge (to cover course materials and administrative costs) will be refunded.

Course Withdrawal Once Class Has Begun

For course withdrawal once the class session has begun the amount of tuition to be refunded will be prorated according to the following schedule:

- For students who have begun a class session and withdraws after completing one day or ten percent (10%) of the term he or she is entitled to a refund of ninety percent (90%) of the tuition less the deposit amount of \$50.00.
- For students who have begun a class session and withdraws after completing one day or ten percent (10%) through two and a half days or twenty-five percent (25%) of the term he or she is entitled to a refund of seventy-five percent (75%) of the tuition less the deposit amount of \$50.00.
- For students who have begun a class session and withdraws after completing two and a half days or twenty-five percent (25%) through five days or fifty percent (50%) of the term he or she is entitled to a refund of fifty percent (50%) of the tuition less the deposit amount of \$50.00.
- For students who have begun a class session and withdraws after completing more than fifty percent (50%) of the term he or she is not entitled to a refund.

Course Sessions Canceled or Rescheduled by Home Inspector Training Institute

Should a class session, by Home Inspector Training Institute LLC be cancelled, postponed or experience a date change because of illness, weather, acts of God, labor disputes or any other reason whatsoever foreseen or unforeseen, all students will be notified as early as possible. Home Inspector Training Institute's liability will be solely limited to the return of the registration fee should a student be unable to attend the rescheduled or any other available course session.

Any money due the student will be refunded within 20 days of proper notification of course withdrawal.

Students agree to these terms and conditions by registering for any course offered by Home Inspector Training Institute LLC.